

Call to Order	4:00 PM		
Pledge of Allegiance	Pledge was recited.		
Roll Call	Present: Township Supervisor Steve Lang, Clerk Cynthia Paavola, Treasurer Jennifer Wieczorkowski, and Trustees Mark Devers and Mary O'Neill. Absent: None.		
Approval of Agenda	A motion was made by Paavola, supported by Wieczorkowski, to approve the consent agenda. All ayes. Motion carried. A motion was made by O'Neill, supported by Paavola, to approve the agenda with two changes made by Lang: 1. Add a Presque Isle Township Museum Society item to New Business. 2. Move the Road Work item to the top of New Business. All ayes. Motion carried.		
Consent Agenda Approval			
a. Approval 5-13-24 & 5-15-24 Minutes	In Packet		
b. Treasurers Report – Wieczorkowski	In Packet		
c. Clerks Report – Paavola	In Packet		
d. PC Report - Paavola	In Packet		
e. P&R Report – Wieczorkowski	In Packet		
f. ZBA Report – O'Neill	No Meeting - No Report		
g. Zoning Report – Lang	In Packet		
h. Supervisor Report – Lang	Trustee Comments		
i. Assessors Report – Spencer	No Report		
j. Museum Society Report – Milstein	In Packet		
k. Library Report – Rogers	No Report		
 Facilities Report – Bedard 	No Report		
m. Fire Dept. Report – Forbush	In Packet		
n. EGLFD Report – Koel	No Report		
o. Historian Report	No Report		
p. Correspondence	None		
Audience Comments – 3-minute limit	The board heard from two (2) audience members.		



	 Kim Gildner introduced herself and discussed her qualifications for the position of Presque Isle County Probate Judge for which she is running. Jan Lefevre of the Parks and Recreation Committee discussed the upcoming Arbor Day event at the Wooden Boat Show and encouraged everyone to attend. 		
Trustee Comments/FYI's Short	Supervisor – Lake Special Assessments: Lang reported that he virtually attended a Presque Isle County hearing regarding the Lake Esau and Grand Lake special assessments. He informed the audience that the Power Point presentation shown at the meeting can be viewed on the Presque Isle Township website. The document contains a map of all the lots that will be included in the assessment. Lang then suggested moving to the road work discussion next. The board agreed.		
Road Work – Road Commission Superintendent Dave Kowalski and Engineer Mark Straley	Road Commission Superintendent Dave Kowalski and Road Engineer Mark Straley spoke to the board about a potential special assessment for road work on Lake Street in Presque Isle Township. They took questions and comments from the board and sixteen audience members. Straley also discussed the new crosswalks which will be put at the Range Light and Portage Store.		
	When there were no more questions from the audience or board members, Wieczorkowski suggested a brief recess before proceeding with the next agenda item. The board agreed.		
Continuing / Unfinished Business a. 2024-2025 Budget Final	Lang gave a summary of the key changes in the FY 2024-2025 budget which had been agreed upon in the April 17 th and May 15 th public meetings. A motion was made by O'Neill, supported by Devers, to approve the FY 2024-2025 budget. Roll call vote. All ayes. Motion carried.		
New Business a. New Phone System b. Planning Commission Appointment	New Phone System: Lang gave an overview of the cost and savings that the township would incur with the new RingCentral phone system. A motion was made by		



- c. Lithium-Ion Battery Storage Forbush
- d. Fire Department Retirement Forbush
- e. PITMS

Wieczorkowski, supported by Devers, to approve the agreement with RingCentral. Roll call vote. All ayes. Motion carried.

<u>Planning Commission Appointment</u>: A motion was made by O'Neill, supported by Paavola, to approve the appointment of Dick Lefevre to the Planning Commission. Mr. Lefevre is filling the vacancy left by Rick Kurkechian who resigned at the June 3rd meeting. Lang moved for discussion. The board had no comment. All ayes. Motion carried.

Lithium-Ion Battery Storage: Presque Isle Township Fire Department Chief Bill Forbush was asked to address the board regarding the hazards of lithium-ion battery storage. Forbush explained why lithium-ion battery fires are so difficult to extinguish and stated that the township doesn't currently have the capability to put out such a fire. Lang asked for audience comments. The board heard from two (2) audience members including Tom Guyer, Chair of the Planning Commission. Guyer stated that the Planning Commission is presently revising the township ordinance requirements for solar, wind and battery storage facilities and asked if Forbush could quantify what training and equipment to handle a lithium-ion battery fire would cost. He also asked if Forbush could attend the next Planning Commission meeting on July 1st. Forbush agreed to both questions, but added that if he couldn't make the meeting, his successor would.

