



**Presque Isle Township
Board of Trustees Meeting Agenda
December 11, 2023 - 4:00 p.m.**

Call to Order	4:00 PM
Pledge of Allegiance	Pledge was recited.
Roll Call	All board members were present.
Approval of Agenda	S. Lang presented an addition to the agenda under New Business: Calm Investments, LLC, a payroll service provider. Motion made by M. Devers to approve agenda with the addition; seconded by J. Wieczorkowski; approved by all.
Approval of Minutes 11.13.23	Motion made by J. Wieczorkowski to approve Minutes from 11/13/23 as presented; seconded by M. O'Neill; approved by all.
Correspondence	No correspondence.
Audience Comments	The Board heard audience comments from one (1) attendee.
Unfinished Business	Museum Contract: C. Paavola motioned to approve John Poch's recommendations and wording for new contract and that the Museum Society's donation boxes will no longer be kept in either lighthouse; they will only be kept in the 1905 house; seconded by J. Wieczorkowski; approved by all.
New Business <ul style="list-style-type: none"> a. Planning Commission Annual Report b. Committee Appointments <ul style="list-style-type: none"> 1. Planning Commission 2. ZBA 3. Board of Review c. Consent Agenda d. Rec Plan Approval e. Calm Investments 	a.) Tom Guyer presented the Planning Commission's Annual Report for 2023 and outlined plans for 2024. b.) S. Lang nominated Tom Ludwig to the Planning Committee. Motion made by M. Devers to approve; seconded by J. Wieczorkowski; approved by all. S. Lang nominated Dennis Cleary to the Zoning Board of Appeals. Motion made by C. Paavola to approve; seconded by M. O'Neill; approved by all. Nominations for the Board of Review Committee will be made in January. c.) J. Wieczorkowski motioned to approve a move to Consent Agenda beginning 1/1/2024; seconded by M. Devers; approved by all. d.) C. Paavola motioned to approve new Recreation Plan; seconded by M. O'Neill; approved by all.

Meeting Reminder: Monday, January 8, 2024, at 4:00 P.M.



**Presque Isle Township
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December 11, 2023 - 4:00 p.m.**

	e.) C. Paavola motioned for Calm Investments to be the township's new payroll provider beginning on 1/1/2024.; seconded by J. Wieczorkowski; approved by all.	
Treasurer's Report – Jennifer Wieczorkowski	Report Attached	J. Wieczorkowski motioned to approve tax expenditures of \$7,069.94 to KCI and USPS; seconded by M. Devers; approved by all.
Clerk's Report – Cynthia Paavola	Report Attached	<p>a.) M. Devers motioned to receive and file Clerk's report; seconded by J. Wieczorkowski; approved by all.</p> <p>b.) J. Wieczorkowski motioned to approve payment of \$2,223.04 to Alpena Diesel for Fire Department truck repair; seconded by M. O'Neill; approved by all.</p> <p>c.) C. Paavola motioned to approve a cost increase from \$60 to \$75 per hour for Terry Ravitz snowplowing services; seconded by M. Devers; approved by all.</p> <p>d.) C. Paavola motioned to approve payment from General Fund to Meridian Contracting Services for \$28,756.67; seconded by J. Wieczorkowski; approved by all.</p> <p>e.) C. Paavola motioned to have Alpena Public Schools levy their tax on Presque Isle Township's summer tax bill instead of winter. J. Wieczorkowski seconded; all opposed.</p>
Planning Commission Liaison Report – Cynthia Paavola	Report Attached	
ZBA Liaison - TBD	No Report	
Parks and Rec Liaison Report - Jennifer Wieczorkowski	Report Attached	
Supervisor/Zoning Report – Steve Lang	Report Attached	

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Assessor - Laurie Spencer	Report Attached	
Museum Society Report - Sherry Milstein	No Report	
Library Report - Judy Kimball	No Report	
Facility Manager Report - Matt Bedard	Report Attached	
Fire Department Report – Bill Forbush	Report Attached	J. Wiczorkowski motioned to approve new contract for Emergency Networking RMS software at a cost not to exceed \$4,000. M. O'Neill seconded; all approved. C. Paavola motioned to approve new rates for Blue Cross; seconded by M. Devers; all approved.
EGLFD - Beth Koel	No Report	
Audience Comments		The Board heard comments from two (2) attendees.
Adjournment		4:48 PM

Meeting Reminder: Monday January 8, 2023, at 4:00 P.M.

Meeting Reminder: Monday, January 8, 2024, at 4:00 P.M.

/30/2023 01:06 PM
 er: STEVELANG
 i: Presque Isle Tw

REVENUE AND EXPENDITURE REPORT FOR PRESQUE ISLE TOWNSHIP
 PERIOD ENDING 11/30/2023

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NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
nd 101 - GENERAL FUND						
Expenditures						
000 - NONE		0.00	7,257.34	1,846.93	(7,257.34)	100.00
101 - GOVERNING BODY		91,968.97	58,728.89	2,242.65	33,240.08	63.86
105 - OFFICE IMPROVEMENTS		0.00	0.00	0.00	0.00	0.00
171 - MAYOR, PRESIDENT, SUPERVISOR		15,597.40	6,279.60	1,255.92	9,317.80	40.26
200 - TOWNSHIP GENERAL		200.00	200.00	0.00	0.00	100.00
210 - PAYROLL ADMINISTRATOR		0.00	0.00	0.00	0.00	0.00
214 - FIRE WORKS		0.00	0.00	0.00	0.00	0.00
215 - CLERK		26,959.00	11,464.45	2,614.85	15,494.55	42.53
225 - OFFICE PERSONNEL		22,339.00	7,350.73	680.03	14,988.27	32.91
247 - BOARD OF REVIEW		2,510.00	494.63	174.04	2,015.37	19.71
253 - TREASURER		38,955.00	13,189.82	1,788.51	25,765.18	33.86
257 - ASSESSOR/EQUALIZATION DEPARTMENT		61,040.00	21,170.67	2,503.99	39,869.33	34.68
262 - ELECTIONS		9,800.00	189.95	95.84	9,610.05	1.94
265 - BUILDING AND GROUNDS		31,700.00	15,453.15	2,536.78	16,246.85	48.75
276 - CEMETERY		6,498.00	2,621.25	325.95	3,876.75	40.34
330 - LIQUOR LAW ENFORCEMENT		708.00	21.05	4.21	686.95	2.97
336 - FIRE DEPARTMENT		0.00	0.00	0.00	0.00	0.00
441 - DEPARTMENT OF PUBLIC WORKS		349,630.69	217,241.96	14,296.44	132,388.73	62.13
448 - STREET LIGHTING		3,000.00	946.79	144.47	2,053.21	31.56
508 - CHARGES FOR SERVICE LIGHTHOUSE PARK		0.00	0.00	0.00	0.00	0.00
511 - CHARGES FOR SERVICES		0.00	0.00	0.00	0.00	0.00
721 - PLANNING		12,996.00	3,715.38	430.22	9,280.62	28.59
722 - ZONING BOARD OF APPEALS		2,440.00	611.23	0.00	1,828.77	25.05
725 - ZONING ADMINISTRATOR & DEPUTY		17,235.00	6,952.51	1,211.06	10,282.49	40.34
750 - PARKS & REC. COMMITTEE		12,704.20	11,800.45	2,167.97	903.75	92.89

11/30/2023 01:06 PM
 User: STEVELANG
 DB: Presque Isle Tw

REVENUE AND EXPENDITURE REPORT FOR PRESQUE ISLE TOWNSHIP
 PERIOD ENDING 11/30/2023

Page: 3/5

SL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 11/30/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	BUDGET USED
Fund 101 - GENERAL FUND						
	Expenditures					
	754 - GIFT SHOPS	0.00	0.00	0.00	0.00	0.00
	851 - INSURANCE AND BONDS	14,582.35	12,582.35	0.00	2,000.00	86.28
	TOTAL EXPENDITURES	720,863.61	398,272.20	34,319.86	322,591.41	55.25
Fund 101 - GENERAL FUND:						
	TOTAL REVENUES	718,053.24	129,713.48	(5,534.06)	588,339.76	18.06
	TOTAL EXPENDITURES	720,863.61	398,272.20	34,319.86	322,591.41	55.25
	NET OF REVENUES & EXPENDITURES	(2,810.37)	(268,558.72)	(39,853.92)	265,748.35	9,555.99

Assessor Report December 11, 2023

---Due to amendments to the Disabled Veteran's Exemption enacted by Public Acts 150, 151 and 152 of 2023: there are going to be several changes. They can no longer go to July or December Board of Review. The application form 5107 has changed. It allows an unremarried surviving spouse of a qualifying veteran to retain and claim the exemption.

---December 12th starting at 5:30 is December Board of Review. This is for Clerical Errors, Mutual Mistake of Fact and Poverty Exemptions only.

---P.A. 660 of 2018 requires Board of Review members to participate in training. Group zoom training is available as well as training by the Michigan Township's Association in various locations including Alpena. This is at least once every two years.

---Presque Isle Township web site needs to be corrected for Veteran's Exemption Form. It is 5107 and not 2107. This line should be removed as it is also below this link and correct.

---Link - Resolution #5 2021 PITWP Adopt Poverty Exemption Income Guidelines & Asset Test needs to be updated. This needs to be done annually.

---The Township needs an Application for Property Tax Exemption on the web site. The Michigan Township Association has a sample and I provided Steve with the City of Traverse City's application. This is not the Poverty Exemption.

...Assessing staff has field reviewed 2,997 parcels to date and continues to input missing database information such as year built, number of bedrooms, frontage, depth, acreage etc. I ran a report called Missing Year Built and there are currently 408 parcels in that report to have to be filled in.

---The township's assessor's database is online. This lookup is free to the taxpayer/owner but costs \$6 a parcel for others.

--- There are currently two thousand one hundred forty-three 2023 permits. I could visit the same parcel three years in a row for different permits and have. That is only one parcel in a site visit count. There are 195 partials in the database which means they took out a permit but don't have a finalized permit from Building & Zoning. This also requires a yearly visit until completion. Some go on for years.

---465 deeds have been entered in 2023 to date.

From the Board of Trustees meeting November 13, 2023

A celebration in the parking lot with our new Ambulance for Presque Isle Township Fire Department.

PIE&G Tom Sobeck gave a complete information of many items, the one we were most interested in was the Fiber Optic will be coming our way in 2024, they are now working in Millersburg.

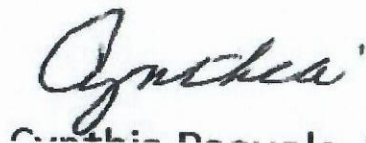
New Business: The Board of Trustees approved an expenditure for Blue Horizon for improvement on the road.

The new Poverty Exemption was approved as presented for 2023.

All reports were given and approved and to be filed.

The concludes my report.

Cordially,



Cynthia D. [unclear]

rom Clerk for Board of Trustees approval.

Motion to approve Alpena Diesel Service for Block Heater and other needed repair to #90!
Invoice W-20433 \$ 1558.25 Fire Department.

Motion to approve payment to Meridian Contracting Service for Hail Damage repair.
Invoice #2544, \$28, 756.67 General Fund.

Expenditure for the Month of November 2023

General Fund	\$ 27,610.84
Special (F.D.)	\$ 6,567.76
Enterprise	\$ 3,230.95
Payroll	\$ 16,874.99
Total Expenditures	\$54,284.54

Cynthia Pasala

December 13, 2023

Memorandum For:
Presque Isle Township, Board of Trustees
From: Matthew G. Bedard, Facilities & Projects Manager

Subject: Project Status Report, December 2023

We began interior painting and repair projects in 1870 and 1840 buildings. Several of the painting repairs are in-house portions of the hail-damage projects. The Christmas tree displays and outdoor lighting projects at the New Lighthouse Park are complete and ready for community decorating events. While the electrical load draw for the current lighting is sufficiently handled with the split circuits we used, additional lighting from community decorating should not be permitted without additional load-testing of the circuits.

1. Facility Maintenance:

Job Order MB 5410323 is an installation project to replace the communication receiver and sending unit at the 1905 House and 1870 Facilities. The existing system utilized cellular transmission to communicate remotely with the central monitoring system. The new receiver has ethernet compatibility to connect with our Starlink internet service. Once connected, this capability should provide most consistent connectivity and service performance. Status: awaiting Wi-Fi upgraded sending unit installation.

Job Order MB 5411023 is a repair project to replace a GFCI exterior outlet located at the west side of the 1905 House. This double receptacle outlet box only had one operating receptacle. Status: Complete.

