



PRESQUE ISLE TOWNSHIP
Board of Trustees Minutes
July 14, 2025 - 4:00 p.m.

Call to Order

4:00 PM

Pledge of Allegiance

Pledge was recited.

Roll Call

Present: Supervisor Steve Lang, Clerk Kate Szydlowski, Treasurer Jennifer Wieczorkowski, Trustee Mark Devers, and Trustee Mary O'Neill.

Absent: None.

Consent Agenda

- | | |
|--|------------|
| a. Approval of the 6/9/25 Meeting Minutes. | |
| b. Treasurer Report – Wieczorkowski | In packet. |
| c. Clerk Report – Szydlowski | No report. |
| d. PC Report - Wieczorkowski | In packet. |
| e. P&R Report – Szydlowski | In packet. |
| f. ZBA Report – O'Neill | In packet. |
| g. Zoning Report – Lang | In packet. |
| h. Assessors Report – Spencer | No report. |
| i. Museum Society Report – Milstein | No report. |
| j. Library Report – Rogers | In packet. |
| k. Facilities Report – Bedard | In packet. |
| l. Fire Dept. Report – LaCross | In packet. |
| m. EGLFD Report – Waterson | In packet. |
| n. Correspondence | |

Approval of Consent Agenda:

A motion was made by Devers, supported by O'Neill, to approve the consent agenda. All ayes. Motion carried.

Approval of Agenda

A request was made by Lang to remove *BS&A Software* from *New Business*. He stated that more research was required, and the item would be addressed next month.

A motion was made by Wieczorkowski, supported by Devers, to approve the agenda with the removal of *BS&A*. All ayes. Motion carried.

Audience Comments: (3-minute limit)

The board heard comments from two (2) audience members.

Planning Commission Chair Lisa Larkin requested that a new Planning Commission email address be created, so that commissioners would no longer have to share their personal email addresses. She suggested that the new



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email address be accessible to the Planning Commission Chair and Township Supervisor. Lang agreed to add the request to the August 11th meeting agenda.

Board Comments:

None.

Items Pulled from Consent Agenda

None.

Unfinished Business:

- a. 1870 Parking Lot
- b. 10 Acres Trail

1870 Parking Lot: Lang informed the board that the Michigan Department of Environment, Great Lakes, and Energy (EGLE) would be conducting a wetland evaluation on the proposed parking lot site.

10 Acres Trail: Lang reported that the trail site was being surveyed. He also stated that the park at Kauffman Blvd. and Kauffman Rd. was also being surveyed.

The board then briefly discussed the Kauffman Rd. and Kauffman Blvd. special assessment district. Lang noted that Szydlowski would be sending a warrant to Wieczorkowski to initiate the collection process which would begin in December of 2025.

New Business:

- a. PIE&G Franchise Agreement
- b. Approval of Payables
- c. Nicolet Daily Limit Increase/Name Changes
- d. Parks and Recreation Committee Appointment
- e. Tower Climb Fee Waiver
- f. Roads
 - 1. South Albany Point (Private)
 - 2. Lake Street and Fireside Hwy.

PIE&G: Lang provided a summary of the Presque Isle Electric & Gas Co-op Natural Gas Franchise Agreement. A motion was made by Wieczorkowski, supported by Szydlowski, to approve the agreement. A roll call vote was taken. Aye: Wieczorkowski, Szydlowski, Devers, and O'Neill. No: Lang. Motion carried.

Approval of Payables: Szydlowski presented a Payables Report to the board which totaled \$61,226.37. She also stated that there were additional items to be approved that were not included in her report:

- 1. \$765.48 for the Fire Department.
- 2. \$1,973.86 for the township.
- 3. \$5,472.05 for the lighthouse gift shop.
- 4. \$29,875 to Ted Hartleb Insurance Agency.
- 5. \$200 to Cemetery Sexton Bob Torsch for a burial that would take place on July 19th, 2025.



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A motion was made by O'Neill, supported by Devers, to approve the payables. A roll call vote was taken. All ayes. Motion carried.

Nicolet: Wieczorkowski informed the board that the daily limit for the township's account had been increased to meet payroll. She also stated that Nicolet had not yet received signatures from Szydlowski, Deputy Clerk John Dolan and Deputy Treasurer Paula Crook and recommended obtaining wet signatures from the three officials.