Forbush Retirement: Forbush reported to the board that he is stepping down as PIFD Fire Chief effective August 1st, 2024. He will continue serving as Deputy Chief during the summer months. Forbush then gave a summary of the qualifications of Lieutenant Larry LaCross and recommended him as a successor. Lang stated that he had posted a job listing in the newspaper for the Fire Chief position. The board plans to make a motion on the Fire Chief appointment at the July 8th meeting.

<u>PITMS</u>: Presque Isle Township Museum Society Representative Sherry Milstein had no new business.



Audience Comments – 3-minute limit	The board heard from Tom Guyer, Chair of the Planning Commission. Guyer acknowledged Rick Kurkechian for his great work on the commission and stated that he is looking forward to working with Mr. Lefevre.	
Adjournment	5:14pm	

Next Meeting: July 8, 2024, at 4:00pm. Regular BOT Meeting

06/03/2024 09:23 AM

RECEIPT ITEMS BY BANK FOR PRESQUE ISLE TOWNSHIP

User: JWIECZORKOWSK_{Post} Date from 05/01/2024 - 05/31/2024 Open And Completed Receipts

Page: 1/1

26,662.90

108

DB: Presque Isle Tw

Bank

Receipt Item Receipt # Reference Number Count Amount Bank Enter ENTERPRISE FUND GIFTSHOP GIFT SHOP REVENUE 35 7,071.24 PARKREV PARK IMPROVEMENT REVENUE 17 234.97 SOM TAX SALES TAX DUE TO THE SOM 18 301.13 Totals: Bank Enter ENTERPRISE FUND 70 7,607.34 Bank GEN GENERAL FUND BURIAL BURIAL FEE 2 400.00 CEMPLOT CEMETERY PLOT 1 550.00 LOCAL LOCAL COMMUNITY STABILIZATION 3,741.66 MISC MISCELLANEOUS 11 2,609.02 OLHRENT OLD LIGHTHOUSE RENTAL 1 50.00 PRDONATE MISC 6 2,300.00 ZONEFEE ZONING FEE 13 2,163.32 Totals: Bank GEN GENERAL FUND 35 11,814.00 Bank Speci SPECIAL REVENUE EMS REV EMS AMBULANCE REVENUE 2 241.56 FDDONATE PI TWP FIRE DEPT. DONATIONS 7,000.00 Totals: Bank Speci SPECIAL REVENUE 3 7,241.56 Grand Totals

* Please see Miscellaneous breakdown on next page.

Received of: LAKESHORE REALTY

Description/Notes:

SUMMER CONCERT SPONSORSHIP

Address

Receipt: 56739

Cashier: JWIECZORKOWSKI

Batch:

Status: Completed

Post Date: 05/14/2024

Workstation:

Receipt Items:

Receipt Item Reference Amount Distributions

PRDONATE MISC \$250.00 Distributions...

Received of: PI YACHT CLUB

Description/Notes:

SUMMER CONCERT SPONSORSHIP

Address

Receipt: 56740

Cashier: JWIECZORKOWSKI

ASTRET: JWIECZUKKUWSK

Batch:

Status: Completed

Post Date: 05/14/2024 Workstation:

Receipt Items:

Recept Item Reference Amount Distributions
PRDONATE MISC \$250.00 Distributions...

Received of: PILODGE

Description/Notes:

SUMMER CONCERT SPONSORSHIP

Address

Receipt: 56741

Cashier: JWIECZORKOWSKI

Batch:

Status: Completed

Post Date: 05/14/2024

Workstation:

Receipt Items:

Receipt Item Reference Amount Distributions

PRDONATE MISC \$100.00 Distributions...

Received of: HUNT, MARGARET

Description/Notes:

FLOWERS FOR THE LIGHTHOUSE

Address

Receipt: 56746

Cashier: JWIECZORKOWSKI

Batch:

Status: Completed Post Date: 05/20/2024

Workstation:

Receipt Items:

Receipt Item Reference Amount Distributions
PRDONATE MISC \$500.00 Distributions...