Job Order MB 5440922 is a maintenance upgrade to extend a flexible branch line to a heating diffuser in the tool and maintenance room within Garrity Hall. This project will supply heat to the tool room where we store paint and cleaning supplies to prevent frost damage. Status: In Progress, the additional material order has arrived, awaiting installation.

Job Order: MB 5440623 is a maintenance project to repaint the exterior walls of Garrity Hall. This project is 60% complete. Remaining walls on the south and east sides are in progress. Status: paused until spring 2024.

Job Order: SL 1210423 is a new installation project to install a roof covering over the external video surveillance cameras attached to the township hall. The roof cover will provide snow, ice, and rain protection for the cameras. Status: Complete.

Job Order: MB 5210923 is a repair project for the exterior ground lighting at the Old Lighthouse. One of the LED light fixtures is broken and non-repairable. We requested a service call from Omega Electric for fixture replacement. The new LED fixtures are now installed and operating dusk-dawn. Status: Complete.

Job Order: MB 54706 23 is a repair project to replace several storm windows throughout the New Lighthouse Park facilities. Some windows are missing the storm window frames; therefore, we are converting some screen window frames with glass. Status: In progress, 50% complete, awaiting glass installation in the supplied frames.

2. Project Management:

Work Order 5440323 is a new construction project to divide Garrity Hall into two user groups operations areas. We are installing a dividing wall between the overhead and personnel doors on the south side of the building to facilitate maintenance and operations functions and install a new personnel door on the north side to facilitate visitor functions next to the kitchen area. We will also divide and upgrade the lighting and install additional electrical outlets to support both functions within the facility. Status: in-progress, 75% complete, electrical installation is complete. Sheetrock installation for the maintenance room is in progress.

Work Order 5210222 is a repair project to repair/repaint the water damage on interior of the southwest side of the Old lighthouse Keepers Cottage. Water intrusion from the roof was repaired from the hail damage insurance monies. This work will require plaster patching and repair, priming and painting of the walls and chimney chase. Status: In progress, 70% complete.

Work Order 5710123 is a repair project to replace the exterior walls and roof of the second story in the Range Light tower display. The metal roof was damaged and funded for replacement as part of the hail damage. However, upon inspection, the walls and framing materials deteriorated beyond portioned repair application. Therefore, we have elected to temporarily seal and paint the roof and rotted fascia areas as an interim repair. This project will be planned for a complete repair/replacement of the second-floor walls and roof framing components in Spring 2024. Status: In planning.

Work Order 5410123 is a repair project to repair the rotted windowsills, casements, and framing of windows throughout the 1905 House. The windows are original to the 1905 construction. The repairs will maintain the integrity of the windows as period appropriate. Status: The contract has been awarded with an approved allocation of \$20,000 for this project. Awaiting start.

Work Order 5730123 is a maintenance project to re-stain the boardwalk, railing, and decking of the Range Light Boardwalk. The railing sustained some damage from hail; however, the damage did not warrant approval of re-staining costs throughout the boardwalk system. Status: In-planning, projected to begin in Spring 2024.

Sincerely,

//SIGNED//
Matthew G. Bedard
Facilities & Projects Manager

TO: Board of Trustees
FROM: Jennifer Wieczorkowski
DATE: December 4, 2023
RE: P&R Report



Board of Trustees,

- Community Christmas update was provided. There has been a total of 17 trees sponsored thus far. Additional social media post to be posted. Decorating times were discussed, as well as other items that were included on the Community Christmas Flyer (See attached Flyer for further details.)
- Social Media Tips were provided to the committee. Additionally, a recap for 2023 was provided regarding the type and number of posts that were done on behalf of the township.
- A new flyer for Spitler Shore Nature Sanctuary was shared with the committee (See attached Flyer.)

PRESQUE ISLE TOWNSHIP PLANNING COMMISSION ANNUAL REPORT TO THE PRESQUE ISLE TOWNSHIP BOARD OF TRUSTEES FOR 2023

MEETINGS

The Presque Isle Township Planning Commission ("PC") held nine regularly scheduled meetings in 2023. In the interest of saving the Township money, three meetings with light agendas were cancelled. The PC held two public hearings (Up North Storage request to build additional units and Recreation Plan) and performed five site plan reviews on proposed accessory structures.

As the Woods of Presque Isle Condominiums have been of interest to the community, the PC received periodic updates from representatives of the proposed condominium development.

In addition, the PC held a special meeting to discuss an Accessory Structure Ordinance and had a joint meeting with the Township Parks and Recreation Committee to discuss the 2024-2028 Recreation Plan.

The PC also established a Master Plan Advisory Committee consisting of the Zoning Administrator, two PC members, and several volunteers representing part time and full-time residents and business owners. The Master Plan Advisory Committee was instrumental in putting together a community survey regarding future development issues. The survey had several hundred responses and will be used by the Advisory Committee and the PC in developing a Master Plan. The survey was also used for the creation of the Recreation Plan.

CONSULTATIONS

Where appropriate, the PC consulted experts for advice on certain issues, namely,

- Mike Mahler, Director of Economic Development, Alpena Area Chamber of Commerce, on future economic development.

- Kevin Prevost, Environmental Health Director, District Health Department Number 4, on septic and water issues and a proposed Time of Transfer Ordinance.

- Denise Cline, Kevin Szymanski and Christina McEmber from the Northeast Michigan Council of Governments on the Master Plan, Recreation Plan and numerous ordinance and enforcement issues.

- Joe Brewbaker, Presque Isle County Sheriff on firearm discharge issues.

- Paul Fox, DNR conservation officer on firearm discharge issues.

- Timothy Gulden, Township attorney, on various ordinance issues.

ORDINANCES

The PC had numerous discussions on revisions to the Township's current zoning ordinances, including ordinances pertaining to greenbelts, maximum accessory building size, docks, jake brakes, and a time of transfer ordinance pertaining to septic tanks and wells. It is anticipated that the PC will hold public hearings on the proposed greenbelt, accessory building size, jake brake and dock ordinances at its January meeting.

OTHER ISSUES

Based on input from residents during the public comment segments of the PC meetings, the PC is continuing to review the issue of firearm discharges on Brown Island, fireworks discharge in violation of the Township Fireworks ordinance, and repeated blight ordinance violations.

2024

It is anticipated that 2024 will be a busy year for the PC. Among the anticipated subjects:

- Approval of numerous ordinances as referenced above, possible approval of a time of transfer ordinance, and possible approval of enhanced fines for repeated blight ordinance violations.

- Completion of a draft proposed Master Plan, and the statutory approval process for the Master Plan, including required public hearings.

- Further work on firearm discharge issues.

- A request by Holcim to rezone certain acreage on Lake Esau from Forest and Recreation to Residential.

Respectfully submitted:

Presque Isle Township Planning Commission

Cynthia Pavola, ex officio, liaison to Board of Trustees

Tom Ludwig, secretary

Rick Kurkechian, liaison to Zoning Board of Appeals

Lisa Ludwig, vice Chair


Tom Guyer, chair

PRESQUE ISLE TOWNSHIP

Fire Department – 24335 US23 South, Presque Isle, MI 49777 - Station (989) 595-3423
Fire Chief Bill Forbush, EFO – Cell 989-255-1883 - pitfdchief@gmail.com
Member: Michigan MABAS Division 3702



A Unit of Presque Isle Township Government

Date: December 5, 2023
To: Presque Isle Township Board
From: Bill Forbush, EFO 
Fire Chief
Re: November/December 2023 Monthly Report

The PITFD ambulance service went live November 13, and responded alongside Alpena for the duration of their agreement on November 30. On December 2 we did our first transport, an elderly resident with difficulty breathing. Five PITFD volunteers responded to the call, including one MFR, two EMTs and two paramedics. Everything went very well, and the resident is expected to come home from the hospital this week.



November was a busy month, with nine emergency calls, all medical in nature. We continue to train twice a month and are redoubling our efforts on scheduling to ensure adequate staff for both fire and ambulance runs. We have one new member and are working with a few more potential members to get them on board. It looks like we'll have two or three taking Medical First Responder training in Alpena in January.

The personnel of the Presque Isle Township Fire Department wish everyone a very **Merry Christmas and a happy and prosperous new year!** We greatly appreciate the steadfast support of our community, and are looking forward to a fantastic 2024, with even better service for our citizens.

ACTION ITEM:

Our records management software company had been bought out by a larger company, and will end compatibility January 1. We are required to complete and submit reports to state and national databases for both fire and EMS responses. Capt. Tammy Forbush has researched what systems are out there for fire and EMS reporting and has located another vendor that we can adopt at a lower cost. We are recommending Board approval to purchase "Emergency Networking" RMS software at a cost not to exceed \$4000 with funding from 206-336-730.000 Equipment.



	<p>PRESQUE ISLE TOWNSHIP FIRE DEPARTMENT</p> <p>Policies and Procedures</p>	<p>Effective: 11/30/2023 Revised: 1/30/23</p>
	<p>Fleet Gas Credit Cards</p>	<p>Authorized by:  Fire Chief</p>

PURPOSE: To regulate the use of fleet fuel credit cards by members.

APPLICABILITY: All PITFD personnel

POLICY: Fleet fuel credit cards have been issued by the Township for the purpose of refueling township vehicles as needed.

Fire Department vehicles should be refueled at the first opportunity, any time the tank level is less than $\frac{3}{4}$ tank.

Fuel should be purchased from the Marathon/Forward station at US23 and French Road if possible. If that cannot be done, any Marathon station can be used.

Township fuel cards can **ONLY** be used to refuel Township vehicles, department portable equipment or gas cans. Under no circumstances can Township fuel cards be used to refuel any personally owned vehicle.

PROCEDURE: Fuel cards will be kept in the medication locked area on Bravo 907 and Rescue 904. They can be used on any department vehicle but must be returned to the secure area on the EMS vehicles when done. Please obtain a receipt and leave it in the receipt envelope in the fire station office.

QUESTIONS: Please see the Fire Chief or any officer.

12/04/2023 08:30 AM
User: JWIECZORKOWSKI
DB: Presque Isle Twp

RECEIPT ITEMS BY BANK FOR PRESQUE ISLE TOWNSHIP
Post Date from 11/01/2023 - 11/30/2023 Open And Completed Receipts

Page: 1/1

Bank	Receipt Item	Reference Number	Count	Amount
Bank Curre	CURRENT TAX			
STAX	SUMMER TAX		36	10,619.47
Totals: Bank Curre	CURRENT TAX		36	10,619.47
Bank Enter	ENTERPRISE FUND			
MISC	MISCELLANEOUS		1	161.52
Totals: Bank Enter	ENTERPRISE FUND		1	161.52
Bank GEN	GENERAL CHECKING			
BURIAL	BURIAL FEE		1	150.00
MISC	MISCELLANEOUS		1	69.99
TAXADMIN	ADMIN FEE		2	186.95
ZONEFEE	ZONING FEE		3	120.00
Totals: Bank GEN	GENERAL CHECKING		7	526.94
Bank Speci	SPECIAL REVENUE			
FDDONATE	PI TWP FIRE DEPT. DONATIONS		1	500.00
Totals: Bank Speci	SPECIAL REVENUE		1	500.00
Grand Totals			45	11,807.93

Received of: KEEN COMMUNICATIONS
Description/Notes:
REIMBURSEMENT

Address

Receipt: 52302
Cashier: JWIECZORKOWSKI
Batch:

Status: Completed
Post Date: 11/22/2023
Workstation:

Receipt Items:

Receipt Item	Reference	Amount	Distributions
MISC	MISCELLANEOUS	\$161.52	Distributions...

Received of: PRESQUE ISLE COUNTY
Description/Notes:
89TH DISTRICT COURT

Address

Receipt: 52305
Cashier: JWIECZORKOWSKI
Batch:

Status: Completed
Post Date: 11/22/2023
Workstation:

Receipt Items:

Receipt Item	Reference	Amount	Distributions
MISC	MISCELLANEOUS	\$69.99	Distributions...

PRESQUE ISLE TOWNSHIP RECREATION PLAN

RESOLUTION OF ADOPTION

Presque Isle Township

- WHEREAS,** Presque Isle Township has undertaken a 5-Year Recreation Plan update which describes the physical features, existing recreation facilities and the desired actions to be taken to improve and maintain recreational facilities during the period of 2024-2028, and
- WHEREAS,** An online recreation survey was published on December 3, 2022 and remained open for public input until January 4, 2023 providing residents with an opportunity to comment and guide recreation in the Township, and
- WHEREAS,** A public notice was published in the *Presque Isle County Advance* which began a 30-day public review period for the draft plan, and
- WHEREAS,** Presque Isle Township has developed the plan for the benefit of the entire community to assist in meeting the recreation needs of the entire community.
- WHEREAS,** a public hearing was held on December 4, 2023 at the Presque Isle Township Hall to provide residents the opportunity to ask questions and express opinions on the Recreation Plan

NOW, THEREFORE BE IT RESOLVED, that the Presque Isle Township Board of Trustees hereby adopts the Recreation Plan Update as a guideline for improving recreation for the residents of the Township.

