



PRESQUE ISLE TOWNSHIP
Board of Trustees Special Meeting Minutes
April 20, 2026 - 9:00 a.m.

Call to Order	9:00 A.M.
Pledge of Allegiance	Pledge was recited.
Roll Call	Present: Supervisor Steve Lang, Clerk Kate Szydowski, Trustee Mark Devers and Trustee Mary O'Neill. Absent: Treasurer Jennifer Wiczorkowski
Approval of Agenda	A motion was made by O'Neill, supported by Devers, to approve the agenda. The motion carried unanimously.
Audience Comments (3-minute limit)	None.
Unfinished Business:	None.
New Business:	
a. Parker House Liquor License	<u>Parker House</u> : The Board considered a request from Eric Peterson, owner of the Parker House (Dark Sky LLC), for approval to transfer an existing Class C liquor license within Presque Isle County. The license would permit the sale of beer, wine, and spirits by the glass at the Parker House restaurant. It was noted that liquor licenses are issued by the state but require local approval.
b. Cemetery Pricing Adjustment (Revision of Prior Vote)	
c. ZBA Fee Adjustment (Revision of Prior Vote)	
d. Biweekly Payroll Discussion	
e. Semi-Monthly Payables Discussion (May through October)	
f. Review of 2026-2027 Budget First Draft	A motion was made by O'Neill, supported by Devers, to authorize the transfer of a Class C liquor license to the Parker House. The motion carried unanimously.
g. Next Town Hall Budget Meeting Date	
	<u>Cemetery Pricing</u> : The board revisited previously approved burial rate increases after it was determined that incorrect pricing had been used in the prior vote.
	A motion was made by Devers, supported by O'Neill, to approve the following updated burial rates effective May 1, 2026: <ul style="list-style-type: none">• An increase from \$200 to \$250 for cremation burials for current residents.• An increase from \$300 to \$350 for cremation burials for former residents.• An increase from \$500 to \$750 for full burials for current residents.



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- An increase from \$650 to \$850 for full burials for former residents.

A roll call vote was taken. The motion carried unanimously.

ZBA Fee Adjustment: The board revisited a previously approved Zoning Board of Appeals (ZBA) application fee increase after determining that an incorrect rate had been used in the prior vote.

A motion was made by Devers, supported by O'Neill, to increase the price of the Zoning Board of Appeals application fee from \$150 to \$200. A roll call vote was taken. The motion carried unanimously.

Biweekly Payroll Discussion/Semi Monthly Payables

Discussion: A motion was made by Devers, supported by O'Neill, to table both discussions until the next Town Hall budget meeting. The motion carried unanimously.

Review of 2026-2027 Budget First Draft: Lang presented a draft of the 2026–2027 Presque Isle Township budget for consideration. The board reviewed the budget line by line and discussed projected payroll, revenues, and appropriations for the upcoming fiscal year. Lang noted that updated financial figures would be recalculated and distributed to the board prior to the next meeting. The board agreed to continue refining the 101 funds at the next meeting, as well as to review the Blue Horizon, Hoffman, Fire Department, and Enterprise funds.

Next Town Hall Budget Meeting Date: The board discussed potential dates for the next budget meeting and agreed to meet on Tuesday, May 5, 2026, at 9:00 a.m.

Adjournment

10:27 a.m.