



**PRESQUE ISLE TOWNSHIP**  
**Board of Trustees Minutes - Draft**  
**December 9, 2024 - 4:00 p.m.**

<b>Call to Order</b>	4:00 PM
<b>Pledge of Allegiance</b>	Pledge was recited.
<b>Swearing-in of Newly Elected Officials</b>	Treasurer Jennifer Wieczorkowski, Trustee Mark Devers and Trustee Mary O'Neill were sworn into office by Township Clerk Cynthia Paavola.
<b>Roll Call</b>	Present: Supervisor Stephen Lang, Clerk Cynthia Paavola, Treasurer Jennifer Wieczorkowski, Trustee Mark Devers and Trustee Mary O'Neill. Absent: None.
<b><u>Consent Agenda</u></b>	
a. <b>Approval of the 11-11-24 Minutes.</b>	
b. <b>Treasurers Report – Wieczorkowski</b>	In packet.
c. <b>Clerks Report – Paavola</b>	In packet.
d. <b>PC Report - Paavola</b>	In packet.
e. <b>P&amp;R Report – Wieczorkowski</b>	No report.
f. <b>ZBA Report – O'Neill</b>	In packet.
g. <b>Zoning Report – Lang</b>	In packet.
h. <b>Supervisor Report – Lang</b>	No report.
i. <b>Assessors Report – Spencer</b>	No report.
j. <b>Museum Society Report – Milstein</b>	No report.
k. <b>Library Report – Rogers</b>	In packet.
l. <b>Facilities Report – Bedard</b>	In packet.
m. <b>Fire Dept. Report – LaCross</b>	In packet.
n. <b>EGLFD Report – Koel</b>	In packet.
o. <b>Historian Report</b>	No report.
p. <b>Correspondence</b>	In packet
<b>Approval of Consent Agenda:</b>	A motion was made by Devers, supported by O'Neill, to approve the Consent Agenda. All ayes. Motion carried.
<b>Approval of Agenda</b>	A motion was made by Paavola, supported by Wieczorkowski, to approve the agenda with three additions to New Business:  <ol style="list-style-type: none"><li>1. PITFD Request for \$7,000</li><li>2. New BOT Starting Time</li><li>3. Deputy Pay.</li></ol>



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All ayes. Motion carried.

**Audience Comments: (3-minute limit)**

The board heard from one (1) audience member who had a question.

**Board Comments**

Supervisor:

1. Lang presented outgoing Township Clerk Cynthia Paavola with a framed signed letter from Michigan Governor Gretchen Whitmer commending Paavola for 24 years of service with Presque Isle Township.
2. Lang stated that he received a letter from Friends of the Presque Isle Township Museum Society asking for a donation from Presque Isle Township. Lang explained that the Township cannot make donations but noted that information on how to contribute to PITMS would be put on the Township's website.
3. Lang indicated that the Presque Isle Fire Department is now offering free address signs to residents in District 2. He stated that information on how to obtain the signs would be posted on the Township's website.

Treasurer: Wieczorkowski reported that she received correspondence from *Run Presque Isle* requesting use of the New Lighthouse Park and Garrity Hall for their annual *Light up the Sky Run/Walk* event. She noted that all proceeds from the event go to benefit the July 4<sup>th</sup> Presque Isle fireworks. A motion was made by Wieczorkowski, supported by Devers, to allow *Run Presque Isle* to utilize the New Lighthouse Park and Garrity Hall for their annual run/walk to be held on Sunday, May 25<sup>th</sup>, 2025. All ayes. Motion carried.

**Unfinished Business:**

- a. **Lake Street and Fireside Hwy. Resolution**
- b. **Kauffman Resolution**

Lake Street and Fireside Hwy Resolution: Lang read the Resolution of Intent aloud and indicated that a public hearing would be held at the next board meeting on January 13<sup>th</sup>, 2025, at 4:00pm to hear objections and comments on the special assessment. A motion was made by O'Neill, supported by Devers, to approve the resolution. A roll call vote was taken. All ayes. Motion passed.



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Kauffman Resolution: Lang read the Resolution of Intent aloud and indicated that a public hearing would be held at the next board meeting on January 13<sup>th</sup>, 2025, at 4:00pm to hear objections and comments on the special assessment. A motion was made by Wieczorkowski, supported by O'Neill, to approve the resolution. A roll call vote was taken. All ayes. Motion passed.

Lang also noted that the Presque Isle County Drain Commissioner and legal representatives for the County will hold a public meeting at the Township Hall on Thursday, January 16<sup>th</sup>, 2025, at 4:00pm to answer questions about the Grand Lake and Lake Esau special assessments.

**New Business:**

- a. **Depositories of Township Funds and Signers on Township Checks Resolution**
- b. **Committee Liaisons**
- c. **Committee Appointments**
- d. **March BOR Resolution**
- e. **Poverty Exemption Resolution**
- f. **PITFD Request for \$3,000**
- g. **PITFD Request for \$7000**
- h. **Master Plan Resolutions**
- i. **New BOT Starting Time**
- j. **Deputy Pay**

Depositories and Signers Resolution: A motion was made by Paavola, supported by Wieczorkowski, to approve Resolution 16 of 2024 for the depositories of Township funds and signers on Township checks. A roll call vote was taken. All ayes. Motion passed.