Yeas: _____

Nays: _____

Absent: _____

I HEREBY CERTIFY, that the forgoing Resolution was adopted at a regular meeting of the Presque Isle Township Board of Trustees, held on December 11, 2023.

Signature

Date

PRESQUE ISLE TOWNSHIP RECREATION PLAN

RESOLUTION OF ADOPTION

Presque Isle Township

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- WHEREAS,** A public notice was published in the *Presque Isle County Advance* which began a 30-day public review period for the draft plan, and
- WHEREAS,** Presque Isle Township has developed the plan for the benefit of the entire community to assist in meeting the recreation needs of the entire community.
- WHEREAS,** a public hearing was held on December 4, 2023 at the Presque Isle Township Hall to provide residents the opportunity to ask questions and express opinions on the Recreation Plan

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Yeas: _____

Nays: _____

Absent: _____

I HEREBY CERTIFY, that the forgoing Resolution was adopted at a regular meeting of the Presque Isle Township Board of Trustees, held on December 11, 2023.

Signature

Date



**Presque Isle Township
Board of Trustees Meeting Agenda
November 13, 2023 - 4:00 p.m.**

Call to Order	4:00 PM
Pledge of Allegiance	Pledge was recited.
Roll Call	All board members were present.
Approval of Agenda	Motion made by J. Wiczorkowski to approve agenda as presented; seconded by C. Paavola; approved by all.
Ambulance Ribbon Cutting Ceremony	Chief Forbush, members of the PITWPF, board members and attendees participated in a ribbon cutting ceremony for the new ambulance. The ambulance is available and on call for service effective November 13, 2023.
Approval of Minutes: (9/11/23, 9/25/23 & 10/9/23)	Motion made by C. Paavola to approve Minutes from 9/11/23 as presented, seconded by M. Devers; approved by all. Motion made by M. Devers to approve Minutes from 9/25/23 as presented, seconded by M. O'Neill, approved by all. Motion made by M. Devers to approve Minutes from 10/9/23 as presented, seconded by J. Wiczorkowski; approved by all.
Audience Comments	The board heard audience comments from two (2) attendees.
Correspondence	Joni Rodgers: Community Christmas Update and Schedule for December 9 th Jake Goscicki: Old Lighthouse Visitation/Filming Inquiry Mary Tagliareni: Giving Tuesday Information
PIE&G Fiber Update:	Tom Sobeck, CEO, PIE&G President gave a presentation regarding services they provide – Report Attached
Unfinished Business	There was no Unfinished Business
New Business	Blue Horizon Subdivision Special Tax Assessment: M. Devers motioned to approve the expenditure from Environmental Excavating & Contracting, Inc for \$2,000, seconded by J. Wiczorkowski, roll call vote; approved by all. Poverty Exemption Guideline Form for 2024 and Resolution: J. Wiczorkowski moved to approve the 2023 Income and Asset Limits as proposed, seconded by M. Devers, roll call vote; approved by all.

Meeting Reminder: Monday, December 11, 2023, at 4:00 P.M.



**Presque Isle Township
Board of Trustees Meeting Agenda
November 13, 2023 - 4:00 p.m.**

Treasurer's Report – Jennifer Wieczorkowski	Report Attached	Motion was made by M. Devers to receive and file report; seconded by M. O'Neill; approved by all.
Clerk's Report – Cynthia Paavola	Report Attached	Motion was made by M. Devers to receive and file report; seconded by J. Wieczorkowski; approved by all.
Planning Commission Liaison, Cynthia Paavola	Report Attached	
Parks and Recreation Liaison, Jennifer Wieczorkowski	Report Attached	
ZBA Liaison, TBD	No Report	
Supervisor/Zoning Administrator, Steve Lang	No Report	S. Lang presented a bill from Omega Electric for the improvements to Garrity Hall for approval from the Department of Public Works budget. C. Paavola moved to approve the \$5,700 expenditure, seconded by M. Devers, roll call vote; approved by all.
Assessor, Laurie Spencer	No Report	
Museum Society Report, Sherry Milstein	Report Attached	
Library Report, Judy Kimball	No Report	
Facilities & Project Manager, Matt Bedard	Report Attached	
Fire Department Report, Bill Forbush	Report Attached	
EGLFD, Beth Koel	No Report	
Audience Comments		No comments from the audience.
Adjournment		5:31 PM

Meeting Reminder: Monday, December 11, 2023, at 4:00 P.M.

11/07/2023 12:06 PM

RECEIPT ITEMS BY BANK FOR PRESQUE ISLE TOWNSHIP

Page: 1/1

User: JWIECZORKOWSKI Post Date from 10/01/2023 - 10/31/2023 Open And Completed Receipts
 DB: Presque Isle Tw

Bank	Receipt Item	Reference Number	Count	Amount
Bank Curre CURRENT TAX				
STAX	SUMMER TAX		98	27,055.59
Totals: Bank Curre CURRENT TAX			98	27,055.59
Bank Enter ENTERPRISE FUND				
GIFTSHOP	GIFT SHOP REVENUE		54	12,716.33
PARKREV	PARK IMPROVEMENT REVENUE		22	315.53
SOM TAX	SALES TAX DUE TO THE SOM		27	358.71
Totals: Bank Enter ENTERPRISE FUND			103	13,390.57
Bank GEN GENERAL CHECKING				
CEMPLOT	CEMETERY PLOT		1	1,200.00
DUPFEE	ESCROW/MTG DUPLICATION FEE		1	5.00
PRDONATE	MISC		1	292.98
TAXADMIN	ADMIN FEE		2	898.82
ZONEFEE	ZONING FEE		3	90.00
Totals: Bank GEN GENERAL CHECKING			8	2,486.80
Grand Totals			209	42,932.96

Receipt Details

Receipt Details For Bank GEN - Receipt Code: PRDONATE

Receipt Number	Post Date	Reference Number	Amount
32225	10/17/2023	ADMIN LIGHTS DONATION	292.98
Total:			292.98

Expenditures for the Month of October 2023

GENERAL FUND	\$ 22,016.34
ENTERPRISE FUND	\$ 2,679.86
PITFD	\$ 5,277.04
PAYROLL GENERAL	\$ 17,093.03
ENTERPRISE GS 10/13	\$ 1,934.76
ENTERPRISE GS 10/27	\$ 1,421.03
TOTAL	\$ 50,422.06

Dyaneia Pardo

Planning Commission report to the Township

November 6, 2023

Unfinished Business:

The Planning Commission will be talking about the proposed Recreation Plan.

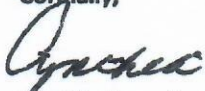
In December we will be having extra time for Ordinances.

Jake Brake Ordinance use only on Class A Roads.

Green Belt Ordinance changing the set back.

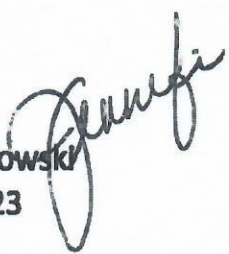
Set back of docks will also be discussed.

Cordially,



Cynthia Paavola- Liaison

TO: Board of Trustees
FROM: Jennifer Wieczorkowski
DATE: November 13, 2023
RE: P&R Report



Board of Trustees,

- Eric Szymanski was present via zoom for discussion on the Final Draft of the Parks and Recreation 5 Year Plan. Members of the Planning Commission were in attendance to hear the input and next steps in the process. The Plan is open for public review and comment. The plan can be found on NEMCOG's website, Township Hall, Grand Lake Library, and the Clubhouse. Notice has been placed on the door of the Township Hall and in the newspaper.
- Community Christmas was discussed and approved. Parks and Recreation will join in the Community Christmas Celebration by providing 30 Christmas Trees that will be available for sponsorship. (See Attached Flyer for further details.)



PITMS is very excited to be part of CFNEM's Giving Tuesday again this year. We are hoping to beat last year.

We will be planning our events for the Community Christmas celebration at the New Presque Isle Lighthouse park for December 9 at our meeting this month.

To keep our members and visitors informed, our website, www.PresqueIsleLighthouses.org, has a fresh new look and more content. The redesign has added historical information, interesting stories, and photo galleries. A new feature is the Presque Isle Happenings Calendar, which includes events hosted by many of Presque Isle's community organizations. Check back often to see what's new!

P.O. Box 208 • 4500 East Grand Lake Road • Presque Isle, MI 49777
web: www.PresqueIsleLighthouses.org email: pilighthouses@gmail.com phone: 989.787.0814

Presque Isle Township

Christmas Tree Sponsorship Form

Christmas Tree Lighting
will be held on
Saturday, December 9, 2023 at
6pm at the

New Lighthouse Park



**Be part of making Christmas in Presque Isle Bigger, Brighter, and
More Beautiful this year by becoming a part of the**

Community Christmas

Sponsor Your Christmas Tree Today!

**We provide the tree and lights - you provide the
decorations! Sponsor your tree in memory of a loved one
or Christmas wishes for Friends or Family Members.**

Sponsorship of a 2023 Holiday Tree is \$60.00

**Please complete the Sponsorship Form and remit payment to any
Parks & Recreation Committee Member or the Presque Isle
Township Hall. Forms and additional information can be obtained at
the Township Hall. Please call 989-595-2752 ext. 1.**

Together we can make Presque Isle BRIGHTER like never before!

Additional Details

- Sponsors are responsible for decorating their tree if they choose.
- Decorating dates are December 3rd - 8th.
- Recommended decorations are lights, ribbon and bulbs. Use is light weight plastic to save on weight secure all decorations to the tree - no tree may be used.
- Sponsors will be required to remove their decorations by the last week of March 2024.

Space is Limited to the First 30 Sponsors.





Christmas Tree Sponsorship Form

Complete & Return the form below with your Sponsorship payment for each tree.

Sponsorship Name	
Street Address	
City, State, Zip Code	
Email Address	
Phone Number	

Christmas Message:

Your message will be laminated and displayed on your tree.

We would like to Sponsor _____ Christmas Tree(s) at the cost of \$60.00 per tree = \$ _____. If you plan on sponsoring more than one Christmas Trees, please be sure to complete a message for each tree sponsored.

We would like to give an extra donation in the amount of \$ _____.

X

Sponsor Signature

*Proceeds from this event will go to benefit future Parks & Recreation Committee Activities.
We thank you for your Sponsorship.*

October 9, 2023

Memorandum For:
Presque Isle Township, Board of Trustees
From: Matthew G. Bedard, Facilities & Projects Manager

Subject: Project Status Report, October 2023

The first phase of contract repairs from the hail damage to the lighthouse and Range light parks facilities are nearing completion. We are currently awaiting metal decorative stamped shingles for the 1905 House front porch and overhead door locking hardware installation at the Old Lighthouse garage. The bell pavilion support post replacements are complete. The 1905 porch flooring, roof fascia and soffit repairs are complete. We have elected to complete the painting and finishing portions of this project in-house to save additional costs. Our lawn and walking trail maintenance is continuing throughout the parks and township properties.

1. Facility Maintenance:

Job Order MB 5410323 is an installation project to replace the communication receiver and sending unit at the 1905 House and 1870 Facilities. The existing system utilized cellular transmission to communicate remotely with the central monitoring system. The new receiver has ethernet compatibility to connect with our Starlink internet service. Once connected, this capability should provide most consistent connectivity and service performance. Status: awaiting Wi-Fi upgraded sending unit installation.

Job Order MB 5430123 is a repair project to repair the outer affixed windows in the New Lighthouse Tower. Many of the windows have deteriorated or missing window glazing, cracked panes, or deteriorated frame support. Status: In progress, 90% complete.

Job Order MB 5440922 is a maintenance upgrade to extend a flexible branch line to a heating diffuser in the tool and maintenance room within Garrity Hall. This project will supply heat to the tool room where we store paint and cleaning supplies to prevent frost damage. Status: In Progress.

Job Order: MB 5440623 is a maintenance project to repaint the exterior walls of Garrity Hall. This project is 60% complete. Remaining walls on the south and east sides are in progress. Estimated completion: 1 November 2023.