Parks and Rec Appointment: Szydlowski briefly discussed the qualifications of Kelsey Mitchell, her recommendation for the Presque Isle Township Parks and Recreation Committee. A motion was made by Lang, supported by Wieczorkowski, to appoint Kelsey Mitchell to the Parks and Recreation Committee. All ayes. Motion carried.

Tower Climb Fee Waiver: Lang informed the board that the Presque Isle Township Museum Society (PITMS) Board of Directors was requesting that the Township waive the \$4 tower climb fee for children accompanied by a paying adult during the upcoming Lighthouse Family Day event scheduled for August 2, 2025.

A motion was made by Lang, supported by Devers, to waive the tower climb fee for children accompanied by a paying adult (during the upcoming PITMS Lighthouse Family Day event).

Wieczorkowski noted that in the past, PITMS had gone to community partners to pay for the children's tower climbs. She questioned if other events and groups would also expect waived fees for children if the motion passed.

PITMS Secretary Sherry Milstein informed the board that the Museum Society was asking that fees be waived only during the hours of the event scheduled between 12pm and 4pm.



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A roll call vote was taken. Aye: Szydlowski and Lang. No: Wieczorkowski, Devers, and O'Neill. Motion rejected.

Roads: Lang informed the board that residents of South Albany Point Rd. and Lake St. would seek to establish road improvement special assessment districts in the coming months.

Future Agenda Items:

Lang stated that the board would consider a request for a new Planning Commission email address at the next meeting scheduled for August 11th, 2025.

Audience Comments: (3-minute limit per audience member)

The board heard comments from three (3) audience members.

Executive Session:

a. Request by Accessor to Become a Township Employee vs. Contractor

At 4:35pm, Lang informed the audience that the board would be holding an executive session to discuss an employee contract. Lang added that he would be recusing himself due to his financial relationship with the employee.

A motion was made by O'Neill, supported by Szydlowski, to enter into an executive session. All ayes. Motion carried.

The audience was then instructed to leave the boardroom, and the Zoom audience was placed on mute. Lang also left the boardroom.

When the executive session had ended, the audience and Lang were called back into the boardroom. At 5:12pm, Lang called the regular meeting of the Presque Isle Township Board of Trustees back to order.

A motion was made by Szydlowski, supported by Devers, to hire Presque Isle Township Assessor Laurie Spencer as an employee of Presque Isle Township.

Wieczorkowski stated that the board was provided with an agreement from Spencer. Wieczorkowski also indicated that the board would be making modifications to the agreement which would be completed before the next meeting on August 11th.



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Present for the motion was Township Assessor Spencer who agreed to send a copy of the contract to Lang for revision.

A roll call vote was taken. Ayes: Wieczorkowski, Szydlowski, Devers, and O'Neill. Abstention: Lang. Motion carried.

Adjournment:

5:15pm.

Meeting Reminder: The next regular board meeting is scheduled for Monday, August 11th, 2025, at 4pm.

Bank				
Receipt Item	Reference Number		Count	Amount
Receipt #				
Bank Enter ENTERPRISE FUND				
GIFTSHOP	GIFT SHOP REVENUE		118	31,574.33
PARKREV	PARK IMPROVEMENT REVENUE		57	1,578.77
SOM TAX	SALES TAX DUE TO THE SOM		59	1,333.14
Totals: Bank Enter ENTERPRISE FUND			234	34,486.24
Bank GEN GENERAL FUND				
CEMPLOT	CEMETERY PLOT		1	400.00
HALLRENT	RENTAL OF TWP HALL		3	269.00
MISC	MISCELLANEOUS		1	675.86
OLHRENT	OLD LIGHTHOUSE RENTAL		1	475.00
PRDONATE	MISC		2	350.00
SMR SET	RETAINED SMR SET FEES		1	11,239.15
ZONEFEE	ZONING FEE		9	1,050.00
Totals: Bank GEN GENERAL FUND			18	14,459.01
Bank Speci SPECIAL REVENUE				
EMS REV	EMS AMBULANCE REVENUE		5	1,388.43
Totals: Bank Speci SPECIAL REVENUE			5	1,388.43
Grand Totals			257	50,333.68

Receipt Details For Bank: GEN - Receipt Code: PRDONATE

Receipt Number	Post Date	Reference Number	Amount
65786	06/01/2025	SUMMER CONCERT SPONSORSHIP	250.00
65811	06/10/2025	SUMMER CONCERT SPONSORSHIP	100.00
Total:			350.00

Received of: SHERWIN-WILLIAMS
Description/Notes: REFUND

Address
Batch:

Receipt: 65789
Cashier: JWIECZORKOWSKI
Status: Completed
Post Date: 06/01/2025
Workstation:

Receipt Items:

Receipt Item	Reference	Amount	Distributions
MISC	REFUND ON ACCOUNT	\$675.86	Distributions...