Received of: GRAND LAKE ASSOCIATION

Description/Notes:

SUMMER CONCERT SPONSORSHIP

Address

Receipt: 56747

Cashier: JWIECZORKOWSKI

Batch:

Status: Completed

Post Date: 05/21/2024 Workstation:

Receipt Items:

Receipt Item Reference Amount Distributions

PRDONATE MISC \$200.00 Distributions...

Received of: GRAND LAKE SPORTSMENS CLUB

Description/Notes:

SUMMER CONCERT DONATION

Address

Receipt: 56756

Cashier: CMONTEROSSO

Batch:

Status: Completed

Post Date: 05/21/2024

Workstation:

Receipt Items:

Receipt Item Reference Amo	ount Distributions	1
PRDONATE MISC	1,000.00 Distributions	

Report of Expenditures for the month of May. 2024

General Fund \$ 55,507.23

Special Revenue FD \$ 7,415.03

Enterprise, Gift Shop \$ 33,322.65

Gift Shop Payroll \$ 3,187.76

General Payroll \$18,807.36

Total \$118,240.03

anches Saguala

Report to the Board of Trustees

From the Planning Commission June 3, 2024

Unfinished Business

A. PA 233 regulating zoning for wind and solar projects. (Wind and Solar Ordinance)

The community attending had a great deal of questions, concerns about the Wind part of this Ordinance. Do you keep the Ordinance that we have approved or does the Planning Commission change some of the issues mentioned? That was talked about in detail. Wind Turbine Height, Ambient sound, Shadow Flicker are just a few that were discussed, clearing the land after no longer in use and to replace the foliage and what do they do with the Lithium batteries no longer working where to they go. Also, to make sure that our Fire Departments have the ability to take can on any emergency in case of a serious problem. Solar also was talked about no decision at this time, still in conversation.

- B. Time of Transfer Septic Systems, many questions, and no decisions.
- C. Mary Ann MaCoy reported about the waters testing, she and others have taken the class for testing of the water, she needs volunteers to help with this project. She is waiting for the bottles to test before anything will be done. Time suggested is soon.

Rick Kurkechian has resigned from the Planning Commission. Thank you, Rick, for all your involvement and interest.

Report was given and filed.

Cordially,

Cynthia Paavola, Liaison to Planning Commission

TO:

Board of Trustees

FROM:

Jennifer Wieczorko

DATE:

June 10, 2024

RE:

P&R Report

Board of Trustees,

- Guest speaker, Sophie Stewart gave a presentation to the Committee and attendees on her thesis, the Garrity Family. Ms. Stewart is the Education and Outreach Specialist at the Thunder Bay National Marine Sanctuary.
- An update regarding ARPA Funds/Capital Plan was provided and a consensus on the board's top considerations was shared. Advised the committee to begin looking at playground equipment and other unique ideas for parks.
- 4th of July Picnic was discussed. We will modify the picnic to accommodate the change to Garrity Hall. We will serve hot dogs, chips, and a drink for a donation. We will set up outside under the large tent and allow for seating in Garrity Hall. The horse drawn wagon company will be contacted to be included in the event.
- The Summer Concert Series was discussed. At the time of the meeting concert sponsorships totaled \$2,150. Bands have been committed for the following:
 - July 3rd Brad Corpus
 - o July 10th Steve Rea
 - o July 17th Saddle Tramps
 - July 24th Birch Road Band
- Bonnie is looking into the possibility of booking one more band for July 31st.
- Russ gave an update on the directional signs. The new sign will host 23 businesses; 12 were existing and 11 are new.
- The Sunrise Side Lighthouses will be celebrating Lighthouse Day (August 7th) on Saturday, August 3rd. Some discussion was had on how the P&R Committee could join in with PITMS to enhance the celebration. An item that we are considering is to bring back the "Toss Your Cookies" event. More information to come.
- The PITMS Annual meeting will take place on August 5th.
- Committee member Jan Lefevre will host a table at the Wooden Boat Show to promote both the Parks & Recreation Committee along with an Arbor Day Exhibit, with a guest speaker of District Forester Jacob Grochowski.

Zoning Administrator Report for BOT Meeting 6/10/24

Land Use Permits

- 3 Dwellings
- 4 accessory structures
- 1 Shed
- 4 Additions

3 STR's

3 Blight Tickets

Worked on my testimony for the Federal Court with Township insurance attorney.

