



**PRESQUE ISLE TOWNSHIP  
ZBA Special Meeting Minutes - Draft  
January 7, 2025 - 6:00 p.m.**

**Call to Order**

The meeting was called to order at 6:00 PM

**Pledge of Allegiance**

Pledge was recited.

**Roll Call**

Present: Chair Charles Smith, Secretary Dennis Cleary, Planning Commission Liaison Cynthia Paavola, Board of Trustees Liaison Mary O'Neill, and member Larry Fields.  
Absent: Vice Chair David Larkin (arrived 6:02pm).

**Election of Officers**

A motion was made by Fields, supported by Cleary, to keep the existing officers (Chair Charles Smith, Vice Chair David Larkin, and Secretary Dennis Cleary). All ayes. Motion carried.

**Approval of Agenda**

A motion was made by Larkin, supported by Fields, to approve the agenda as presented. All ayes. Motion carried.

**Approval of 7/2/24 and 11/13/24 Minutes**

A motion was made by Fields, supported by O'Neill, to approve the minutes of the meetings held on July 2<sup>nd</sup>, 2024, and November 13<sup>th</sup>, 2024. All ayes. Motion carried.

**Audience Comments: (3-minute limit)**

None.

**Correspondence:**

None.

**Unfinished Business:**

None.

**New Business:**

**a. Classes**

The board next discussed available ZBA and Site Plan Review classes. Lang agreed to inform interested board members when he receives instruction dates and times.

**Reports:**

**a. Zoning Administrator**

Zoning Administrator: Lang reported that letters to previous Short-Term Rental applicants were ready to be sent. He noted that he had already approved one application.

**b. Planning Commission**

Lang next reported that a judge had granted the Township's motion for dismissal in a recent federal court case.



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Lang also indicated that a cell phone tower (which was approved by the Presque Isle Township Planning Commission) has been erected on US-23 but will not be operational until February of 2025.

Michigan Clean Water Corps volunteer and Presque Isle Township resident Mary Anne McCoy then inquired about signing up for water testing classes. Lang agreed that the Township would provide funding. McCoy next took questions from the board about the water testing she conducted on Grand Lake in 2024.

Planning Commission: Lang reported that the Planning Commission has elected new officers and will now have seven members after the resignation of Chair Tom Guyer and the addition of three new members: Stacy Holmén, Mike Cermak and Township Treasurer Jennifer Wiczorkowski. He added that Cynthia Paavola is remaining on the commission as Wiczorkowski will now serve as Board Liaison.

Lang next reported that Guyer is finalizing a draft of the new time-of-transfer ordinance. Once complete, it will be sent to Northeast Michigan Council of Governments Deputy Director/Chief Planner Denise Cline and Township attorney Tim Gulden for review.

Lang also stated that there will be a Township Hall meeting on Thursday, January 16<sup>th</sup> at 4:00pm to discuss the Lake Esau and Grand Lake special assessments. He added that the meeting is being conducted by the Presque Isle County Drain Commissioner and legal representatives of the county.

**Adjournment:**

The meeting was adjourned at 6:24pm.

**Meeting Reminder:** The next ZBA meeting is scheduled for Tuesday, April 1st, 2025, at 6:00pm.