TO: Board of Trustees
FROM: Jennifer Wierzchowski
DATE: July 10, 2025
RE: Planning Commission Meeting on July 7, 2025



Board of Trustees,

- S. Lang introduced his Deputy, Dennis Cleary to the board and public in attendance.
- Public Hearing was held involving Holcim rezoning property from FR to R2. We heard from many residents of Lake Esau regarding the rezoning. The Planning Commission has postponed the vote to obtain additional information and prepare findings of facts.
- Discussion was had regarding Barndominiums.
- Affordable housing and Time of Transfer Intergovernmental Agreement will be moved to August meeting.

TO: Board of Trustees
From: Kate Szydlowski
Date: July 10, 2025
RE: Parks and Rec Meeting – June 30, 2025

- The 4th of July picnic went smoothly
- The concerts have been well attended
- We will start planning for the Labor Day picnic

To: Board of Trustees
From: Mary O'Neill
Date: 7/3/2025
RE: ZBA Meeting on July 1, 2025

The ZBA Board had a long discussion on Barndominiums in our township. Steve Lang took down some of the things we were concerned about and will take them to the Township Trustee meeting and the Planning Commission.

Next ZBA Meeting will be on October 7, 2025

Zoning Administrator Report for BOT Meeting 7-14-2025

Land Use Permits

5 Dwellings

2 Additions

2 Accessory Structures

The blighted dwelling on Highland Pines Rd is being repaired.

Drove through half of the PIHA and discovered 10 violations. Will drive the other half as time permits.

Short Term Rental applications are still coming in.

Met with Road Commission Board concerning a road in front of a dwelling not being paved when the assessment had been paved.

I talked with County about going back to recycle pickup twice a week. Will start this week.

SL

TO: Board of Trustees
FROM: Joni Rogers
DATE: July 14, 2025
RE: Presque Isle District Library Report

The District Library has received a Caregiver Resource Center Grant that has provided tactile toolkits to each library branch that can be used by caregivers with young children or dementia patients. The kits include; a dementia toolkit, caregiver books, and tactile games.

The District Library currently has a library staff person working with elementary students in Rogers City who do not have access to a librarian, and are working toward putting a teen librarian in Rogers City HS for 2-3 days a week this next school year.

The landscaping plan at the Grand Lake Library has now been completed. The area around the flagpole has been replanted. The plantings in front of the library have been cleaned up and the mulch has been removed and replaced with three inches of stone. The sign for the library has had the brush cleared up around it and stone has been placed at its base. It is much easier to see the sign now when you approach from the south.

Fun programming that Grand Lake has had recently included: Meg Sigmon talking about Sea Lampreys on July 8th and The Science of Cotton Candy on July 11th.

The following programs are running currently and everyone can still get involved. Adults can still get a chance in the Summer Reading Raffle by using their library card between June 20 & August 31 to earn a ticket for the raffle. Kids 3-6 yrs. and 7-12 yrs. can get involved in a coloring contest. They pick up a coloring sheet at the library and color with crayons, colored pencils, or markers, and write their name and age on the back. Then they bring it back to the Grand Lake Library before July 31st. There are prizes for both age groups.

Respectfully Submitted by Joni Rogers

July 9, 2025

Memorandum For:
Presque Isle Township, Board of Trustees
From: Matthew G. Bedard, Facilities & Projects Manager

Subject: Project Status Report, June 2025

We have installed a new BBQ grill near the Range Light. We have completed our fire extinguisher and smoke/fire detection testing throughout the Twp Hall, New Lighthouse and Old Lighthouse parks. We will begin surface prepping and painting the Old Lighthouse Tower on 14 July 2025 as part of reoccurring maintenance.

1. Facility Maintenance:

Job Order: MB 5450125 is a maintenance project to re-paint the anchor-chain fencing at the entrance of the New Lighthouse Park. We are cleaning, prepping and repainting the existing metal fencing. Estimated completion 25 July 2025.

