



**PRESQUE ISLE TOWNSHIP
Planning Commission Minutes
December 2, 2024 - 6:00 p.m.**

Call to Order

6:00 PM

Pledge of Allegiance

Pledge was recited.

Roll Call

Present: Vice Chair Lisa Larkin, Secretary Tom Ludwig, Board Liaison Cynthia Paavola, and member Dick Lefevre. Township Supervisor and Zoning Administrator Stephen Lang was also in attendance.
Absent: Chair Tom Guyer.

Approval of Agenda

A motion was made by Paavola, supported by Lefevre, to approve the agenda. All ayes. Motion carried.

Approval of Minutes (11/4/24)

A motion was made by Ludwig, supported by Lefevre, to approve the November 4th meeting minutes. All ayes. Motion carried.

Comments from the Audience: (3-minute limit per audience member)

The commissioners heard from one (1) audience member.

Correspondence (not related to Master Plan):

None.

Public Hearing: 2024 Presque Isle Township Master Plan

Larkin opened a public hearing for consideration of a resolution to adopt the 2024 Presque Isle Township Master Plan. She began by outlining the history of the plan. She also provided a summary of the document's content.

Next, Larkin stated that an item of correspondence had been received and read the letter aloud. The writer had identified an erroneous map within the final draft of the Master Plan. Lang indicated that he had responded, and the map had been corrected.

Larkin then opened the hearing for public comment. When no comments were made, Larkin closed the public hearing.

The commissioners had a brief discussion about their support for the plan. When there were no more comments, Larkin read the resolution aloud.

A motion was made by Ludwig, supported by Lefevre, to accept the resolution. A roll call vote was taken. All were in favor. Motion passed.



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Unfinished Business:

**a. Continuing Discussion of Potential
Time-of-Transfer Ordinance (Septic-
Well)**

Larkin indicated that the commission needs to reach an agreement with District Health Department #4 before proceeding. The commissioners agreed to ask Environmental Health Director Kevin Prevost to attend their meeting on January 6th. Lang stated that he spoke with the Milton Township Supervisor and the Presque Isle County Register of Deeds. He said the Register of Deeds office was speaking with the county commissioners about whether there would be a fee for providing deed transfer notifications to the township. Lang noted that Township Assessor Laurie Spencer and Treasurer Jennifer Wieczorkowski also receive deed transfers.

When there were no further comments, the commissioners agreed to include the continuing discussion in future agendas.

New Business:

a. ZBA Liaison

The commissioners agreed to choose a liaison at the next meeting on January 6th when new members will be present.

Reports:

Zoning Administrator – Steve Lang

Report attached.

Board Liaison – Cynthia Paavola

Report attached.

ZBA Liaison – Tom Guyer

In Guyer's absence, Lang provided a summary of the special meeting held by the Zoning Board of Appeals on November 13, 2024.

Lang also informed the commissioners that Jan Lefevre has resigned from the Parks and Recreation committee.

Adjournment:

6:34pm

Next meeting: Monday, 1/6/25 at 6pm.

Zoning Administrator Report for PC Meeting 12-02-2024

Land Use Permits

3 Dwellings

1 accessory structures

1 Additions

Working with Tim Gulden to remove 3 abandoned dwellings

Back of the Moon, on Highland Pines Rd, is a blight and I have ticketed them twice for blight. Contact by owners' architect and owner by mail. Complaining about the cost of repairing. Told architect not my problem.

Harris Law Firm represents a client who is unhappy with lights that he can see across East Bay. Accusation is that White Ash homeowner is violating the Dark Sky Ordinance.

Report to the Planning Commission

From the Board of Trustees

Meeting November 11, 2024

Meeting call to order at 4:00 pm

Board of Trustees were present-

Mark Devers was excused.

Consent Agenda was approved.

Chief Larry LaCross gave us updates about the Fire Department IOS. He also told us he has two new Fire Fighters.

New Business:

Resolution 13-for the ARPA money was approved.

Tom Guyer reported information about the CAG meeting.

Clerk Statement, Thank you all for the kindness. I will be filling in for Kate Szydlowski until the end of December.

Steve suggested that if anyone has any future agenda items they wish to bring up to the Board of Trustees, please notify Steve Lang @ 989-595-2752 x 3.

A wonderful Retirement party was touching to me. I am blessed.

This concludes my report.


Sincerely,

Cynthia Paavola – Liaison to Planning Commission.