2. Project Management:

Work Order 5440323 is a new construction project to divide Garrity Hall into two user groups operations areas. We are installing a dividing wall between the overhead and personnel doors on the south side of the building to facilitate maintenance and operations functions and install a new personnel door on the north side to facilitate visitor functions next to the kitchen area. We will also divide and upgrade the lighting and install additional electrical outlets to support both functions within the facility. Status: in-progress, 50% complete, electrical installation is scheduled to begin on 9 October 2023.

Work Order 5210222 is a repair project to repair/repaint the water damage on interior of the southwest side of the Old lighthouse Keepers Cottage. Water intrusion from the roof was repaired from the hail damage insurance monies. This work will require plaster patching and repair, priming and painting of the walls and chimney chase. Status: Scheduled start for mid-October 2023.

Work Order 5710123 is a repair project to replace the exterior walls and roof of the second story in the Range Light tower display. The metal roof was damaged and funded for replacement as part of the hail damage. However, upon inspection, the walls and framing materials deteriorated beyond portioned repair application. Therefore, we have elected to temporarily seal and paint the roof and rotted fascia areas as an interim repair. This project will be planned for a complete repair/replacement of the second-floor walls and roof framing components in Spring 2024. Status: In planning.

Work Order 5420223 is a repair project to replace the septic drain tile from the 1870 building to the septic tank. The drain tile runs below the entrance driveway and has collapsed. We have trenched an access channel and are replacing the damaged tile with a new PVC pipe. We are also placing a sand bed above and below the line to protect the pipe from ballast rock fill. Status: Complete.

Work Order 5410123 is a repair project to repair the rotted window sills, casements, and framing of windows throughout the 1905 House. The windows are original to the 1905 construction. The repairs will maintain the integrity of the windows as period appropriate. Status: The contract has been awarded with an approved allocation of \$20,000 for this project. Awaiting start.

Work Order 5730123 is a maintenance project to re-stain the boardwalk, railing, and decking of the Range Light Boardwalk. The railing sustained some damage from hail; however, the damage did not warrant approval of re-staining costs throughout the boardwalk system. Status: In-planning, projected to begin in Spring 2024.

Sincerely,

//SIGNED//
Matthew G. Bedard
Facilities & Projects Manager

PRESQUE ISLE TOWNSHIP

Fire Department – 24335 US23 South, Presque Isle, MI 49777 - Station (989) 595-3423
Fire Chief Bill Forbush, EFO – Cell 989-255-1883 - pitfdchief@gmail.com
Member: Michigan MABAS Division 3702



A Unit of Presque Isle Township Government

To: Honorable Township Board
From: Bill Forbush, EFO
Fire Chief
Date: November 7, 2023
Re: PITFD Monthly Report October/November 2023

The Department responded to four emergency medical calls during October and early November.

Extensive training was completed in preparation for the launch of our basic life support ambulance operation in November and to meet newly released medical control protocols. Members were trained in the use of capnometry to assess respiratory function, five medications to be carried on the BLS unit, use of the power load, cot system and stair chair, ambulance-to-hospital communication and prehospital CPAP.



The service goes live at the board meeting November 13. It is important to note that the service is being implemented at no additional tax burden to residents, and will improve ambulance response times in the community and help ease the shortage of ambulance resources in Presque Isle County.

ACTION ITEM:

The attached fee schedule needs board approval, including the following verbiage:

Presque Isle Township, through its billing agent, will invoice third-party insurers only for emergency runs involving Presque Isle Township residents. Residents are considered "subscribers" under Federal regulations, which permit this practice, recognizing that residents already help to support the service through their taxes. Federal law (CFR) requires that we bill non-residents for any remaining balance after insurance payments.

The Department does not recommend charging patients for lift assists, treat/no transport situations or patient refusals. Revenue will go back into the District 2 special assessment fund and used to offset costs including ALS intercept fees.



PRESQUE ISLE TOWNSHIP

Fire Department - 24335 US23 South, Presque Isle, MI 49777 - Station (989) 595-3423
Fire Chief Bill Forbush, EFO - Cell 989-255-1883 - pirfdchief@gmail.com
Member: Michigan MABAS Division 3702

A Unit of Presque Isle Township Government



PRESQUE ISLE TOWNSHIP FIRE DEPARTMENT AMBULANCE FEE SCHEDULE 2023

Basic Life Support Ambulance	\$ 525.00
Advanced Life Support 1 Base Rate (via Intercept)	\$ 650.00
Advanced Life Support 2 Base Rate (via Intercept)	\$ 824.25
Mileage per mile (scene to hospital)	\$ 15.00

Presque Isle Township, through its billing agent, will invoice third-party insurers only for emergency runs involving Presque Isle Township residents. Residents are considered "subscribers" under Federal regulations, which permit this practice, recognizing that residents already help to support the service through their taxes. Federal law (CFR) requires that we bill non-residents for any remaining balance after insurance payments.



East Grand Lake Fire Department

Monthly meeting was held November 1, 2023

There were 4 medical runs

1 Intercept

2 Basic

1 lift assist

Presque Isle Community Christmas Planning

Joni Rogers <jonirogers61@gmail.com>

Thu 11/9/2023 5:56 PM

2 attachments (2 MB)

Christmas Tree Sponsorship Form.pdf; Presque Isle Community Christmas Schedule.pdf;

Hello Team!

All I can say about Autumn Lights & the Pumpkin Stroll is WOW! What a difference we can make when we come together as a community! Now, onward to our Presque Isle Community Christmas. I have attached the new schedule of events and times as they stand currently. If there are any additions or corrections you would like me to make, just let myself or Vickie Fields know. I have also attached a Christmas Tree Sponsorship Form for the trees which are going to be on display at the New Lighthouse Park. If your group or yourself personally would like to sponsor a tree you can print out this form or also pick them up at the clubhouse, library, or the Township Hall. The stakes for the trees are already installed at the lighthouse, and space is limited to 30, so sponsor a tree while you can. I am personally sponsoring a tree dedicated to all of my current and past volunteers at the 1905 Keeper's House. I'm already gathering my decorations! If you would like to assist the Township with any of their other planned activities that day, you can contact Jennifer Wiczorkowski at 989-595-2752, ext. 1. The Presque Isle Women's Club will be in Garrity Hall on Dec. 9th from 1 - 4 pm doing children's activities, having Christmas stories, decorating cookies, and enjoying cocoa. They will be decorating the hall prior to this, so if you would like to help with decorating, cookie baking, cookie decoration donations or assisting the day of, you can contact Marilyn Kettler at: 989-595-6362. The Presque Isle Fire Department is doing a Luncheon at the Fire Hall from 11:30 - 1:30 that day serving Hot Dogs, Chips, & drinks for a free will offering. If you would like to donate to their luncheon, you can contact Vickie Fields at: 989-595-2759 to find out what's needed. AND if you would like to help with activities going on at the 1905 Keeper's House from 1 - 4 pm that day, you can contact me at: 810-358-0454.

We are planning to meet at the Grand Lake Library Banner Room on Thursday, Nov. 16th at 7 pm. We are moving the meeting a bit later to try to include those who have been unable to attend because of work. We will be discussing any additions or changes to the schedule, how our groups can support or assist the current activities, what needs the involved groups have such as volunteers, donated items, and prep activities, & how we can all get the word out to promote not only the Community Christmas, but additional community activities occurring the following weekend. I am looking forward to another wonderful event in our beautiful Presque Isle!

Sincerely,

Joni Rogers

Presque Isle Community Christmas Schedule

Saturday, December 9th

Decorating at 638 & E. Grand Lake Rd. (?)

10:30 am - 11:30 am

Christmas Stories at Grand Lake Library

11:30 am - 1:30 pm

Lunch at Fire Hall (Hot Dogs & Chips with drinks)

1:30 pm - 2:30 pm

Homestead Open House (tour of decorated house & ornaments for sale)

Christmas Music at Grand Lake Chapel

Activities at New Presque Isle Lighthouse Park:

1:00 pm - 4:00 pm

Christmas Photo Cut-Out (Victorian Couple)

Story Walk (The Mitten)

Tours of Decorated 1905 Keeper's House / Crafts in basement / Santa Visit

Garrity Hall opened & decorated with Women's Club doing children's

activities (Grinch Play), cookies & cocoa, Christmas stories

Wagon Rides at Lighthouse

6:00 pm

Tree Lighting at New Lighthouse Park & bonfire

Caroling at 1905 Keeper's House (collecting hats & mittens for kids) & Hot

Chocolate will be served

Other Community Christmas Activities to be Promoted

Nov. 25 Indoor Christmas Tree Lighting at Clubhouse*

Dec. 16 Breakfast With Santa at Clubhouse 10:00 am - 12:00 pm*

Dec. 16 Holiday Market at Birch Hill Grocery 10:00 am - 6:00 pm

Dec. 16 Christmas Potluck & Caroling at Clubhouse 5:00 pm*

(* All of the clubhouse activities are open to the whole community)

FW: Old Lighthouse visitation/filming inquiry**Bev Huard** <adminassistant@presqueisletwp.org>

Tue 11/7/2023 9:46 AM

To: Cynthia Paavola <clerk@presqueisletwp.org>; Steve Lang <supervisor@presqueisletwp.org>

Good Morning Cynthia and Steve,

Here we go – another filming possibility with interest in the Old Lighthouse.

Please see email below from Jake Goscicki.

Thanks, Bev 😊

Beverly Huard
Presque Isle Township Hall
16253 E. Grand Lake Road
Presque Isle, MI 49777
Phone: 989.595.2752
Fax: 989.595.3522

From: Jake Goscicki <1621productions@gmail.com>
Sent: Friday, November 3, 2023 8:07 AM
To: Bev Huard <adminassistant@presqueisletwp.org>
Subject: Old Lighthouse visitation/filming inquiry

Good morning,

I am sending this today to inquire on the potential approval of a group visitation/filming request on the Old Presque Isle Lighthouse property.

My name is Jake Goscicki. Outside of my work in local government in Wayne County, MI, I am a filmmaker and producer. Myself and team are currently in the pre-production phase of our upcoming web series, where we explore urban legends around our home state of Michigan and highlight the communities and culture associated.

As you know, the "ghost stories" associated with your beautiful property are widely known and spread across the Midwest. With your approval, I would like to highlight those legends within a future series episode. This would include a visit to the property, speaking with any interested employees/volunteers, exploring the local Presque Isle and Alpena area and performing an (overnight) investigation on the property.

I was introduced to both the New and Old lighthouses by in-laws who reside on Grand Lake Rd. The properties are beautiful and a treat to visit each time we are in the area. Aside from my love of nature and outdoors, I have always had a passion for exploration and an interest in urban legends. With that said, I would love to speak to a representative further, if such an opportunity is possible, to further discuss the potential of this request.

Thanks so much for reading. Have a great day!

Jake Goscicki
Owner/Content Creator
1621 Studios
"Live To Create"

October 2023

Dear Business Leader,

As a member of our community, you know how important our lighthouses are to the past, present, and future of Presque Isle and the region.

In 2018, the Presque Isle Township Museum Society (PITMS) and Presque Isle Township collaborated to establish the Lighthouses Restoration Fund at the Community Foundation for Northeast Michigan (CFNEM.) Funds raised are used for major restoration projects on the Old Presque Isle Light (1840), New Presque Isle Light (1870), and their respective keeper's houses, as well as their public accessibility. While our historic treasures have weathered many winters, they also require significant resources to keep them standing proud.



We are, once again, excited to kick off the giving season on November 28 with our annual GivingTuesday campaign for the Lighthouse Restoration Fund. Globally, GivingTuesday is a day that encourages people to do good in their community, and we're writing to ask for your support in our community. Donations received from business owners, like you, will encourage individuals to support the Lighthouses Restoration Fund on GivingTuesday. In exchange for your donation, we will promote your business in several ways:

BUSINESS DONATION LEVEL	Bronze \$100	Silver \$150	Gold \$250	Platinum \$500
Recognition on promotional posters, social media, newsletter	✓	✓	✓	✓
PITMS Business Membership (\$150 value)		✓	✓	✓
Business name listed on promotional flyer mailed to every Township property owner		✓	✓	✓
Logo for 1 year on www.PresqueIsleLighthouses.org		✓	✓	✓
10 Lighthouse Climb Passes (\$50 value)			✓	✓

For information contact PIlighthouses@gmail.com or Mary.Tagliareni@presqueislelighthouses.org.

Thank you so much for your commitment to our work and your community!