Submitted by Steve Lang



Summer is gearing up and we excited to welcome guests to the 1905 house. We had a volunteer get together on May 18 and have some great new volunteers for this season.

Attached is our final Giving Tuesday report for 2023. It was a fantastic year with over \$20,000 in donations!

To keep our members and visitors informed, our website, www.PresqueIsleLighthouses.org, has a fresh new look and more content. The redesign has added historical information, interesting stories, and photo galleries. A new feature is the Presque Isle Happenings Calendar, which includes events hosted by many of Presque Isle's community organizations. Check back often to see what's new!



May 7, 2024

2023 GivingTuesday Report

The GivingTuesday coordination team, comprised of PITMS Board members (Mary Tagliareni, Chair, Dennis Norton, Sherry Milstein, and Mark Rutenbar) and Township Treasurer Jennifer Wieczorkowski, planned and executed the 2023 campaign.

Following the model created for past successful campaigns, PITMS applied for inclusion in the GivingTuesday campaign hosted by the Community Foundation for Northeast Michigan (CFNEM). PITMS secured lead donations from local businesses, promoted the campaign through social media and a newsletter and an insert mailed to members and past donors. The Township included information on the campaign to property owners in the fall property tax bill. And the final task was the PITMS Board Members prepared hand-written thank-you notes to donors.

Income

\$20.049.47	Total GivingTuesday campaign deposits to Lighthouses Restoration Fund*
\$600.00	Additional GivingTuesday donations directly to the Lighthouses Restoration Fund through 12/31/2023
\$19,449.47	Total transfer from PITMS Funds to the Lighthouses Restoration Fund
<u>\$-605.53</u>	Partial fundraising expenses incurred by PITMS (see itemized list below)
\$20,055.00	Total GivingTuesday Donations to PITMS Fund through 12-31-2023
\$14,050.00	additional GivingTuesday donations to PITMS Fund received through 12-31-2023
\$6,005.00	donations received on GivingTuesday (November 28, 2023)

Expenses

In compliance with CFNEM's rules for participation in its GivingTuesday campaign, donations are deposited in the PITMS Fund (participants must be non-profit organizations) and PITMS transfers the funds to the Lighthouses Restoration Fund.

Following the procedures approved by the Township Trustees in October, a portion of the campaign production and promotion expenses incurred by PITMS (printing, postage, etc.) have been drawn from the GivingTuesday donation income, with the net proceeds of the fundraising efforts benefitting the Lighthouses Restoration Fund.

Itemized expenses (and fund sources) for the 2023 GivingTuesday campaign:

Item Description and Quantity	Campaign Costs	PITMS In-Kind Donation	Township In-Kind Donation	Costs Covered by GivingTuesday Income
Newsletter printing (275)	\$345.09			\$345.09
Stamps (newsletter & thank- you cards) (281)	\$185.46			\$185.46
Cards for printing Climb Cards	\$5.80			\$5.80
Envelopes for newsletter and business thank you mailing (225)	\$80	\$80		
Inserts printing (240)	\$69.18			\$69.18
Thank-you cards and envelopes (60)	\$49.20	\$49.20		
Tower Climb passes for 10 business donors (donation of \$250+)			Unknown (\$500 maximum if all 100 passes are redeemed)	
TOTAL	\$734.73	\$129.20		\$605.53

Newsletter

- Mailed to current PITMS members and past CFNEM donors (to both the PITMS Fund and Lighthouses Restoration Fund). Extra copies placed around Presque Isle community.
- Content: letter from PITMS President and Township Supervisor on the importance of GivingTuesday
 donations, article and pictures of recent repairs to the 1870 and 1840 Keeper's House roofs and repairs to
 the 1905 House porch, acknowledgement of lead business donors to Giving Tuesday campaign, information
 on how to donate on GivingTuesday and to the Lighthouses Restoration Fund
- 17" x 11" printed on 2 sides and folded to create a full color 4-page, 8.5" x 11" newsletter

Insert

- Mailed with newsletter
- Content: list of business donors, GivingTuesday introduction and information on how to give on GivingTuesday and to the Lighthouses Restoration Fund
- Rack card size (3.625" x 8.5"), 2-sided full color

Stamps

- Mailing of newsletter and insert
- Mailing of thank-you cards
- Acknowledgement letters to business donors

