



**Presque Isle Township  
Parks & Recreation Meeting Minutes  
July 29, 2024 - 6:00 p.m.**

<b>Call to Order</b>	6:00pm.
<b>Pledge of Allegiance</b>	Pledge was recited.
<b>Roll Call</b>	Present: Chair Norma Crouch, Secretary Nancy Kinney, Board Liaison Jennifer Wieczorkowski, and Bonnie Moran. Absent: Russ Kauffman and Jan LeFevre.
<b>Approval of Agenda</b>	J. Wieczorkowski made a motion, supported by B. Moran, to approve the agenda. No vote was taken.
<b>Approval of Minutes (May 28, 2024)</b>	J. Wieczorkowski made a motion, supported by N. Kinney, to approve the minutes. All ayes. Motion carried.
<b>Old Business</b> <ul style="list-style-type: none"> <li>a. July 4<sup>th</sup> Picnic Recap</li> <li>b. ARPA Playground Equipment Recommendation</li> </ul>	<p><u>July 4<sup>th</sup> Picnic Recap:</u> J. Wieczorkowski reported that the township received \$1,388 in donations for the picnic. Total expenses were \$971.26. The committee then discussed what worked well this year (the simplification of only serving hot dogs, the utilization of the tent and picnic tables) and what improvements could be made for next year (better directional signage, cookies, a possible hot dog costume). J. Wieczorkowski then thanked everyone who participated.</p> <p><u>ARPA Playground Equipment:</u> J. Wieczorkowski reported that the Board of Trustees postponed the ARPA Resolution which was to be voted on at their July 8<sup>th</sup> meeting. The resolution would have earmarked the funds for a parking lot at the New Lighthouse Park and a walking trail across from the township hall. The P&amp;R Committee has been tasked with looking for unique playground ideas and providing suggestions to the board.</p>
<b>New Business</b> <ul style="list-style-type: none"> <li>a. Lighthouse Family Day</li> <li>b. Labor Day Picnic</li> <li>c. Christmas Tree Sponsors</li> </ul>	<p><u>Lighthouse Family Day:</u> Mary Tagliareni of the Presque Isle Township Museum Society was present to discuss the plans for the upcoming event on Saturday, August 3rd.</p> <p>J. Wieczorkowski reported that the PITMS will be paying</p>

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	<p>the tower climb ticket fees for all children 12 and under from 10am until noon. She stated that the P&amp;R committee will be providing prepackaged cookies for the “Toss Your Cookies” challenge. The committee then deliberated if they should offer prizes and determined that they would not. They then discussed possible targets which could be used for that event (hula hoops, a kiddie pool) and how the target area should be outlined and decorated. The setup was planned for Friday, August 2<sup>nd</sup>. The committee also discussed advertising for the event.</p> <p><u>Labor Day Picnic:</u> The committee agreed that the township should have a picnic on Saturday, August 31st to celebrate Labor Day. They deliberated whether to have it as lunch or dinner and decided on lunch. They then discussed possible menu options. J. Wieczorkowski stated that they will be able to use the chips, soda, water, plates, and utensils leftover from the July 4<sup>th</sup> picnic. The menu and cost will be finalized at the next meeting on August 26th.</p> <p><u>Christmas Tree Sponsors:</u> J. Wieczorkowski reported that they will be downsizing the Christmas Tree Lighting Ceremony focal tree this year at the request of the Facilities and Projects Manager. She stated that she has reached out to the same tree farm as last year and will be getting a better price for the trees. She added that she will be sending letters to previous sponsors and giving them until the end of September/mid-October to commit before making trees available to new sponsors. N. Crouch agreed to help with the letters. The lighting will be held on December 7<sup>th</sup> or 14<sup>th</sup>.</p>
<p><b>Member Reports</b></p> <ul style="list-style-type: none"> <li>a. TWP Board/Events – J. Wieczorkowski</li> <li>b. Facilities Manager – M. Bedard</li> <li>c. Committee Chair – N. Crouch</li> <li>d. Summer Programs – B. Moran</li> </ul>	<ul style="list-style-type: none"> <li>a. Report attached. J. Wieczorkowski added that Trustee Mary O’Neill had commented on the success of the June 14th Arbor Day event at the July board meeting and that a news reporter had called to get further information about the event. She</li> </ul>

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<ul style="list-style-type: none"><li>e. Advertising/Trails – N. Kinney</li><li>f. Directional Signs – R. Kauffman</li><li>g. Social Media – J. Lefevre</li></ul>	<p>also reported that the Board of Trustees is looking for a new township historian after the resignation of Judy Kimball.</p> <ul style="list-style-type: none"><li>b. Report attached. M. Bedard also updated the committee on additional items not mentioned in his report: 1. The installation of a roll up door for the service window in the Garrity Hall kitchen. 2. The approval of a contract proposal for the construction of new barrier gates at the old lighthouse. (The new gates will provide off-street parking when the Old Lighthouse is closed. He later added that it wasn't possible to remove the current front gates and reinstall them. The committee discussed still keeping those front gates closed when there is snow.) 3. Patching up tears he found in the tent. 4. The purchase of six (6) new picnic tables. (He added that he plans to order another six (6) each year until the old tables are replaced.) 5. The installation of two (2) new barbecue grills at the Foghorn Pavilion. (A third grill will be installed at the Range Light Pavilion.) 6. The installation of a screen door at Garrity Hall. 7. The planting of new trees at the cemetery. He also asked the committee to consider new playground equipment for the Range Light Park and discussed the vandalism he has encountered in the parks this year.</li><li>c. No report.</li><li>d. B. Moran reported that the final summer concert would take place on July 31<sup>st</sup>. She stated that three of the bands have already agreed to return in 2025. The committee then discussed improvements that could be made in the future including better placement of the banner and the purchase of another tent with sidewalls. They also discussed the possibility of leaving the tent up for the entire month of July since pitching and dismantling it</li></ul>
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	<p>every week is so labor intensive. J. Wiczorkowski agreed to research new tents.</p> <p>e. N. Kinney suggested the committee look at other events where the township could advertise, such as the Rogers City Nautical Festival. She also expressed disappointment that more people didn't participate in the West Virginia survey event. J. Wiczorkowski suggested that Kinney reach out to the creator of the Nautical Festival booklet to inquire about advertising next year.</p> <p>f. No report</p> <p>g. No report.</p>
<b>Correspondence</b>	None.
<b>Audience Comments – 3-minute limit per</b>	None.
<b>Adjournment</b>	7:20pm

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