C. Mark Rutenbar, President
PITMS


Steve Lang, Supervisor
Presque Isle Township

Business Donor Form

Presque Isle Township Museum Society and Presque Isle Township Lighthouses Restoration Fund

Contact Person:	
Company Name:	
Mailing Address:	
Phone:	Cell:
Email	

Business Donation Level

(check one of the boxes below with your preferred sponsorship level)

Bronze \$100	Silver \$150	Gold \$250	Platinum \$500

To be included in our promotional materials, Business Donor payments must be received no later than Friday, **October 27, 2023**.

- Submit this form, along with a check made out to Community Foundation for Northeast Michigan (CFNEM), with "PITMS" in the memo line, to:

Presque Isle Township Museum Society (PITMS)
P.O. Box 208, Presque Isle, MI 49777

OR

Drop off at Township Hall (12653 East Grand Lake Road) in an envelope to the attention of Jennifer Wieczorkowski, Treasurer

- **Logo:** Submit your logo for website, social media, and posters in .jpg or .eps format to PIlighthouses@gmail.com by **October 27, 2023**.



**Presque Isle Township
Board of Trustees Meeting Minutes – Draft
October 9, 2023 - 4:00 p.m.**

***Call to Order** S. Lang called the meeting to order at 4:00 p.m.

***Pledge of Allegiance:** The Pledge was recited.

***Roll Call:** J. Wieczorkowski, S. Lang, M. Devers, M. O'Neill
Absent: C. Paavola

***Approval of Agenda:** S. Lang added under “New Business” the Advanced Life Support Intercept Agreement and the Old Lighthouse Furnace. J. Wieczorkowski motioned to approve the agenda with the additions. M. O'Neill seconded the motion. All ayes; motion carried.

***Approval of Minutes: (September 11, 2023 & September 25, 2023)** J. Wieczorkowski will submit in writing the corrections for both the 9/11/23 and 9/25/23 minutes, which will be approved at the November 13, 2023 Board of Trustees Meeting.

***Audience Comments:** V. Fields commented the Blood Drive has quite a few people signed up and thanked the Township for the publicity of this event. The Trunk or Treat is October 31st, at Clubhouse at 6:00 p.m. Scarecrow Challenge is going on now. Thank you to the Fire Department for Fire Prevention Week.

***Correspondence:** N/A

***Unfinished Business:**

- **Recreation Plan** – J. Wieczorkowski gave a brief synopsis that a combined meeting with the Planning Commission and Parks & Rec will be held Monday, October 30, 2023, at 6:00 p.m. to review the Recreation Plan draft by Eric Szymanski, of NEMCOG. The draft documents will be available for review to committee members and residents to note any additions, deletions, changes before the meeting. The final draft needs to be completed by October 31, 2023 or the December 31, 2023 deadline will be missed.
- **Bike Trail Signs:** Stakes are placed where the signs will be installed.
- **Alpena City Ambulance** - M. Devers recently met with the City Manager of Alpena and had an informal conversation regarding letters of agreement, billing procedures, etc. The meeting was productive and went very well.



**Presque Isle Township
Board of Trustees Meeting Minutes – Draft
October 9, 2023 - 4:00 p.m.**

***New Business:**

• **PI Twp Fire Department:**

1. **Billing Contract – Insurance Biller – via Zoom**

Bill Forbush introduced Connie Cleary of Mobile Health Resources Billing Services (MHR). Ms. Cleary reported how the billing process will work. Ms. Cleary described the revenue and billing procedure. J. Wiczorkowski and Ms. Cleary will meet again to discuss account details and how the Township will receive and pay invoices. MHR Billing Services will send a monthly report to the Township on what was posted

2. **MHR Billing and Collection Services Agreement:**

J. Wiczorkowski requested the Presque Isle Township Offices address be added to the contract. J. Wiczorkowski motioned to approve and authorize the signature for the Billing and Collection Services Agreement. M. O'Neill seconded the motion. Roll call vote. All ayes; motion carried.

3. **MHR Specific Services and Rates Addendum:**

The rates payable for the Company's services are as follows: \$27.00 per billable call that the client wants billed. M. Devers motioned to approve the Specific Services Rates Addendum. J. Wiczorkowski seconded the motion. Roll call vote. All ayes; motion carried.

4. **Amortization Schedule – The Fire Department decided the previous six-year amortization schedule is fine. The six-year schedule was approved previously. The first payment to the Township will be May, 2024.**

5. **Fire Boat Sale:**

B. Forbush said they need to sell the fireboat due to limited storage for the boat, as the new ambulance needs that storage space. M. O'Neill motioned to allow the fire chief to remove the pump off the fire boat to see if it will work on the pontoon boat then sell what is remaining of the fire boat and let B. Forbush come up with prices and the sale of the fire boat. M. Devers seconded the motion. Roll call vote. All ayes; motion carried.



**Presque Isle Township
Board of Trustees Meeting Minutes – Draft
October 9, 2023 - 4:00 p.m.**

5. Advanced Life Support (ALS) Intercept Agreement:

B. Forbush discussed the procedure of intercept service for PI Township. If the Township ambulance doesn't need ALS, the call will not be made for Alpena ambulance assistance. If the Township ambulance calls for assistance for the Alpena ambulance, arrives at the hospital before the ALS Intercept, the Township will be charged \$350 for that call. After a discussion regarding the benefit to the Township by signing the contract, M. Devers motioned to approve the Advanced Life Support Intercept Agreement with the City of Alpena and Fire Chief, B. Forbush, is to sign the contract. J. Wiczorkowski seconded the motion. Roll call vote. All ayes; Motion carried.

6. Old Lighthouse Furnace:

S. Lang described the problems with the 25-year-old furnace at the Old Lighthouse. It makes sense to buy a new furnace rather than repair it. M. Devers motioned to approve the purchase and installation of a new furnace for \$3,140 for the Old Lighthouse. M. O'Neill seconded the motion. Roll call vote. All ayes; motion carried. The payment will be taken out of the Capital Projects Fund.

***REPORTS:**

Leader/Liaison

Treasurer (Please see attached report.)

Jennifer Wiczorkowski

J. Wiczorkowski indicated summer tax collections are done and reported 121 residents utilized the on-line payment function. M. O'Neill motioned to receive and file the Treasurer's report. M. Devers seconded the motion. All ayes; motion carried.

Clerk (Please see attached report.)

Cynthia Paavola

M. Devers motioned to receive and file the Clerk's report. J. Wiczorkowski seconded the motion. All ayes; motion carried.

Planning Commission Liaison (Please see report.)

Cynthia Paavola

S. Lang discussed the Brown Island target shooting. The DNR Deputy Fox and Officer Brewbaker from the Sheriff's Department concur that target shooting is not illegal. The shooter, however, is responsible where the bullet goes. The Township could start an ordinance on target shooting but enforcement of the ordinance is an issue. S. Lang sent a letter to the owner of Brown Island and target shooting issues haven't been reported since Labor Day.



**Presque Isle Township
Board of Trustees Meeting Minutes – Draft
October 9, 2023 - 4:00 p.m.**

Parks and Recreation (Please see attached report.)

Jennifer Wieczorkowski

The road cleanup was successful on September 30th and with the Autumn Lights and Pumpkin Stroll, there are many fall events to attend.

ZBA Liaison (Please see attached report)

Drew Matuszak

Zoning Administrator (No Report)

Steve Lang

Assessor (No Report)

Laurie Spencer

L. Spencer gave a synopsis that she attended PA660 Audit training regarding the upcoming Township audit. If the Township is to pass this audit, there are a few things that need to be addressed. The questions on the audit need to be answered compliant or noncompliant. If the final audit is compliant, then it will be five years for the next audit. If not compliant, the auditors will be back in one year. L. Spencer also added the Township must have the poverty exemption and poverty guideline forms adopted for the new year. They will be adopted at the March, 2024 Board meeting.

Museum Society (Please see attached report.)

Sherry Milstein

S. Lang indicated a meeting will be held on October 19, 2023 regarding the Museum Contract and sent out to all the Board of Trustees for their review. M. Rutenbar, John Polk and Dennis Norton will be in attendance. Comments were made about the movie filming and how exciting it was to watch the movie crew at work. The weather was perfect and, hopefully, a screening will be available to see next year at the Sanctuary movie theater in Alpena.

Library Report (Please see report)

Judy Kimball

V. Fields from the Library thanked the Board for allowing her to use the trails for the Storybook Walks and the Christmas Storybook Walk will be read by Nancy Guregian from the Library Committee. Jane Beylis is the new librarian at the Grand Lake Library

Cemetery Sexton (No Report)

Bob Torsch

Facilities & Project Mgr. (Please see attached Report)

Matt Bedard

The repair work hasn't been completed and the 1905 house needs new windows. Many other repairs are being done in house by the facility crew.

Fire Chief (Please see attached report)

Bill Forbush

B. Forbush is required to equip the new ambulance as follows:



**Presque Isle Township
Board of Trustees Meeting Minutes – Draft
October 9, 2023 - 4:00 p.m.**

1. Stryker Stair Chair: M. O'Neill motioned to spend \$4,951.00 for a Stryker Manual Stair Chair. M. Devers seconded the motion. The funds will come from the Fire Department Equipment Fund. Roll call vote. All ayes; motion carried.

2. Kenwood Dual Control Radio: M. Devers motioned to approve \$4,349.44 to purchase the mobile radio. J. Wiczorkowski seconded the motion. Roll call vote. All ayes; motion carried. The phone will be used for dispatch and contacting the hospital. The money will come from the Fire Department Equipment Fund.

3. B. Forbush discussed additional equipment necessary to operate the new ambulance. M. Devers motioned to approve the Fire Chief to spend up to \$5,000 for equipment for the new ambulance. M. O'Neill seconded the motion. Roll call vote. All ayes; motion carried.

S. Lang indicated the cost to equip the new ambulance is \$14,300.44. The funds are moved from the Fire Department Savings Account to the Fire Department Equipment Fund. Training will be provided Friday, October 27, 2023, and Saturday, October 28th, 2023 for all Fire Department personnel on this new equipment. The new ambulance will be up and running by November 13, 2023.

EGLFD (No report).

Beth Koel

***AUDIENCE COMMENTS:** L. Fields is pleased the ambulance will be in service.

***ADJOURNMENT:** With nothing more to discuss, the meeting adjourned at 5:16 p.m.

***MEETING REMINDER:** The Board of Trustees will meet again on Monday, November 13, 2023, at 4:00 P.M.



**Presque Isle Township
Board of Trustees Special Finance Minutes
September 25, 2023 - 9:00 a.m.**

***Call to Order**

9:00 a.m.

***Pledge of Allegiance:** The Pledge of Allegiance was recited.

***Roll Call:** S. Lang, C. Paavola, J. Wiczorkowski, M. Devers, M. O'Neill

***Approval of Agenda:** C. Paavola motioned to approve the agenda with the addition under New Business: Hoffman Special Assessment and Trailer Rental and Road Fund. M. Devers seconded the motion. All ayes; motion carried.

Audience N/A and no one on ZOOM

*** Fire Department Ambulance:**

On track for the purchase price of \$110,000 for the new ambulance. The inspection was fine. M. Devers sent a memo from Bill Forbush for the invoice for the ambulance to J. Wiczorkowski, C. Paavola and Steve Lang. Financing of the truck will be done this week. This meeting is for the amortization schedule for the ambulance. The money will come from \$40,000 ARPA money and \$70,000 from the Road Fund.

The amortization schedule for the ambulance is \$70,000 at 2% interest. S. Lang motioned to approve, separately, the 6-year plan for \$150,000 at 2% for the mini pumper and a separate new amortization schedule for \$70,00 for 6 years at 2% for the ambulance. M. Devers supported the motion. Roll call vote. All ayes; motion carried.

*** Election:**

C. Paavola reported the upcoming Presidential election, due to early voting, will be very expensive to run. C. Paavola sent a letter to Ann Marie Main, County Clerk, that she will recommend to the Board of Trustees to have a standalone primary election on February 27, 2024. C. Paavola presented this to the Township Board and has the full support of this decision from the Board of Trustees.



**Presque Isle Township
Board of Trustees Special Finance Minutes
September 25, 2023 - 9:00 a.m.**

*** Meridian Invoices:**

A total of \$210,120.19 was received so far for hail damage on properties within the Township. We are doing OK and some damaged areas have been completed under what the estimate indicated, as the repair was done in house. It is necessary to see job sheets that coincide with invoices. M. Devers motioned to pay invoice #2510 in the amount of \$75,160 and invoice #2577 in the the amount of \$59,850 totaling \$135,010. M. O'Neill seconded the motion. Roll call vote. All ayes; motion carried.

