

PRESQUE ISLE TOWNSHIP

12653 East Grand Lake Rd. Presque Isle MI 49777

Ph: 989-595-2752 Email: zoningadmin@presqueisletwp.org; Web: www.presqueisletwp.org

LAND USE PERMIT APPLICATION (Fee \$50.00)

Complete all sections of application applicable to the project. Incomplete applications will delay issuance of the permit.

This Section for Office Use Only

Application Received Date	Project Number	Permit Number	Date
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JOB LOCATION

Site Address and/or Street Name	Township:
Presque Isle	
Property Tax I.D. No.	Lot Number Plat Name

OWNER INFORMATION

First Name, Last Name	Telephone Number
Mailing Address	City St. Zip
Email Address	Phone / Cell Number

APPLICANT INFORMATION (if different than owner)

First Name, Last Name or Business Name	Telephone Number
Mailing Address	City Cell Phone Number
State Zip	Email Address Fax Number

Structure Dimensions:

*Must Attach Scaled Site Plan, Construction Plan, and Greenbelt Plan

Structure Width = _____ Structure Height = _____ Square Footage Footprint = _____ Square Footage Living Space _____

Structure Length = _____ Number of Stories = _____ % of Area of Lot Used for ALL Structures _____

PROPOSED USE OF BUILDING:

Fill Required: _____ Feet

Residential

☐ One Family	☐ garage / accessory building	☐ Attached	☐ Unattached	Dimensions:
☐ Two-Family	☐ # of Bedrooms _____	☐ # of Bathrooms _____		
☐ Multiple-family - # of units:	☐ Residential addition	☐ Other:		

Non-residential

☐ Assembly, Restaurant, etc	☐ Parking or Service Garage	☐ Agricultural
☐ Business, Office, Etc	☐ Storage Building	
☐ Church, Religious, Etc	☐ Tower, Utility	
☐ Educational, School, Etc.	☐ Store, Retail, etc.	☐ Other: _____

Describe Proposed use of building:

OWNER SIGNATURE (REQUIRED IF APPLICANT IS **NOT** THE PROPERTY OWNER)

I hereby authorize the Applicant noted above to perform the work as described on this application at the job location shown above.

Property Owner Signature	Print Name	Date
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APPLICANT SIGNATURE

Applicant is responsible for payment of all applicable fees and charges to this application and must provide the applicant and building owner signatures below:

I hereby certify that the proposed work described on this application is authorized by the Owner of record and that I have been authorized by the owner to submit this application as his/her agent. All the information submitted on this application is accurate to the best of my knowledge. By signing this permit the owner and/or applicant grants permission to enter the property for inspections by the members of the Zoning Board of Appeals, Planning Commission and Zoning Administrator as required.

Applicant Signature

Contractor:	Address	Phone	License#
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PIHA Approval (Circle One) YES NO Not Applicable

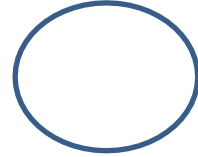
Approved By	Title
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Granted By: Variance (Date):	Site Plan Review (Date)	Special Use Permit (Date)
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Conditions use separate sheet:

SCALED GROUND PLAN - all applicable Items required from the following checklist:

- | | |
|---|---|
| <p>☐ ☐ Separate Ground Plan Attached.</p> <p>☐ ☐ 1. Dimensioned property lines with contours.</p> <p>☐ ☐ 2. Rivers, lakes, or streams within 500 ft.
(may require Soil Erosion Permit)</p> <p>☐ ☐ 3. Road right-of-way, access, or utility easements.</p> | <p>☐ ☐ 4. Location, size, height of all buildings, decks, porches on property.</p> <p>☐ ☐ 5. Locate all drives and parking areas.</p> <p>☐ ☐ 6. Place North Arrow in Circle.</p> <p>☐ ☐ 7. Indicate any exterior walls to be moved or replaced.</p> |
|---|---|



See Also Plot Plan Requirements attached

Scale: 1"= _____

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

Plot Plan Requirements

Required for single-family dwellings and two-family dwellings.

1. Application: Site Plan Application form including greenbelt plan.

2. Scale: Scale shall be appropriate to the dimensions of the project (no less than one inch equals one hundred feet (1"= 100') if site is larger than 3 acres, no less than one inch equals fifty feet (1"=50') if site is 3 acres or less).

3. Structures: The location and size of all structures presently on the parcel and those proposed to be built. Dimensions of structures and distances to property lines and structures are to be shown.

