

Zoning Administrator Report for PC Meeting 5-5-2025

Land Use Permits

4 Dwellings

1 Addition

6 Accessory Structures

1 Deck

A Blighted dwelling on Highland Pines Rd that I have been corresponding with is being repaired and remodeled.

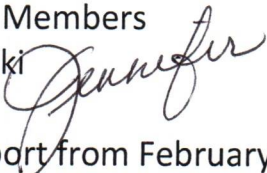
Drove through half of the PIHA and discovered 10 violations. Will drive the other half as time permits.

I am dealing with a blight on Wilderness Circle (see photos)

Working with Road Commission about tree clean-up on the road shoulders and ditches. They have started chipping and shredding west of Hwy 638 and will continue working in the Grand Lake area prior to moving to Long Lake. Any trees that the RC plowed onto your yard will also be taken care of by the RC.

Short Term Rental applications are coming in.

SL

TO: Planning Commission Members
FROM: Jennifer Wieczorkowski 
DATE: May 1, 2025
RE: Board of Trustees Report from February & March 2025

Planning Commission Members,

- A Special Assessment Roll was prepared for Kauffman Road and Boulevard for road improvements. A public hearing was held on March 10th, 2025. No objections were made.
- Clerk Szydlowski attended New Officials Training. Changes to how invoices are paid have been implemented based on information learned at this training. Board approval is required for all invoices prior to payment, with exceptions for utilities, payroll, and emergency expenses.
- The township board approved the creation of a competitive bid policy. Any project over \$5,000 will require a Request for Proposal (RFP). A committee has been established. The members are Steve Lang, Mark Devers, Matt Bedard, and David Zolnierek.
- ZBA Appointment was made by Steve Lang. He requested that Mary Anne McCoy be appointed. The board approved.
- Township Hall Closures. The board approved that the township hall would be closed on all federal holidays. As well as closing from Christmas Eve through New Year's Day.
- Minimum Wage increase from \$10.33 to \$12.48 went into effect on February 21, 2025.
- Gift Shop startup money was approved, and the Viking Cruise ships schedule was discussed.
- Steve Lang informed the audience that there would be another meeting conducted by Presque Isle County regarding the Lake Esau and Grand Lake special assessment district. He indicated that the purpose of the meeting will be to discuss costs. Lang stated that information about the meeting will be published on the township's website once it becomes available.
- The 2024 tax season is now closed and turned over to the County.
- NE MI Community Foundation will no longer be supporting Giving Tuesday.
- The scope of work for the 1870 parking lot has been completed by the RFP Committee and requests for bid will be sent out.
- Steve Lange discussed the amount incurred by the Lake Street/Fireside Highway special assessment request that will not be able to be recovered. This project is being removed from future agendas.
- Kate Szydlowski reported that the township owes \$23,854.28 to the IRS from 2017 due to unspecified issues. Lang stated that Szydlowski had received an IRS case number and will discuss the matter with an agent.
- Kate Szydlowski also reported that the Township owes \$1,074.75 to the IRS from 2021. Lang indicated that he suspects it is due to penalties for misreported 1099 information.
- Tree Committee – Steve Lang reported that a tree committee had been formed to assist the township in qualifying for Tree City USA recognition. He also stated that he plans to attend the committee's first meeting which had not yet been scheduled.
- The township board will send a letter of support for the Fireside 500.
- Earned Sick Time Act will be further discussed at the next board meeting.
- Time-of-Transfer Steve Lang reported that he attended a virtual meeting with representatives from NEMCOG and District Health Department #4 (DHD4) to discuss an intergovernmental agreement on the proposed time-of-transfer septic/well ordinance which had been drafted by the Presque Isle Township Planning Committee. Lang also stated that township attorney Tim Gulden had subsequently written a draft of the agreement. Lang also indicated that DHD4 Environmental Health Director Kevin Prevost would be presenting the agreement and the draft ordinance at the next DHD4 Board of Health meeting.

Report to the Planning Commission

From the Zoning Board of Appeals

April 29th, 2025

The zoning board held a public hearing for a side yard variance request from Chris Crittenden and Liske Construction.

The applicants provided much input as to why the variance was necessary. After much discussion amongst the board, a roll call vote was taken, and the variance request was denied.

This concludes my report.

Cynthia Paavola