Committee Liaisons and Appointments: Lang next asked the board to combine New Business items b and c. The board agreed. He then went through the changes in liaison and committee appointments:

1. Board Liaison Appointments:
  - a. Planning Commission Liaison: Jennifer Wieczorkowski (term expires 11/20/28).
  - b. ZBA Liaison: Mary O'Neill (term expires 11/20/28).
  - c. Parks and Rec Liaison: Kate Szydowski (term expires 11/20/28).
2. Committee Appointments
  - a. Planning Commission
    - i. Mike Cermak (term expires 12/31/27).
    - ii. Stacy Holmen (term expires 12/31/27).
    - iii. Cynthia Paavola (term expires 12/31/27).
    - iv. Tom Guyer (term expires 2/28/25).



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- v. Lisa Larkin (term expires 12/31/26).
  - vi. Tom Ludwig (term expires 12/31/26).
  - vii. Dick LeFevre (term expires 12/31/27).
- b. Zoning Board of Appeals
- i. Charles Smith (term expires 12/31/26).
  - ii. David Larkin (term expires 12/31/26).
  - iii. Dennis Cleary (term expires 12/31/26).
  - iv. Larry Fields, Alternate (term expires 12/31/25).
- c. Parks and Recreation
- i. Nancy Kinney (term expires 12/31/26).
  - ii. Russ Kauffman (term expires 12/31/25).
  - iii. Norma Crouch (term expires 12/31/27).
  - iv. Bonnie Moran (term expires 12/31/27).
- d. Board of Review
- i. David Zolnerek (term expires 12/31/25).
  - ii. Sandra Beuter (term expires 12/31/25).
  - iii. Mike Bugenske (term expires 12/31/25).
  - iv. Dennis Cleary, Alternate (term expires 12/31/25).
  - v. Steve Lang, Secretary (term expires 11/20/28).

A motion was made by Devers, supported by O'Neill, to approve the committee and liaison appointments. All ayes. Motion carried.

March BOR Resolution: A motion was made by Wiczorkowski, supported by Devers, to approve Resolution No. 15 of 2024 which changes the Board of Review meeting dates to Tuesday, March 11<sup>th</sup>, 2025 (9am-3pm) and Wednesday, March 12<sup>th</sup>, 2025 (3pm-9pm). A roll call vote was taken. All ayes. Motion passed.

Poverty Exemption Resolution: A motion was made by O'Neill, supported by Paavola, to approve a resolution to adopt the Poverty Exemption Income Guidelines and Asset Test. A roll call vote was taken. All ayes. Motion passed.

PITFD Request for \$3,000: Presque Isle Fire Department Chief Larry LaCross informed the board that the



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compressor used for filling breathing apparatuses needs to be serviced, and the estimated cost would be \$3,000. A motion was made by Paavola, supported by Devers, to approve the request for service on the compressor up to \$3,000. A roll call vote was taken. All ayes. Motion passed.

PITFD Request for \$7,000: A motion was made by Devers, supported by O'Neill, to approve an expenditure for three (3) new portable radios and related equipment for the total amount of \$7,349.64. A roll call vote was taken. All ayes. Motion passed.

Master Plan Resolutions: Lang acknowledged the Master Plan Advisory Committee for its work on developing the 2024 Presque Isle Township Master Plan. He noted that the Presque Isle Township Planning Commission held a public hearing at their meeting on December 2<sup>nd</sup>, 2024, in which a resolution was passed to adopt the plan. Lang then read aloud Resolution 18 of 2024 which would give the board the right to final approval of the Master Plan. A motion was made by O'Neill, supported by Wiczorkowski to approve the resolution. A roll call vote was taken. All ayes. Motion passed.

Planning Commission Chair Tom Guyer then addressed the board. He summarized the history and content of the Master Plan and commended the Master Plan Advisory Committee for its work.

Lang then read aloud the Resolution of Adoption. A motion was made by Paavola, supported by O'Neill, to approve the resolution to adopt the 2024 Presque Isle Township Master Plan. A roll call vote was taken. All ayes. Motion passed.

New BOT Starting Time: The board next considered changing the starting time of future board meetings to 3:00pm. A motion was made by Wiczorkowski, supported by Paavola, to approve the change effective February of 2025. After a brief discussion, Lang asked the audience for input. When there were no more comments, a vote was taken. Ayes: 2. Opposed: 3. Motion rejected.



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Deputy Pay: A motion was made by Wieczorkowski, supported by Devers, to change the wage for all deputies to \$14 per hour. A roll call vote was taken. All ayes. Motion passed.

**Future Agenda Items:**

None.

**Audience Comments: (3-minute limit per audience member)**

The board heard from two (2) audience members.

1. Presque Isle Harbor Association President Vickie Fields informed the board that there will be a blood drive on Tuesday, December 17<sup>th</sup> from 10:30am to 3pm at the Clubhouse. She also thanked the Township, on behalf of Team Presque Isle, for supporting the Christmas activities on December 7<sup>th</sup>, 2024.
2. Library Representative Joni Rogers discussed the Friends of the Library meeting held on December 9<sup>th</sup>, 2024, and attended by Presque Isle District Library Director Amber Alexander and Director of Programming Anne Belanger. Rogers also informed the board that her term on the Library Board would be expiring at the end of December.

A motion was made by Lang, supported by Paavola, to appoint Joni Rogers as the Presque Isle Township Library Representative effective January 1<sup>st</sup>, 2025, through December 31<sup>st</sup>, 2028. A roll call vote was taken. All ayes. Motion passed.

Lang next informed the audience that the Township was still looking for a Historian and said that anyone interested should apply.

Paavola discussed the Christmas Tree Lighting Ceremony on December 7<sup>th</sup>, 2024, and lauded the Parks and Recreation Committee for organizing the event.

**Adjournment:**

5:05pm.

**Meeting Reminder:** The next meeting is scheduled for Monday, January 13<sup>th</sup>, 2025, at 4pm.