4. Property Lines: The boundary lines of the parcel including dimensions and lot size, a north arrow, and a scale.

5. Access Adjoining and/or proposed street(s) and driveway(s).

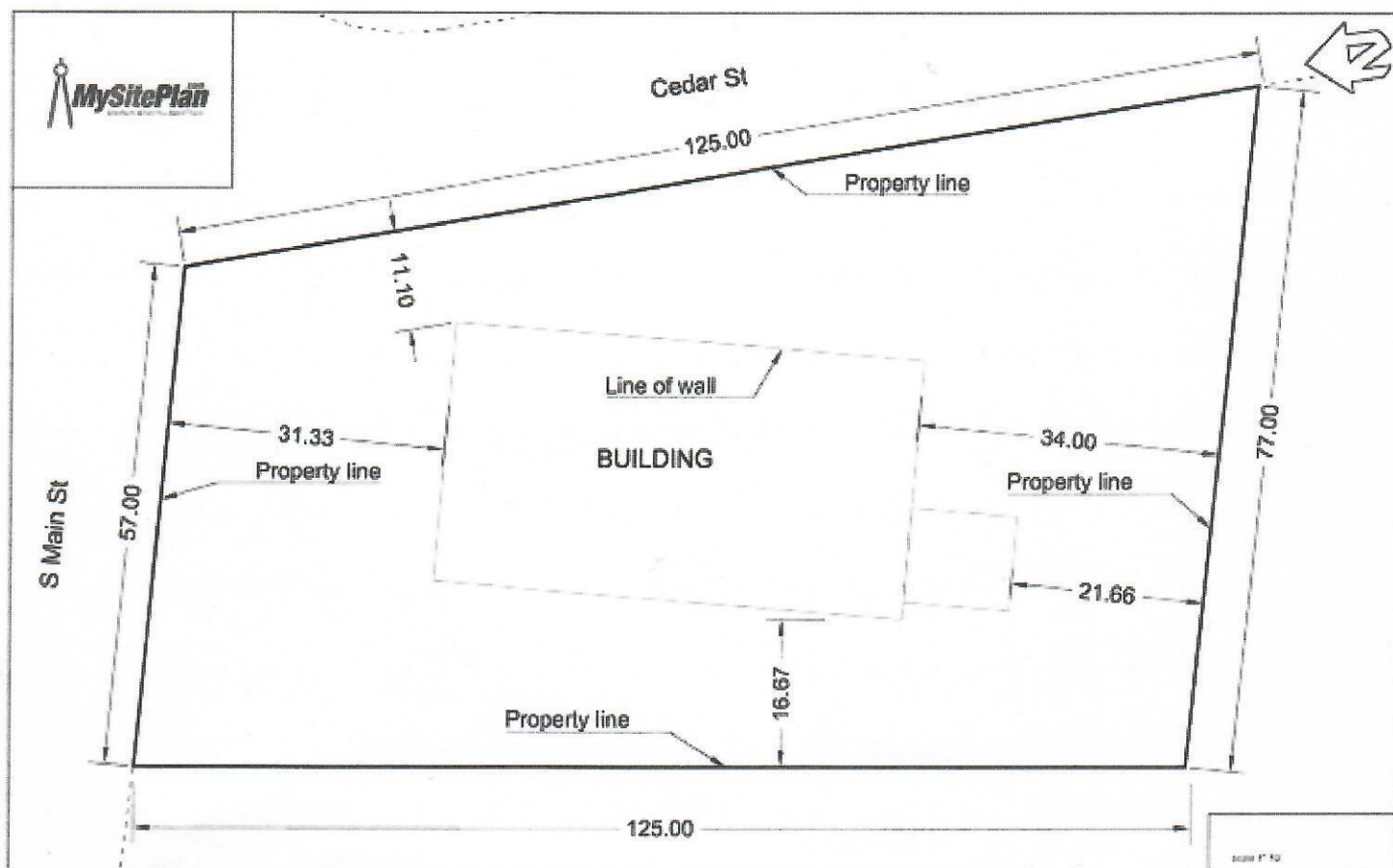
6. Natural Features: General location and information regarding significant natural features existing on the site.

7. Water/Sewage: Proposed method of providing water and sanitary sewer service to the site and locations of connections to public systems or locations of on-site systems, as applicable.

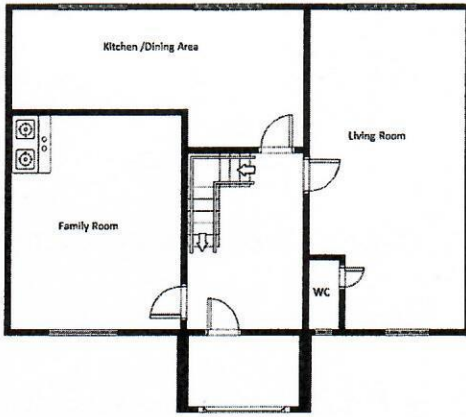
8. Topography: If more than two (2') feet of fill is planned to be placed on the property, indicate location of fill, amount of fill, and existing and proposed topography in contours with an interval of no greater than five (5') feet.

9. Other: Front and side elevations or development proposal necessary to understand the project and establish compliance with this and any other ordinances, as determined by the Zoning Administrator. A boundary survey may be required by the Zoning Administrator.