Job Order: SL 1210325 is a installation project to construct a fireplace mantle at the Twp Hall. We have purchased live-edge, rough-sawn lumber and are currently prepping and finishing the wood for installation. Status: In Progress, est. comp: 18 July 2025

Job Order: MB 5740224 is a replacement project to install a new BBQ grill near the Range Light Park pavilion. There is one existing grill near the playground equipment, on the north side of the property. This grill has been underutilized due to its distance from the pavilion. The new installation will be closer to the pavilion and parallel to the sidewalk. Status: Complete.

Job Order: MB 5410225 is a repair project to replace the storm/screen door at the rear entrance of the 1905 House. The existing door has rotted near the bottom of the frame and paneling sections. We have repaired this door once already, but the current damage is beyond reasonable repair and warrants replacement. Status: In progress.

Job Order: MB 5450124 is a maintenance upgrade to repaint the exterior of the vault toilet at the New Lighthouse Park. Additionally, we will install a turn vane on the ventilation shaft to increase upward draft. Status: Complete.

Job Order: MB 5210224 is repair project to replace the exterior screen doors on the east and west entrances in the Old Lighthouse Cottage. Status: One of two doors is complete; the second is being rebuild, in-house, with newly milled framing components. In progress: 30% complete.

Job Order: MB 5420125 is a repair and installation project to replace the storm door at the entrance of the 1870 building. Like the 1905 House door, this door was previously repaired, but the current state of degradation warrants replacement. Status: In Progress.

2. Project Management:

Work Order 5430125 is a new construction project to build additional workspace in the maintenance area of Garrity Hall. This proposed addition will add a 12'x16' addition on to the east side of the facility. We met with an architect from R.S. Scott to develop a site plan and concept drawing with floor and elevation views. Once completed, we will present these drawings to SHPO for concept consideration. Upon approval, we will solicit bid proposals from local-area contractors. A contract draft has been submitted by RS Scott to develop concept and construction drawings. Contract for draft prints awaiting township approval.

Work Order 1210125 is a repair project to replace the local business directional signage at several locations throughout the township. New informational signs for three locations have been installed at the intersection of Rayburn and E. Grand Lk Rd., Highland Pines and E. Grand Lk Rd., and 638 and E. Grand Lk Rd. A fourth location at the intersection of 638 and Highland Pines Rd. is awaiting order completion from the vendor.

Work Order 5430124 is a maintenance project to re-paint the landing floor, walls, and interior door near the top of the New Lighthouse tower. We are currently scraping and prepping the floor. Painting will begin after the season closure for tower climbs. Status: In-Progress, 70% complete. Est. Cost: \$500.

Work Order 5470124 is a grounds improvement project to create an overflow parking area near the entrance to the New Lighthouse Park. The parking plan will provide 50 additional parking spaces, as well as drive-through parking for RV and vehicle-trailer configurations. We have received a drafted plot plan from an engineer at R.S. Scott and solicited SHPO for concept and placement approval. SHPO has approved an alternate site plan. We have contracted a sight and topography report for elevation and grade to determine volume of ballast and finish material needed for this site. Additionally, we have ordered a pre-application site visit from EGLE to determine if a wetland presence exists at the proposed site location. Status: Awaiting EGLE site visit and conditions determination.

Work Order 5250324 is a repair project to renovate the stockade display at the Old Lighthouse Park. Many of the floor decking boards and joists are deteriorated and need to be replaced. Status: Estimated start: 1 August 2025. Est cost: \$1,200.

Sincerely,

//SIGNED//
Matthew G. Bedard
Facilities & Projects Manager

PRESQUE ISLE TOWNSHIP

Fire Department – 24335 US23 South, Presque Isle, MI 49777 -
Station (989) 595-3423
Fire Chief Larry LaCross- 989-324-0152 – firechief@presqueisletwp.org
A Unit of Presque Isle Township Government



To: Honorable Township Board Members

From: Chief Larry LaCross

Date: July 2, 2025

Re: June Monthly Report for Presque Isle Township Fire Department

Monthly runs

This month we had a total of 9 calls for service, including 2 ambulance transports, 1 transfer to ALS, 1 lift assist/no transport and 4 fire calls. We responded to a large industrial wood pile/forest fire with East Grand Lake FD as mutual aid and provided mutual aid to Alpena Township FD on a large grass fire. For this second fire, we were able to provide draft support and supply a tanker shuttle operation using our minipumper at a site on Long Lake. We also had one garage fire in our district resulting in saving the structure.

