



**Presque Isle Township
Parks & Recreation Meeting Minutes
September 30, 2024 - 6:00 p.m.**

| | |
|--|--|
| Call to Order | 6pm. |
| Pledge of Allegiance | Pledge was recited. |
| Roll Call | Present: Chair Norma Crouch, Secretary Nancy Kinney, Board Liaison Jennifer Wiczorkowski, Jan Lefevre, Russ Kauffman and Bonnie Moran. Absent: None |
| Approval of Agenda | A motion was made by Lefevre, supported by Moran, to approve the agenda. All ayes. Motion passed. |
| Approval of Minutes (August 26, 2024) | A motion was made by Kinney, supported by Wiczorkowski, to approve the minutes from August 26, 2024. All ayes. Motion passed. |
| Old Business <ul style="list-style-type: none"> a. Labor Day Picnic Recap b. Road Cleanup c. Autumn Lights Festival d. Christmas Tree Sponsors | <p><u>Labor Day Picnic Recap</u>: Wiczorkowski reported that the event raised \$464.50 in donations and incurred \$237.56 in expenses which resulted in a \$226.94 surplus. She estimated 75-90 people were in attendance and recommended starting the event later next year since most guests didn't arrive until noon. Wiczorkowski then thanked everyone for their help.</p> <p><u>Road Cleanup</u>: The committee discussed plans and volunteer recruitment for the upcoming Fall Road Cleanup event on Saturday, October 5th from 10am-noon. A rain date has been scheduled for October 6th.</p> <p><u>Autumn Lights Festival</u>: The committee considered ideas for the upcoming Autumn Lights festival scheduled for Saturday, October 12th from 11am-2pm including crafts projects, decorations, and setup. Wiczorkowski reported that she had booked a petting zoo and wagon rides and would also be purchasing food, pumpkins, craft supplies, decorations and chili cook-off prizes for the event. She estimated that the total expenses would be approximately \$1,000. When there were no further comments from the committee, Wiczorkowski made a motion, supported by Kauffman, to approve a budget of \$1,000 for the festival. Roll call vote. All ayes. Motion passed.</p> |

Meeting Reminder: Monday, October 28, 2024, at 6:00 P.M.



**Presque Isle Township
Parks & Recreation Meeting Minutes
September 30, 2024 - 6:00 p.m.**

| | |
|--|--|
| | <p><u>Christmas Tree Sponsors:</u> Wieczorkowski reported that last year’s sponsors have until October 15th to confirm if they will be sponsoring another tree this year. She stated that many have already recommitted. She added that the East Grand Lake Library is currently on the waitlist should any trees become available. Township Facilities and Projects Manager Matt Bedard requested that the trees be delivered by November 10th to allow enough time for setup. Wieczorkowski said she would contact the tree farm to get an estimated delivery date. The tree lighting ceremony will take place on December 7th.</p> |
| <p>New Business</p> | |
| <p>Member Reports</p> <ul style="list-style-type: none"> a. TWP Board/Events – J. Wieczorkowski b. Facilities Manager – M. Bedard c. Committee Chair – N. Crouch d. Summer Programs – B. Moran e. Advertising/Trails – N. Kinney f. Directional Signs – R. Kauffman g. Social Media – J. Lefevre | <ul style="list-style-type: none"> a: Report attached. b: Report attached. Bedard also discussed additional items not in his report: <ul style="list-style-type: none"> • An agreement with the State Historic Preservation Office (SHPO) for a new parking lot and maintenance facility at the New Lighthouse. • Plans for new windows at the New Lighthouse. • The installation of locks for the new gates at the Old Lighthouse. • The installation of a new ventilation method for the vault toilets at the New and Old Lighthouses. c: No report. d: No report. e: No report. f: Kauffman presented a photo of the proposed directional signs. He reported that the sign builder is undergoing a medical procedure and doesn’t know when the signs will be completed. Wieczorkowski stated that Township Supervisor Steve Lang and Clerk Cynthia Paavola also tried to contact the builder. g: Lefevre reported that she has posted online about the road cleanup and will be posting about the Autumn Lights |

Meeting Reminder: Monday, October 28, 2024, at 6:00 P.M.



**Presque Isle Township
Parks & Recreation Meeting Minutes
September 30, 2024 - 6:00 p.m.**

| | |
|---|---|
| | Festival. Wiczorkowski requested a post to generate participation in the upcoming chili cook-off. |
| Correspondence | None. |
| Audience Comments – 3-minute limit per | <p>Mary Tagliareni, President of the Presque Isle Township Museum Society (PITMS), discussed plans for the upcoming Autumn Lights Festival. She also reported that the 1st place photograph of this year’s lighthouse photo contest will be published in an upcoming issue of The Keeper’s Log, a publication put out quarterly by the United States Lighthouse Society.</p> <p>Bedard added that he has reached out to NOAA about the inoperable wind monitor at the New Lighthouse and will be following up.</p> |
| Adjournment | 7:02pm |

Meeting Reminder: Monday, October 28, 2024, at 6:00 P.M.