***Hoffman Estates:**

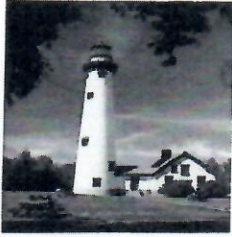
The representative from Hoffman Estates presented documentation to pay C & C Asphalt Company \$5,500 to pave the southernmost entrance to Blue Horizon Road. All residents were unanimously in favor of the paving. M. Devers motioned to approve paying \$5,500 out of their Special Tax Assessment Fund. J. Wiczorkowski seconded the motion. Roll call vote. All ayes; motion carried.

*** Road Fund:**

S. Lang reported this fund is restricted and we cannot borrow money from this fund. The Board of Trustees restricted this fund. J. Wiczorkowski motioned to unrestrict \$220,000 from the restricted road fund. M. Devers seconded the motion. Roll call vote. All ayes; motion carried.

*** Trailer Rental:**

The facilities crew have been using an employee's trailer to move lawnmowers, etc. and would like to pay him rent for the use of his trailer. In our capital project, the Township should plan on purchasing our own trailer. M. Devers motioned to approve \$500. To compensate Bob Doyle for the use of his trailer. J. Wiczorkowski seconded the motion. Roll call vote. All ayes; motion carried.



**Presque Isle Township
Board of Trustees Special Finance Minutes
September 25, 2023 - 9:00 a.m.**

*** Capital Project Suggestions:**

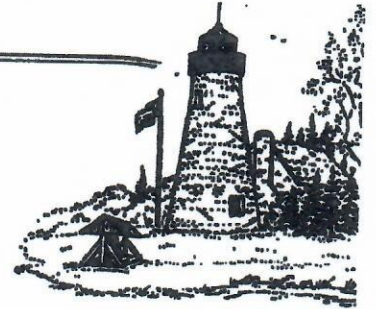
**Monkey bars for the Range Light Park
Parking lot near the 1870 New Lighthouse parking
Maintenance garage
Covered Trailer
Charging Station at the Township Hall
Pickleball Court
Generator (20K Generac)
Side by Side Trailer**

The meeting ended at 11:30 a.m.

Respectfully submitted by Bev Huard

PRESQUE ISLE TOWNSHIP
12653 E. Grand Lake Road
Presque Isle, MI 49777
(989) 595-2752 (989) 595-3522 ~ Fax
www.presqueisletownship.org

9/25
a 11/1 -



October 25, 2023

Presque Isle Township Clerk

Ann Marie Main

PO Box 110

Rogers City, MI. 49779

Dear Ann Marie Main,

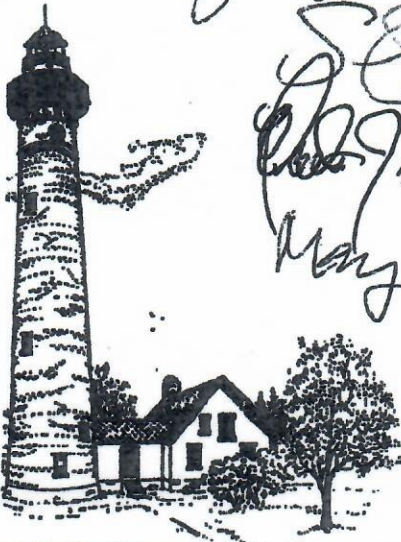
I have recommended to the Township Board of Trustees that we will be alone on the Primary election February 27, 2024. I presented this to the Township Board I have their full support of this decision.

Cordially,

Cynthia Paavola, Clerk PITWP.

Board of Trustee Members:

Janet W. Wierzbowski, Treasurer

May Jo O'Neill



**Presque Isle Township
Board of Trustees Meeting Minutes
September 11, 2023 - 4:00 p.m.**

***Call to Order**

4:00 pm

***Pledge of Allegiance:** The Pledge of Allegiance was recited.

***Roll Call:** S. Lang, C. Paavola, J. Wiczorkowski, M. Devers, M. O'Neill

***Approval of Agenda:** S. Lang added under "New Business" Movie Contract and under "New Business" add Presque Isle Twp Museum Society Giving Tuesday. J. Wiczorkowski motioned to approve the agenda with the additions. Motion seconded by M. O'Neill. All ayes; motion carried.

***Approval of Minutes:** (August 14, 2023) C. Paavola motioned to accept the minutes as printed. M. Devers seconded the motion. All ayes; motion carried.

***Audience Comments:** T. Guye reported at the last Planning Commission Meeting many residents presented their concern regarding firearms on Brown Island and public safety T. Guyer also said he has a call to Officer Brewbaker to attend the next Planning Commission meeting and a deputy from the DNR will also be at the meeting. V. Fields reported there are flu shots at the Association Clubhouse on Wednesday, October 4, 12:00 pm – 2 pm and the Blood Drive is Tuesday, October 17, looking for more donors. She stated she is an advocate of children and wonders why we are charging children \$3.00 to climb the lighthouse.

*** Audit Report:** Presented by SOME CPAs: Sandra from Schulze, Oswald, Miller & Edwards presented the Audit Report.

Sandra highlighted key issues in the Audit Report. The Township financial statements presented fairly in all material respects. The Township earned a clean opinion on the audit and followed standard audit procedures. J. Wiczorkowski motioned to receive the financial statement for the fiscal year ending June 23, 2023 from Schulze, Oswald, Miller & Edwards. M. O'Neil seconded the motion. Roll call vote. All ayes; motion carried.

***Correspondence:** N/A



**Presque Isle Township
Board of Trustees Meeting Minutes
September 11, 2023 - 4:00 p.m.**

***New Business:**

- **Voting – C. Paavola**
C. Paavola reported the Township will have a standalone election for the February 27, 2024 Primary Election. The early, nine-day voting requirement makes it necessary for the tabulators to run nonstop. This will occur again in November, 2024 for the Presidential Election. The purchase of an uninterruptable generator is a good idea to ensure voting accuracy.
- **Recreation Plan – J. Wiczorkowski** commented the Board of Trustees already approved \$6,000 to hire Denise Cline and Eric Schmanski from NEMCOG to oversee the completion of the Recreation Plan by December 31, 2023. The first draft of the Recreation Plan by Eric Schmanski from NEMCOG will be reviewed September 13, at 6:00 p.m. at a public workshop. Copies were distributed to the other Board of Trustee members.
- **Kauffman Blvd Park – S. Lang** commented that this park on the plat includes a lot dedicated to the public and the Township was a signer in the plat in 1960. A title search is being done. The township has been doing maintenance on the property.
- **Highland Pines Hwy and 638 Hwy – S. Lang**
The road commission put the fog seal on Highland Pines from E. Grand Lake Road to Garrity. Highland Pines will be repaved the summer of 2024.
- **Movie Contract - S. Lang** sent the contract to T. Gulden, Township attorney and he had some concerns with the contract. The Museum Society needs to appoint a representative to protect the artifacts, as the movie company wants to move or remove some of the artifacts. C. Paavola motioned to approve S. Lang to sign the movie contract once T. Gulden has approved the contract. M. Devers supported the motion. Roll call vote. All ayes; motion carried.
- **Presque Isle Twp Museum Society Giving Tuesday monies of \$941.**
S. Lang indicated the shared Foundation money with the Museum Society is for newsletters, stamps, thank you notes, etc. The Museum Society requests \$941. for the Township share. J. Wiczorkowski motioned to contribute \$941. to the Museum Society for the items described. Supported by M. Devers. Roll call vote. All ayes; motion carried.



**Presque Isle Township
Board of Trustees Meeting Minutes
September 11, 2023 - 4:00 p.m.**

number of bedrooms, number of bathrooms, etc. which the Assessor database lists. Perhaps a record card could be sent out with the winter taxes so residents can review, fill in missing information and return the record card to the Township Assessor.

Museum Society (Please see attached report.)	Sherry Milstein
Library Report (No Report)	Judy Kimball
Cemetery Sexton (No Report)	Bob Torsch
Facilities & Project Mgr. (Please see attached Report)	Matt Bedard
Fire Chief (Please see attached report)	Bill Forbush
EGLFD (Please see attached report.)	Beth Koel

***AUDIENCE COMMENTS:** V. Fields inquired how the concert donations are tracked within the Township. Perhaps an accounting line item for concerts should be made to show a balance carryover. She also inquired if there is enough commercial zoning for small business growth. V. Fields will be reading stories to the children before the Pumpkin Stroll.

***ADJOURNMENT:** With nothing more to discuss, the meeting adjourned at 6:30 p.m.

***MEETING REMINDER:** The Board of Trustees will meet again on Monday, October 9, 2023, at 4:00 P.M.

09/07/2023 09:00 AM

RECEIPT ITEMS BY BANK FOR PRESQUE ISLE TOWNSHIP

Page: 1/1

User: JNIECZORKOWSKI Post Date from 08/01/2023 - 08/31/2023 Open And Completed Receipts

DB: Presque Isle Twp

Bank Receipt Item Receipt #	Reference Number	Count	Amount
Bank Curre CURRENT TAX			
STAX	SUMMER TAX	884	549,030.65
WTAX	WINTER TAX	2	2,184.73
Totals: Bank Curre CURRENT TAX		886	551,215.38
Bank Enter ENTERPRISE FUND			
GIFTSHOP	GIFT SHOP REVENUE	125	45,505.36
PARKREV	PARK IMPROVEMENT REVENUE	56	1,554.05
SOM TAX	SALES TAX DUE TO THE SOM	62	1,639.10
Totals: Bank Enter ENTERPRISE FUND		243	48,698.51
Bank GEN GENERAL CHECKING			
CEMPLOT	CEMETERY PLOT	18	5,400.00
HALLRENT	RENTAL OF TWP HALL	2	350.00
PRDONATE	MISC	4	655.00
TAXADMIN	ADMIN FEE	2	5,065.38
ZONEFEE	ZONING FEE	16	1,890.00
Totals: Bank GEN GENERAL CHECKING		42	13,360.38
Grand Totals		1171	613,274.27

Receipt Details For Bank: GEN - Receipt Code: PRDONATE

Receipt Number	Post Date	Reference Number	Amount
49483	08/06/2023	MISC	250.00
49579	08/10/2023	MISC	55.00
49680	08/10/2023	MISC	250.00
50349	08/29/2023	MISC	100.00
Total:			655.00

Presque Isle Township
Reporting August Expenditures
August 1, - 31, 2023

General Fund		\$53,232.29
Special Revenue FD		\$19,953.54
Enterprise Gift Shop		\$ 8,037.38
Payroll General Fund		\$17,681.16
Gift Shop Bi-Week	08/13/23	\$ 4,964.39
Gift Shop Bi-Week	08/27/23	\$ 4,267.76
	Total	108,136.52

Amycia Parnall

Planning Commission report to the Board of Trustees

September 6, 2023

Mike Mahler was telling the Committee about new happening with the Economic Development.

He got a grant for Housing Task Force- 50thousand dollars for statewide use, 11 counties, some being Alpena, Presque Isle Township and Rogers City. 66 road front commercial property, smaller spaces a target of 5mil housing plan. Aldi Grocery store will be built on M32 very soon.

Zoning Ordinance Changes will be the topic for October 2, 2023, meeting at 6:00 pm (notice a new meeting time).

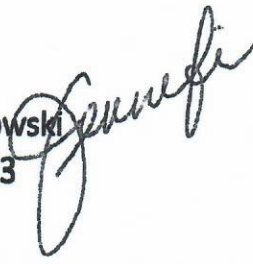
Reports were presented and received and to be filed.

Respectfully,

A handwritten signature in black ink, appearing to be 'Cynthia Paavola', written over the printed name.

Cynthia Paavola - Liaison

TO: Board of Trustees
FROM: Jennifer Wieczorkowski
DATE: September 11, 2023
RE: P&R Report



Board of Trustees,

- The committee determined that due to the rising costs of food, we received a quote for \$1,500 - \$1,600 for 100-110 people, the reduced space within Garrity Hall, that we would not hold the Labor Day Picnic.
- A motion was made to restrict the sponsorship donations for the Concert Sponsors.
- Parks and Recreation Plan – A special meeting with NEMCOG will be held on Wednesday, September 13th at 6pm.
- Autumn Lights Festival and Chili Cook Off will be held on October 14th from 11 – 1:30. Further planning and details to follow.
- Road Clean Up will be held on Saturday, September 30th at 10am – rain date will be October 7th.
- PITMS Beach Clean-up on September 16th.



