

PRESQUE ISLE TOWNSHIP

12653 East Grand Lake Rd. Presque Isle MI 49777

Ph: 989-595-2752 Email: zoningadmin@presqueisletwp.org; Web: www.presqueisletwp.org

LAND USE PERMIT APPLICATION (Fee \$40.00)

Complete all sections of application applicable to the project. Incomplete applications will delay issuance of the permit.

This Section for Office Use Only			
Application Received Date	Project Number	Permit Number	Date

JOB LOCATION

Site Address and/or Street Name		Township:
		Presque Isle
Property Tax I.D. No.	Lot Number	Plat Name

OWNER INFORMATION

First Name, Last Name		Telephone Number	
Mailing Address	City	St.	Zip
Email Address		Phone / Cell Number	

APPLICANT INFORMATION (if different than owner)

First Name, Last Name or Business Name		Telephone Number	
Mailing Address		City	Cell Phone Number
State	Zip	Email Address	Fax Number

Structure Dimensions: *Must Draw a Scaled Ground Plan on Page 2. Must Attach Floor Plan. Construction Plan Must be Attached.

Structure Width = _____ Structure Height = _____ Square Footage Footprint = _____ Square Footage Living Space _____

Structure Length = _____ Number of Stories = _____ % of Area of Lot Used for ALL Structures _____

PROPOSED USE OF BUILDING:

Fill Required: _____ Feet

Residential		
<input type="checkbox"/> One Family	<input type="checkbox"/> garage / accessory building	<input type="checkbox"/> Attached <input type="checkbox"/> Unattached
<input type="checkbox"/> Two-Family	<input type="checkbox"/> # of Bedrooms _____	<input type="checkbox"/> # of Bathrooms _____
<input type="checkbox"/> Multiple-family - # of units:	<input type="checkbox"/> Residential addition	<input type="checkbox"/> Other:
Non-residential		
<input type="checkbox"/> Assembly, Restaurant, etc	<input type="checkbox"/> Parking or Service Garage	<input type="checkbox"/> Agricultural
<input type="checkbox"/> Business, Office, Etc	<input type="checkbox"/> Storage Building	
<input type="checkbox"/> Church, Religious, Etc	<input type="checkbox"/> Tower, Utility	
<input type="checkbox"/> Educational, School, Etc.	<input type="checkbox"/> Store, Retail, etc.	<input type="checkbox"/> Other: _____

Describe Proposed use of building:

OWNER SIGNATURE (REQUIRED IF APPLICANT IS NOT THE PROPERTY OWNER)

I hereby authorize the Applicant noted above to perform the work as described on this application at the job location shown above.

Property Owner Signature	Print Name	Date
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APPLICANT SIGNATURE

Applicant is responsible for payment of all applicable fees and charges to this application and must provide the applicant and building owner signatures below:

I hereby certify that the proposed work described on this application is authorized by the Owner of record and that I have been authorized by the owner to submit this application as his/her agent. All the information submitted on this application is accurate to the best of my knowledge. By signing this permit the owner and/or applicant grants permission to enter the property for inspections by the members of the Zoning Board of Appeals, Planning Commission and Zoning Administrator as required.

Applicant Signature

Contractor:	Address	Phone	License#
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PIHA Approval (Circle One)	YES	NO	Not Applicable
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Approved By	Title
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Granted By: Variance (Date):	Site Plan Review (Date)	Special Use Permit (Date)
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Conditions use separate sheet:

Plot Plan Requirements

Required for single-family dwellings and two-family dwellings.

1. Application: Site Plan Application form

2. Scale: Scale shall be appropriate to the dimensions of the project (no less than one inch equals one hundred feet (1"= 100') if site is larger than 3 acres, no less than one inch equals fifty feet (1"=50') if site is 3 acres or less).

3. Structures: The location and size of all structures presently on the parcel and those proposed to be built. Dimensions of structures and distances to property lines and structures are to be shown.

4. Property Lines: The boundary lines of the parcel including dimensions and lot size, a north arrow, and a scale.

5. Access Adjoining and/or proposed street(s) and driveway(s).

6. Natural Features: General location and information regarding significant natural features existing on the site.

7. Water/Sewage: Proposed method of providing water and sanitary sewer service to the site and locations of connections to public systems or locations of on-site systems, as applicable.

8. Topography: If more than two (2') feet of fill is planned to be placed on the property, indicate location of fill, amount of fill, and existing and proposed topography in contours with an interval of no greater than five (5') feet.

9. Other: Front and side elevations or development proposal necessary to understand the project and establish compliance with this and any other ordinances, as determined by the Zoning Administrator. A boundary survey may be required by the Zoning Administrator.

10. Signature/Seal: The signature and seal, if applicable, of the person who prepared the scale drawing.