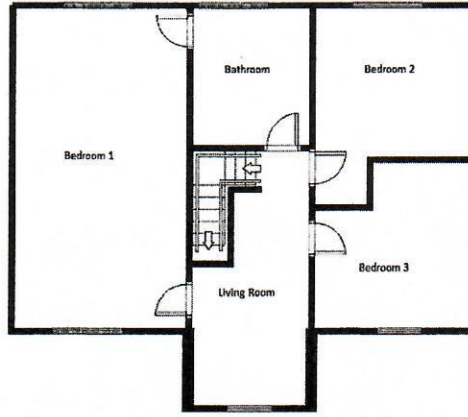
10. Signature/Seal: The signature and seal, if applicable, of the person who prepared the scale drawing.



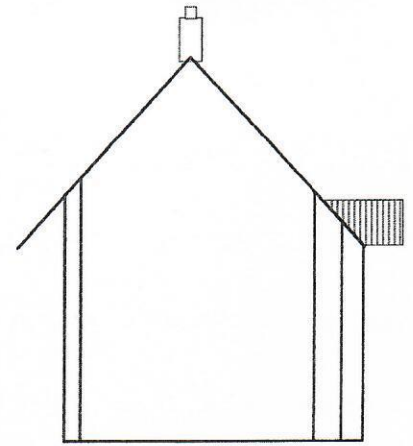
****SAMPLE SITE PLAN****



GROUND FLOOR PLAN



FIRST FLOOR PLAN



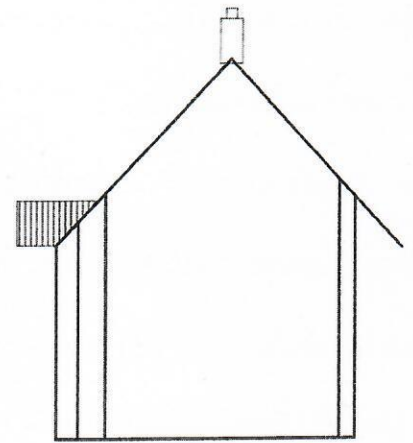
LEFT ELEVATION



FRONT ELEVATION

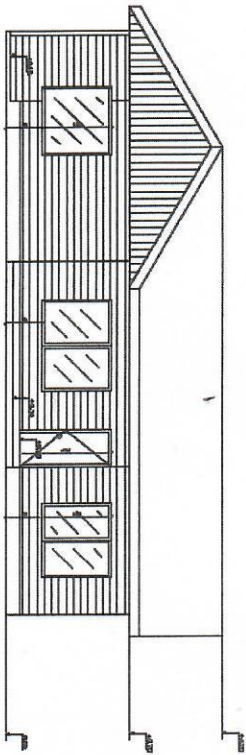


REAR ELEVATION

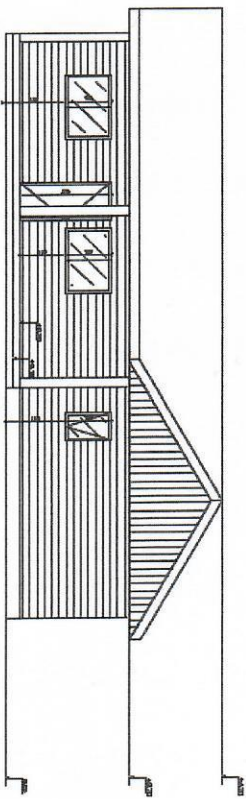


RIGHT ELEVATION

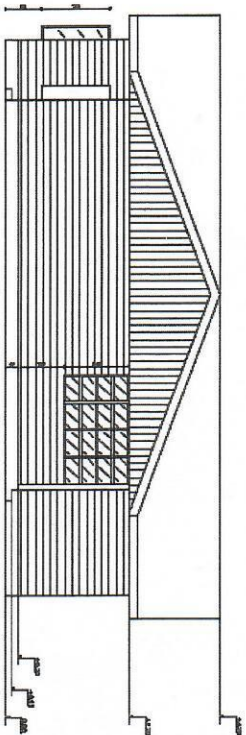
****SAMPLE ELEVATION AND FLOOR PLANS****



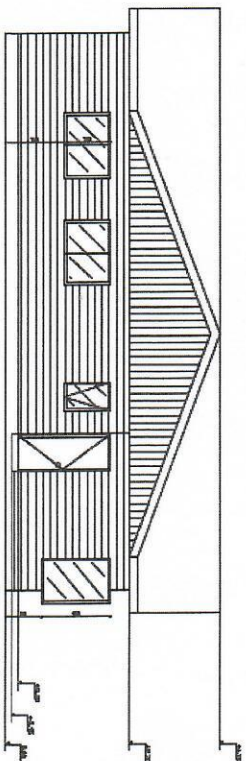
ELEVACION SUR
ESCALA 1:50



ELEVACION NORTE
ESCALA 1:50



ELEVACION ESTE
ESCALA 1:50



ELEVACION OESTE
ESCALA 1:50

****SAMPLE ELEVATION PLAN****