DATE: August 30, 2023

RE: Proposal for a collaboration between Presque Isle Township and the Presque Isle Township Museum Society (PITMS) for GivingTuesday on November 28, 2023

PITMS will apply to the Community Foundation for Northeast Michigan (CFNEM) for inclusion in their community GivingTuesday campaign. The application will clearly state that we are working closely with the Township to promote our fundraising effort. CFNEM does limit the number of organizations participating in their GivingTuesday campaign to thirty from Alcona, Alpena, Montmorency and Presque Isle Counties. If PITMS is not selected by CFNEM as a participant, we will still coordinate a GivingTuesday campaign.

As has been our practice for three previous campaigns, production and promotion expenses for the GivingTuesday campaign (i.e., printing, postage, etc.) will be drawn from the GivingTuesday donation income, with the net proceeds of the fundraising efforts benefitting the Presque Isle Township Lighthouses Restoration Fund at CFNEM. A final campaign report including an itemized list of expenses will be provided at the end of the campaign.

If the Township is amenable to collaborating, we would welcome hearing from you at your earliest convenience. The deadline to submit applications to CFNEM is September 20. We appreciate your consideration and will look forward to meeting with representatives from PITMS and the Township to plan a successful campaign.

Based on past GivingTuesday campaigns, the estimate for promotion and marketing would include the following.

Item Description	Estimate	PITMS In-Kind Donation	GivingTuesday Income
Newsletter printing (300)	\$375		\$375
Stamps for Newsletter mailing (300)	\$200		\$200
Envelopes for Newsletter mailing (200)	\$100	\$100	
Inserts printing (300)	\$100		\$100
Thank you cards and envelopes (100)	\$100	\$100	
Stamps for Thank you cards (100)	\$66		\$66
TOTAL	\$941	\$200	\$741

Newsletter

- Mailed to current PITMS members and past CFNEM donors to the PITMS and Lighthouse Restoration Fund and GivingTuesday. Extra copies to be placed at Township Hall, PIHA Clubhouse, Grand Lake Library, Woody's, etc.
- Letter on importance of GivingTuesday donations cosigned by PITMS President and Township Supervisor, recent Township efforts regarding Lighthouse restoration progress, acknowledgement of business donors to Giving Tuesday campaign, PITMS activities, and information on how to give on November 28.
- 17" x 11" printed on 2 sides and folded to create a 4-page, 8.5" x 11" newsletter

Insert

- Mailed with Newsletter to current PITMS members and past CFNEM donors to the PITMS and Lighthouse Restoration Fund and GivingTuesday. Extra copies to be placed at Township Hall, PIHA Clubhouse, Grand Lake Library, Woody's, etc.
- List of business donors, GivingTuesday introduction and information on how to give on November 28
- Rack card size (3.625" x 8.5"), 2-sided

Stamps

- Newsletter and Insert
- Thank you cards

PITMS In-Kind Donation

- Printed PITMS envelopes for Newsletter
- Thank you cards and envelopes

P.O. Box 208 • 4500 East Grand Lake Road • Presque Isle, MI 49777
web: PresqueIsleLighthouses.org email: pllighthouses@gmail.com phone: 989.787.0814



The summer at the 1905 House was a great success. We couldn't have done it without our great volunteers. Our volunteer appreciation pancake breakfast was held on Saturday, August 19 at the township hall to tell them thanks.

The Lighthouse Photography contest and Presque Isle Lighthouse Art Contest for young (school-aged) artists submissions wrapped up and winners will be announced soon. for both. The winner of Janet Young's print and the amount raised will also e announced soon.

Our annual Presque Isle Adopt-a Beach day will be held on Saturday, September 16. We will meet at Garrity Hall at 9 and clean the beaches until 11.

We are planning to apply to participate in Giving Tuesday through CFNEM again this year. Attached is a separate letter outlining our proposal. We need to apply by September 20. Please let us know asap if the board in interested.

To keep our members and visitors informed, our website, www.PresqueIsleLighthouses.org, has a fresh new look and more content. The redesign has added historical information, interesting stories, and photo galleries. A new feature is the Presque Isle Happenings Calendar, which includes events hosted by many of Presque Isle's community organizations. Check back often to see what's new!

P.O. Box 208 • 4500 East Grand Lake Road • Presque Isle, MI 49777
web: www.PresqueIsleLighthouses.org email: pilighthouses@gmail.com phone: 989.787.0814

September 11, 2023

Memorandum For:
Presque Isle Township, Board of Trustees
From: Matthew G. Bedard, Facilities & Projects Manager

Subject: Project Status Report, September 2023

Our contracts for hail damage repairs to the lighthouse parks facilities and real property assets are fully in-progress. The cedar shake roofing of the 1870 building is 95% complete. Old Lighthouse garage is complete with asphalt shingle replacement and the new overhead door is installed, awaiting overhead door locking hardware installation. The Old Lighthouse cottage is complete with a cedar shake replacement. The bell pavilion roof replacement is complete; however, we identified additional support post deterioration requiring some additional work from our contractor to repair those damages. The 1905 house roof is in progress. We will retain the metal roof and replace the front porch metal shakes with a closely matching metal-shake replacement. The 1905 porch roof fascia and soffit requires extensive framing repair. The traffic speed bump installation throughout both parks is complete. Lawn and walking trail maintenance is continuing throughout the parks and township properties.

1. Facility Maintenance:

Job Order MB 5410223 is a repair project to repair/replace the communication receiver and sending unit at the 1905 House Museum Facility. The existing system utilized cellular transmission to communicate remotely with the central monitoring system. The new receiver has ethernet compatibility to connect with our Starlink internet service. Once connected, this capability should provide most consistent connectivity and service performance. Status: In-progress.

Job Order MB 5430123 is a repair project to repair the outer affixed windows in the New Lighthouse Tower. Many of the windows have deteriorated or missing window glazing, cracked panes, or deteriorated frame support. Status: In progress, 75% complete.

Job Order MB 5440922 is a maintenance upgrade to extend a flexible branch line to a heating diffuser in the tool and maintenance room within Garrity Hall. This project will supply heat to the tool room where we store paint and cleaning supplies to prevent frost damage. Status: In Progress.

Job Order: MB 5470623 is a repair project to repair, replace, and re-paint the range tower display at the entrance of the New Lighthouse Park. We are replacing the signal sign with new plywood and paint, sanding, priming, and re-painting the tower assembly. Status: Complete.

2. Project Management:

Work Order 5440323 is a new construction project to divide Garrity Hall into two user groups operations areas. We are installing a dividing wall between the overhead and personnel doors on the south side of the building to facilitate maintenance and operations functions and install a new personnel door on the north side to facilitate visitor functions next to the kitchen area. We will also divide and upgrade the lighting and install additional electrical outlets to support both functions within the facility. Status: in-progress, 50% complete, awaiting electrical installation.

Work Order 5410221 is a repair project to repair/replace rotted areas, seal, and re-paint the front steps, and covered porch decking of the 1905 House Museum. The steps, railing, and decking are rotted and need a full replacement. This work is independent of the damage and subsequent funding from hail damage insurance monies. Status: The step treads and risers have been replaced, in-house. Decking replacement is awaiting cost estimate proposals.

Work Order 5430323 is a new installation project to install an antenna and transmitter on the lower railing of the New Lighthouse tower. This equipment will provide looped information recordings to visitors, via amplitude modulation (AM) radio frequency. The AM broadcast will only transmit in a range of the park grounds proximity. Status: In-progress.

Work Order 5420223 is a repair project to replace the septic drain tile from the 1870 building to the septic tank. The drain tile runs below the entrance driveway and has collapsed. We have trenched an access channel and are replacing the damaged tile with new PVC pipe. We are also placing a sand bed above and below the line to protect the pipe from ballast rock fill. Status: In progress, 70% complete.

Work Order 5410123 is a repair project to repair the rotted window sills, casements, and framing of windows throughout the 1905 House. The windows are original to the 1905 construction. The repairs will maintain the integrity of the windows as period appropriate. Status: The contract has been awarded with an approved allocation of \$20,000 for this project. Awaiting start.

Work Order 5730123 is a maintenance project to re-stain the boardwalk, railing, and decking of the Range Light Boardwalk. The railing sustained some damage from hail; however, the damage did not warrant approval of re-staining costs throughout the boardwalk system. Status: In-planning.

Sincerely,

//SIGNED//
Matthew G. Bedard
Facilities & Projects Manager

East Grand Lake Fire Department

Monthly meeting was held September 6, 2023

There were 3 fire runs and 13 medical runs

4 Intercept

4 Basic

5 No transport

**2 Mutual aid Rogers City (transported 1 and RC
transported the other)**

3 fire runs (1 mutual aid for Alpena Township)



**Presque Isle Township
Board of Trustees Meeting Minutes
August 14, 2023 - 4:00 p.m.**

***Call to Order**

4:00 pm

***Pledge of Allegiance:** The Pledge of Allegiance was recited.

***Roll Call:** M. O'Neill, M. Devers, S. Lang, C. Paavola, J. Wiczorkowski

***Approval of Agenda:** S. Lang added Cam Cavitt, State Representative, to the agenda, CAG Report, T. Guyer, Highway 638 Road Commission and Kauffman Boulevard Park. C. Paavola motioned to approve the agenda with the additions. M. Devers seconded the motion. All ayes; motion carried.

***Approval of Minutes:** (July 10, 2023) and (July 20, 2023) J. Wiczorkowski motioned to approve the July 10, 2023 minutes with the addition of the word "possible" to inmates doing the painting. M. O'Neill seconded the motion. All ayes: motion carried.
July 20, 2023 minutes M. Devers motioned to accept minutes as written. J. Wiczorkowski seconded the motion. All ayes: motion carried.

Audience: 13 residents attended the meeting. One ZOOM participant.

*** Cam Cavitt: Freshman Legislator State Representative:** He is visiting six counties and 63 Townships to introduce himself during the recess. He discussed his new district which includes Cheboygan County, Presque Isle County, Alpena, Alcona, Inland Montmorency Counties and the northern half of Oscoda. He gave his political background. S. Lang asked for assistance to get the speed limit on E. Grand Lake Road (near the harbor and Portage Store) to get the speed limit lowered. B. Bolyard discussed his letters and petitions to the State Police were futile. On another topic, V. Fields addressed the inadequate Township cell service and offered her assistance to get improved service.

***Audience Comments:** The audience was given the opportunity to comment. No Comments.

***Correspondence:** S. Lang received correspondence from Sanctuary of the Great Lakes, which features the two Township Lighthouses.

M. Sumarocki sent a picture of the fire hydrant in front of his house which is overgrown with weeds. V. Fields indicated the problem is resolved.

S. Lang received correspondence indicating DTE gas overpaid the Township by \$17.36 and received a donation for funds held in escrow for the fireworks.



**Presque Isle Township
Board of Trustees Meeting Minutes
August 14, 2023 - 4:00 p.m.**

S. Lang Received two mailings - Alpena Suicide Prevention and the Lighthouse Exploration packet.

***Unfinished Business:**

- Alpena City Ambulance Meeting – M. Devers
M. Devers indicated the meeting with the City of Alpena the Township regarding Alpena's contract after the Township budget was completed. The Township needs at least another 90 days to address the options. M. Devers offered a good faith effort to understand the Township's situation and offered to pay \$1,000 per month and \$250 per run to keep ambulance service in this Township for the 90-day period. The Alpena City council will be voting on this option August 21, 2023. If they vote to accept the offer, it starts September 1, 2023. We need basic life support in this Township.
B. Forbush commented insurance coverage is on top of the \$250 per run and \$1,000. Another option is Northern Lights Systems Ambulance and they are willing to talk to us.
- Citizens Action Group (CAG) – T. Guyer
Cag met on July 26, 2023. Holcim is doing very well due to the Michigan roads being repaired. They sent six million tons of limestone through the crusher – the most since 1917. Due to mining efforts by Holcim, the necessity to pump water into Lake Esau and lake levels of neighboring lakes was also discussed. (Please see attached report.)

***New Business:**

- Early Voting – Proposal #2 – C. Paavola indicated Ann Marie Main called a meeting on September 5, 2023 with all the neighboring, small townships to discuss the new voting demands. The cost of early voting is an astronomical cost to Townships.
- Recreation Plan – S. Lang worked with D. Cline of NEMCOG and if the Board votes on this tonight, she promised to have the Rec Plan completed by December 31, 2023. The cost is \$6,000. The Rec Plan needs to be completed to be eligible for grants in the spring of 2024. M. O'Neill motioned to approve \$6,000 to do a rec plan for Presque Isle Township. J. Wiczorkowski seconded the motion. Roll call vote. All ayes; motion carried.
- Facility Manager – (Please see attached report.) In addition to his maintenance projects, he is working on a five-year plan to cover the Township buildings.