PITMS In-Kind Donation

- Printed PITMS envelopes for newsletter and insert mailing
- Thank-you cards and envelopes
- Letterhead and envelopes for business acknowledgements



DATE: August 30, 2023

RE: Proposal for a collaboration between Presque Isle Township and the Presque

Isle Township Museum Society (PITMS) for GivingTuesday on November 28,

2023

PITMS will apply to the Community Foundation for Northeast Michigan (CFNEM) for inclusion in their community GivingTuesday campaign. The application will clearly state that we are working closely with the Township to promote our fundraising effort. CFNEM does limit the number of organizations participating in their GivingTuesday campaign to thirty from Alcona, Alpena, Montmorency and Presque Isle Counties. If PITMS is not selected by CFNEM as a participant, we will still coordinate a GivingTuesday campaign.

As has been our practice for three previous campaigns, production and promotion expenses for the GivingTuesday campaign (i.e., printing, postage, etc.) will be drawn from the GivingTuesday donation income, with the net proceeds of the fundraising efforts benefitting the Presque Isle Township Lighthouses Restoration Fund at CFNEM. A final campaign report including an itemized list of expenses will be provided at the end of the campaign.

If the Township is amenable to collaborating, we would welcome hearing from you at your earliest convenience. The deadline to submit applications to CFNEM is September 20. We appreciate your consideration and will look forward to meeting with representatives from PITMS and the Township to plan a successful campaign.

Based on past GivingTuesday campaigns, the estimate for promotion and marketing would include the following.

Item Description	Estimate	PITMS In-Kind Donation	GivingTuesday Income
Newsletter printing (300)	\$375		\$375
Stamps for Newsletter mailing (300)	\$200		\$200
Envelopes for Newsletter mailing (200)	\$100	\$100	
Inserts printing (300)	\$100		\$100
Thank you cards and envelopes (100)	\$100	\$100	
Stamps for Thank you cards (100)	\$66		\$66
TOTAL	\$941	\$200	\$741

Newsletter

- Mailed to current PITMS members and past CFNEM donors to the PITMS and Lighthouse Restoration Fund and GivingTuesday. Extra copies to be placed at Township Hall, PIHA Clubhouse, Grand Lake Library, Woody's, etc.
- Letter on importance of GivingTuesday donations cosigned by PITMS President and Township Supervisor, recent Township efforts regarding Lighthouse restoration progress, acknowledgement of business donors to Giving Tuesday campaign, PITMS activities, and information on how to give on November 28.
- 17" x 11" printed on 2 sides and folded to create a 4-page, 8.5" x 11" newsletter

Insert

- Mailed with Newsletter to current PITMS members and past CFNEM donors to the PITMS and Lighthouse Restoration Fund and GivingTuesday. Extra copies to be placed at Township Hall, PIHA Clubhouse, Grand Lake Library, Woody's, etc.
- List of business donors, GivingTuesday introduction and information on how to give on November 28
- Rack card size (3.625" x 8.5"), 2-sided

Stamps

- Newsletter and Insert
- Thank you cards

PITMS In-Kind Donation

- Printed PITMS envelopes for Newsletter
- Thank you cards and envelopes



To: Honorable Township Board

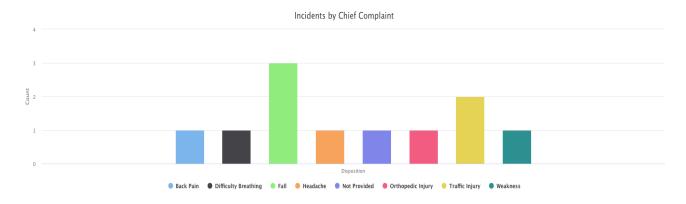
From: Bill Forbush, EFO

Fire Chief

Date: June 5, 2024

Re: May/June 2024 Monthly Report

Your PITFD had 11 emergency runs in May, all of which were ambulance responses. We did have a power wire down/grass fire in early June, which will be on next month's report. The types of runs we are seeing is pretty consistent from month to month, with falls comprising a large percentage.



Ambulance revenue is progressing well. With help of our billing company and Jennifer, we are processing all runs and revenue is incoming each month. The report below shows credits incoming in May (for services provided previously).

