



**PRESQUE ISLE TOWNSHIP**  
**Parks and Recreation Meeting Minutes**  
**May 27, 2025 - 6:00 p.m.**

**Call to Order**

6:00 PM

**Pledge of Allegiance**

Pledge was recited.

**Roll Call**

Present: Chair Nancy Kinney, Vice Chair Russ Kauffman,  
Board Liaison Kate Szydlowski, and Secretary Bonnie  
Moran.

Absent: None.

**Approval of Agenda:**

A motion was made by Szydlowski, supported by Moran, to  
approve the agenda. All ayes. Motion carried.

**Approval of Minutes (4/28/25)**

A motion was made by Moran, supported by Szydlowski, to  
approve the minutes as written. All ayes. Motion carried.

**Unfinished Business:**

- a. Spring Road Cleanup Recap**
- b. Summer Concert Sponsorships Update**

- a. Moran, Szydlowski and Kauffman provided an  
overview of the road cleanup event that took place  
on May 17<sup>th</sup>, 2025.
- b. The committee next discussed current and potential  
sponsors for the 2025 summer concert series at the  
New Lighthouse. Moran reported that no band was  
yet scheduled for July 30<sup>th</sup>, but The Birch Road Band  
would be playing on July 23rd. She also stated that  
Acoustick Alibi would not be able to play on July 3<sup>rd</sup>  
should a rain date for their July 2<sup>nd</sup> concert be  
required.

**New Business:**

- a. July 4<sup>th</sup> Picnic**
- b. New Parks & Recreation Member  
Recommendations**
- c. June 30<sup>th</sup> Meeting Quorum**

- a. The committee discussed the logistics and  
necessary procurements for this year's July 4<sup>th</sup>  
picnic which Szydlowski agreed to manage.  
Szydlowski also indicated that she would contact  
PepsiCo to inquire whether they would be  
sponsoring this year's concerts as they had in 2024.  
She also agreed to speak with Facilities and Projects  
Manager Matt Bedard about setting up a tent for  
the event.

The committee also discussed recruiting volunteers  
for the picnic and agreed to place a notice on



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Facebook. They also agreed that cost approval would be considered at the meeting on June 30<sup>th</sup>.

- b. The committee next discussed recruiting new members and agreed that a notice should be placed on Facebook with a clear description of what the duties of the committee entail.
- c. The committee members next confirmed their availability for the June 30<sup>th</sup> meeting and concluded that they would have a quorum.

**Reports:**

- a. **Board Liaison – K. Szydlowski**
- b. **Facilities Manager – M. Bedard**
- c. **Committee Chair – N. Kinney**
- d. **Secretary – B. Moran**
- e. **Vice Chair – R. Kauffman**

- a. Szydlowski reported that requests for proposal had been sent to prospective contractors for the construction of the parking lot at the New Presque Isle Lighthouse. She also stated that Holcim would be donating materials for the lot. She also noted that the Thunder Bay Marine Sanctuary would be conducting visitor surveys throughout the summer at the lighthouse. She then read correspondence from Carrie Morrison of Run Presque Isle regarding the Light up the Sky 5k which took place on May 25<sup>th</sup>, 2025. In the letter, Ms. Morrison thanked the township for its support and provided an overview of the event which raised \$3500 for the township's fireworks scheduled for July 5<sup>th</sup>, 2025.
- b. Report attached.
- c. No report.
- d. Moran stated that The Birch Road Band had been booked for July 23<sup>rd</sup> at a cost of \$550. She reiterated that she was still considering bands for the July 30<sup>th</sup> concert. She also confirmed with Szydlowski that portable toilets and a tent would be provided at the upcoming concerts. The committee also discussed the electrical upgrades that have been made at the New Lighthouse.
- e. Kauffman reported that he was still awaiting payment from two businesses. He also stated that three of the four sign structures did not need new supports, and that Facilities and Projects Manager



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Matt Bedard was creating a border for the signs prior to installation.

Kinney next read correspondence from a resident who had inquired about jars from the Autumn Lights Festival and where to buy them. Moran confirmed that they were purchased on the Amazon website.

**Audience Comments: (3-minute limit)**

The committee heard from one (1) audience member.

**Adjournment:**

6:53pm

**Next Meeting:** Monday, June 30th, 2025, 6pm.