MABAS Box Cards

Presque Isle County fire departments have gone active with the box alarm/box card system through the Mutual Aid Box Alarm System. Departments are part of a MABAS division and locally we developed cards which specify which departments and resources are dispatched automatically to structure fires, wildland fires and ice/water rescues. Following initial auto dispatch incident commanders can easily request more resources by asking for a box alarm and second, third or fourth alarm. This system was utilized effectively in both the PITFD garage fire and the EGLFD forest fire last month.

Training

In June we held one more EMS training as scheduled and included our annual emergency vehicle driver refresher. We also held a hands on training in drafting, pump operations and fire operations.

DNR grant

This month we finished the purchase of wildland fire tools under the DNR grant and those invoices are ready to be submitted. This is a 50/50 matching grant.

Swearing in ceremony

On June 17th Township Clerk Kate Szydlowski attended a department meeting to swear in several members who had not previously been sworn and/or had newly been certified. These included:

EMT Ron Scudder

EMT/FF James Leedy

MFR Megan LaCross

MFR/FF Mike Stauffer

FF Colin Wright.

Respectfully submitted by:

Chief Larry LaCross, FF/EMT

989-324-0152

EAST GRAND LAKE FIRE DEPARTMENT

EAST GRAND LAKE MONTHLY REPORT

Monthly meeting held May 7, 2025

There were 8 medical runs

2	Intercept
5	Basic
1	No transport
0	Lift Assist

Fire Decoration – Smoke Investigation – State allowing burn permits

May Training – Engine 1

Monthly training – Fire Boat / CPR

EAST GRAND LAKE FIRE DEPARTMENT

EAST GRAND LAKE MONTHLY REPORT

Monthly meeting held June 12,2025

Officers meeting only to pay bills due to large fire

There were 9 medical runs

3	Intercept
4	Basic
1	No transport
1	Lift Assist

Fire Runs

Branch on power lines/sparks standby / released to PIEG

MA garage fire to PI Twp Fire

Wood grinder with large wood chips pile and logs. MA from Alpena Twp Fire and PI Twp Fire

MA large wood chips pile to Alpena Twp Fire

June Training – none due to fire

Monthly training – CPR recertification

EAST GRAND LAKE FIRE DEPARTMENT

EAST GRAND LAKE MONTHLY REPORT

Monthly meeting held July 2,2025

There were 4 medical runs

1	Intercept
0	Basic
3	No transport
0	Lift Assist

Fire Run(s)

Fire Investigation – electrical – isolated outlet / homeowner to contact electrician

July Training – None

Monthly training – Lighthouses and dock testing



June 23, 2025

Dear Presque Isle Quarry Community Advisory Group Member:

I am pleased to share some exciting news about the future of our organization and what it means for the communities we proudly serve. As you have heard, Holcim shareholders approved the company's plans to spin-off its North American business into an independent, publicly traded company named Amrize. Today is the day the spin-off occurs.

Amrize is the largest building solutions company fully focused on the North American market, offering customers a broad range of advanced building solutions from foundation to rooftop. Today is the beginning of an exciting new era for our teams as we advance how we live in the North American communities we serve.

At Amrize, we aim to be the partner of choice for the professional builders of North America and to meet our customers' and communities' greatest ambitions. As a member of our Community Advisory Group, we know you have ambitions to build and advance the community. The new name is our commitment to you that we will rise to help build your ambitions. We will build on the advanced products that we already provide, and we will continue to be the leaders that we have always been in the U.S.

We will continue to deliver the same trusted products and services - from cement, aggregates (stone, sand and gravel), ready mix concrete and concrete products, asphalt, to construction services. We remain proud partners to all levels of government, private developers, and homebuilders.

Importantly, building materials remain a local business. In our plant's community, for example, we employ local people, serve local customers, and support local infrastructure. Our products are essential to future of the U.S. and we are here to meet your ambitions to build this area.

Should you have any questions or would like a tour to learn more, I encourage you to reach out. We are happy to connect and explore how we can continue to support your community's ambitions.

Sincerely,

A handwritten signature in black ink, appearing to read 'R. Hayes'.

Rob Hayes
Regional Land Manager

Amrize is building North America as the partner of choice for professional builders with advanced branded solutions from foundation to rooftop. We deliver for our customers in every U.S. State and Canadian province with over 1,000 sites and our unparalleled distribution network. Our 19,000 teammates bring their expertise to serve every construction market from infrastructure, commercial and residential, to new build, repair and refurbishment. With \$11.7 billion in revenue in 2024, Amrize is listed on the New York Stock Exchange and the SIX Swiss Exchange.

Amrize. **Build your ambition.** amrize.com