Credit Summary Summary By Credit Code - Code Description

PI MONTHLY CREDIT REPORT Description Credits QTY % Amount Amount % AMBC ADJ - BCBS CONTRACTUAL 21.55 3.57 0.29 AMCR ADJ - CARE 28.57 785.84 10.49 8 MCOCAREADJ ADJ - MCO CARE 7.14 252.66 3.37 2 ADJUSTMENT FOR RESIDENCY 197.42 2.64 ARES 3.57 1 PBCS PAYMENT - BCBS 1 3.57 425.92 5.69 BCCP PAYMENT - BLUE CROSS COPAY 228.05 3.04 2 7.14 PAYMENT - INSURANCE SECONDARY PSIN 3 10.71 393.51 5.25 MCOCARE PAYMENT - MCO MEDICARE TRUCK 7.14 1088.34 14.53 PAYMENT - MEDICARE 54.71 PMCB 8 28.57 4098.66 Totals For All 28 7491.95 Total Purged 0 Total Amount Purged: 0.00 Total Amount with Purged:

Our payer mix is largely Medicare, then Blue Cross and finally Medicaid. Other insurers make up a small percentage of our claims. We are authorized providers for all common insurers in our area.

It is important to note that by policy, the Township bills insurance only for runs involving insured residents. They should never receive a bill for ambulance service in either fire district. Non-residents and uninsured patients are billed consistent with Federal law.

Chief Retirement/Succession Planning

Tammy and I are selling our home and moving into our motorhome shortly. We will be spending summers with friends in Presque Isle, winters in Florida and the rest of the time in Washington state where two of our three sons reside, or travelling between. Tammy is a captain with the department, and after her retirement from the state EMS office in July, she will be continuing as PITFDs EMS Coordinator, and Quality Assurance officer performing administrative tasks from the road when we're not in Michigan. Likewise, I will be stepping down to Deputy Chief, and will be supporting the new chief to the greatest degree possible. Deputy Chief Alan Harmon will continue in his current role.

I have kept the board informed as I have been mentoring Lieutenant Larry LaCross over the last few years, preparing him to succeed me as the next fire chief. Larry is certified by the State of Michigan as an EMT, Firefighter I & II and Fire Instructor I. He will be completing Fire Officer I & II shortly, and must do so within 3 years of appointment. In the meantime, with both deputy chiefs fully credentialed, we will remain compliant with state regulations. Larry also has a master's degree and extensive education and experience in management and human services. Most importantly, he is a natural leader and is well liked and respected by the PITFD team.

The Board may have to perform due diligence in my replacement, but it is my strong recommendation that Larry LaCross be appointed fire chief at the July board meeting, prior to my departure August 1.

Engine 902

Engine 902 recently completed the first part of a DOT safety inspection by Alpena Diesel. Some routine maintenance like brake caliper adjustments and air/fuel leaks were addressed, and we are awaiting a complete list and estimate on remaining repair needs. It is anticipated that this will probably run over \$1000, and will therefore be submitted to the Board in advance. The 2024-25 budget includes necessary funding for this project. It is our intention to have all heavy apparatus (Engines 901, 902 and Tanker 903) DOT Inspected annually in compliance with applicable standards/ Lighter duty vehicles (Rescue 904, Brush 905, Engine (Mini) 906 and Bravo (ambulance) 907) will be serviced as needed. All vehicles are inspected weekly or monthly by our team.

Engine (Mini) 906

The mini pumper continues to have issues with the on-board Ford computer system. Dean Arbor is working on it and making repairs/adjustments as needed. Many of these are covered by powertrain warranty. The unit is in service and being used regularly.

Command Post Bus

Our new-to-us command post bus is at the station; however we haven't had time to work on it yet. The plan is, over time, to equip it with necessary radio and computer gear to act as a central command point at major incidents in our township or throughout the area. The vehicle, a 3400 Series Diesel International Bus, was donated to the department by. The City of Alpena.

Training

Semi-monthly training in May included study on crime scene awareness/evidence protection, and annual CPR/AED refresher training. PITFD trains twice per month including all disciplines (fire, EMS, water/ice rescue, traffic control, etc).

I fielded several phone calls from residents this month inquiring about burning restrictions and other fire safety issues. These calls come from both districts and are necessary to maintain appropriate customer service for our citizens. I can be reached at firechief@presqueisletwp.org or cell 989-255-1883.