**Presque Isle Township
Board of Trustees Meeting Minutes
August 14, 2023 - 4:00 p.m.**

- **Business Directional Signs** – The Township received a proposal from Russ Kauffman to redo the directional signs for \$10,800. A resident came forward and will be responsible for the directional signs and have it done cheaper than the proposal.
- **Letter of Support – Holcim Properties Regarding Lake Esau** – This 16-acre parcel is next to the Mildred Kauffman property. S. Lang would like Holcim to consider donating the property to the Township. A few residents commented they would be happy if the Township owned the property to maintain its undeveloped beauty. By consensus, the Board agreed to send a letter to Holcim to see if the Township can acquire that property through a donation.
- **Highway 638 Road Commission** – The Road Commission is ready to work on Hwy 638 project in the spring of 2024 with a cost of \$95,000 for paving of the bike path. S. Lang motioned to add \$15,00 to the original \$80,000 already approved for the paved bike shoulder. J. Wiczorkowski seconded the motion. Roll call vote. All ayes; motion carried.
- **Kauffman Boulevard Park** - The plat was developed for Esau Park Drive and is dedicated for use to the public. There also is a sign that says "Township Park". The assessment record shows Mildred Kauffman Estate as owner but no taxes are being paid on this parcel. S. Lang would like to turn this parcel over to the Planning Commission for further discussion.

***REPORTS:**

Leader/Liaison

Treasurer (Please see attached report.)

Jennifer Wiczorkowski

M. Devers motioned to receive and file the Treasurer's report. M. O'Neill seconded the motion. All ayes; motion carried.

Clerk (Please see attached report.)

Cynthia Paavola

M. Devers motioned to receive and file the Clerk's report. J. Wiczorkowski seconded the motion. All ayes; motion carried.

Planning Commission Liaison (Please see report.)

Cynthia Paavola

Parks and Recreation (Please see attached report.)

Jennifer Wiczorkowski The Parks

& Recreation committee members will be working with Denise Cline of NEMCOG to complete the Parks & Rec Plan by December 31, 2023. The summer concerts were successful. A concern was made that a song was inappropriate at the summer concerts. This will be addressed.



**Presque Isle Township
Board of Trustees Meeting Minutes
August 14, 2023 - 4:00 p.m.**

ZBA Liaison (Please see attached report)	Drew Matuszak
Zoning Administrator (Please see attached report).	Steve Lang
Assessor (No Report)	Laurie Spencer
Museum Society (Please see attached report.)	Sherry Milstein
Library Report (No Report)	Judy Kimball
Cemetery Sexton No Report	Bob Torsch
Facilities & Project Mgr. (Please see attached)	Matt Bedard
Fire Chief (Please see attached report)	Bill Forbush

M. Devers motioned to approve \$3,859.01 for various hose adapters and fittings. Seconded by M. O'Neill. Roll call vote. All ayes; motion carried.

EGLFD (Please see attached report.)	Beth Koel
--	-----------

***AUDIENCE COMMENTS:** B. Bolyard mentioned most food trucks don't allow generators at festivals. The recent Lighthouse Festival allowed the generators and they were loud and obnoxious.

***ADJOURNMENT:** 7:47 p.m.

***MEETING REMINDER:** The Board of Trustees will meet again on Monday, September 11, 2023, at 4:00 P.M.

08/03/2023 10:43 AM

RECEIPT ITEMS BY BANK FOR PRESQUE ISLE TOWNSHIP

Page: 1/1

User: JWIECZORKOWSKI

Post Date from 07/01/2023 - 07/31/2023 Open And Completed Receipts

DB: Presque Isle Twp

Bank

Receipt Item

Receipt #

Reference Number

Count

Amount

Bank Curre CURRENT TAX

STAX

SUMMER TAX

1656

569,176.13

Totals: Bank Curre CURRENT TAX

1656

569,176.13

Bank Enter ENTERPRISE FUND

GIFTSHOP

GIFT SHOP REVENUE

128

46,664.72

PARKREV

PARK IMPROVEMENT REVENUE

55

1,352.65

SOM TAX

SALES TAX DUE TO THE SOM

62

1,600.48

Totals: Bank Enter ENTERPRISE FUND

245

49,617.85

Bank GEN GENERAL CHECKING

BURIAL

BURIAL FEE

3

600.00

CEMPLOT

CEMETERY PLOT

1

800.00

HALLRENT

RENTAL OF TWP HALL

1

150.00

LHRFUND

LIGHTHOUSE RESTORATION FUND DONATION

1

6,000.00

MISC

MISCELLANEOUS

2

500.07

OLHRENT

OLD LIGHTHOUSE RENTAL

2

100.00

PRDONATE

MISC

3

1,558.00

TAXADMIN

ADMIN FEE

1

3,072.61

ZONEFEE

ZONING FEE

5

620.00

Totals: Bank GEN GENERAL CHECKING

19

13,400.68

Grand Totals

1920

632,194.66

Receipt Details

□ ×

Receipt Details For Bank: GEN - Receipt Code: MISC

Receipt Number	Post Date	Reference Number	Amount
49337	07/22/2023	89TH DISTRICT VOUCHER (FINE)	69.00
Total:			900.07

Presque Isle Township

Expenditure report for the month of July 2023

General Fund	\$ 49,483.88
Special Revenue -FD	\$ 3,337.15
Enterprise	\$ 13,143.70
Payroll	\$ 8,825.94
Gift Shop Bi-weekly 7/2	\$ 3,862.63
Gift shop Bi-weekly 7/16	\$ 3,956.50
Gift shop Bi-weekly 7/30	\$ 4,147.01
TOTAL FOR THE MONTH OF JULY 2023	
	\$ 86,756.81

Cynthia Daas

Planning Commission committee report

To the Township Board of Trustees

Meeting August 7, at 7:00 pm

New Business:

Three site plans for accessory structures.

Habermehl Site Plan-motion to approve 5 ayes

Kamysiak Site Plan -motion to approve 4 ayes, 1 nay

Neis Site Plan-motion to approve - 5 ayes (conditional **no drain in building)**

All three proposed to add an addition size to their pole barn.

Unfinished business:

Rick Kurkerchian reclused himself. Removed himself from the board table. He gave an update on the Woods of Presque Isle Condo's time line.

Cordially,

A handwritten signature in black ink, appearing to be 'Cynthi Paavola', written in a cursive style.

Cynthi Paavola

Planning Commission Special Meeting

July 18, 2023

Report to the Board of Trustees

Steve Lang brought forth an issue of a pole barn in Presque Isle Township and Krakow as one parcel. Much discussion on what, where and how.

NEW BUSINESS: Accessory Structure Size for R-1 and R-2

Detailed criteria:

2400 square feet in the R-1 district or more than 1200 SF in R-2 district. May not exceed a size of 20% of the occupied space of the total lot size. The structure may not obscure the view of a dwelling on an adjoining lot. Green Belt for all structures, property grade, run off adjoining property, height, formula that would determine a maximum size base lot size. May not change the character of the neighborhood. May not shadow onto adjoining property. Runoff onto adjoining properties. Establish a green belt. (The PC will propose the above criteria to be amended to the Zoning Ordinance)

Cordially,


Cynthia Paavola, Liaison to PC

TO: Parks & Recreation Committee
FROM: Jennifer Wieczorkowski
DATE: July 31, 2023
RE: Board of Trustees Report



Committee Members,

- Approval was granted to purchase a side-by-side for the use of the maintenance employees. This will assist them with being able to maintain the trail system and other tasks within the parks.
- **UPDATE:** Bike Path Painting/Striping was discussed, and an amount approved for up to \$5,775 of the \$9,606 that is available from the original fundraising to create the bike path. Steve Lang was going to discuss this with David Kowalski to determine the best time to have the path painted. – There has been an amendment to this prior motion. The board approved permanent signage to be placed, along with some stenciling. (See Photo)
- Garrity Hall is currently being modified. The main area is being sectioned off between the garage door and the service door. This will allow for the establishment of the Shipwreck Exhibit, as well as provide a more permanent place for our touring visitors to go and rest or get out of the weather.
- Discussion was had regarding the possibility of obtaining a grant with the help of NEMCOG (Northeast Michigan Council of Governments). It was recommended that this project be turned over to the Parks and Recreation Committee.
- Approval was granted to purchase cameras for both the location site of the ballot drop box and for the recycling bins. These will be installed sometime in August-September.
- The board waived their right to the 32 foreclosed upon properties from the County Treasurer.
- The Board of Trustees voted to hold a special meeting regarding the proposed contract with the City of Alpena EMS. The meeting was scheduled for July 20th at 10:00 am.

PRESQUE ISLE TWP ZBA

ZBA REPORT FOR 8/15/23 TWP BOARD MTG

- ZBA MTG HELD 7/11/23
- TWO REQUESTS FOR VARIANCE REVIEWED.

1) STEVE PAULY - APPROVED

POLE BARN (ACCESSORY BLDG) ON LESS
THAN ONE ACRE

SEE ATTACHED DETAILED REPORT

2) STEWART KATH - DENIED

GARAGE WITH ONE FOOT SETBACK

SEE ATTACHED DETAILED REPORT

SUBMITTED BY ZBA CHAIR: DREW MATUSZAK

Motion with Conditions

SUBMITTED BY ZBA CHAIR: DREW MATUSZAK 7/11/23
I make a motion to approve the site plan presented and submitted by:

(Applicants name) PAULY

STEVEN ~~PAULY~~ & SCOTT SCHELLIE

For: (state what they are asking for in application) MOTION: " ON 7/11/23 GRANT A
VARIANCE TO BUILD AN ACCESSORY STRUCTURE ON LESS THAN
ONE ACRE WHICH MEETS ALL PRESQUE ISLE
ORDINANCE REQUIREMENTS AND IS CONTINGENT ON
APPROVAL BY KRAKOW TWP FOR PARCEL
061-025-000-071-01" VERIFICATION OF
COMPLIANCE BY PRESQUE ISLE ZONING ADMINISTRATOR

As detailed in application for the property known as: (name of business)
REASON FOR APPROVAL: PROPERTY IS UNIQUE AS IT IS
PARTIALLY IN PRESQUE ISLE AND PARTIALLY IN KRAKOW.
ALL ROAD FRONTAGE IN KRAKOW. NO ROAD VISIBILITY IN
PRESQUE ISLE. SPIRIT OF ORDINANCE IS MAINTAINED.

(Property ID #) PARCEL# 122-030-000-002-01

With the following conditions as referenced in Section MEETS REQUIREMENTS
OF PRESQUE IS ZONING ORDINANCE AND APPROVED
BY KRAKOW TWP FOR PARCEL #
061-025-000-071-01
MOTION APPROVED - 4 YES 0 NO

Motion without Conditions

SUBMITTED By ZBA CHAIR: DREW MATUSZAK 7/11/23
I make a motion to approve the site plan presented and submitted by:

(Applicants name)

STEWART KATH

For: (state what they are asking for in application) MOTION: " GRANT

A VARIENCE TO BUILD A GARAGE WITH

A ONE FOOT SETBACK."

As detailed in application for the property known as: (name of business)

17633 BIRCH ST

(Property ID #) PARCEL 170-029-000-051-00

MOTION DENIED AT ZBA HEARING ON
7/11/23 BY A VOTE OF 4 NO AND 0
YES. REASON FOR DENIAL: PROPERTY OWNER
IS ABLE TO BUILD A GARAGE JUST NOT
A TWO CAR GARAGE. NO PRACTICAL DIFFICULTY
EXISTS. REQUEST IS A "WANT" NOT A "NEED".

Zoning Administrator Report for Board of Trustees Meeting 8/14/23

Land Use Permits

5 Dwellings

4 Accessories Structure

1 Deck

1 Shed

1 Fence

Answered 1 Dog Complaint and sent Dog Ordinance

Answered 1 Noise Complaint. Spoke to individuals involved. So far so good

Found 2 more STR's

Collected applications and fees for 3 new STR's

Outdoor light complaint. Working with owner. Complainer has hired an attorney

STR Loheed getting from neighbor. Visited me and we have a plan

Detloff dump truck parked on his property. Letter now gone.

Docks wow!!!

Submitted by Steve Lang



The summer at the 1905 House is going strong. Our volunteers are greeting and educating the Viking guests and others who visit our area.

Our volunteer appreciation pancake breakfast will be held on Saturday, August 19 at the township hall.

The Michigan Lighthouse Festival Maritime Market at the New Presque Isle Lighthouse park on August 5 was a huge success. It was a beautiful day and the crowds came! There were 30 craft and sister lighthouse vendors and 3 food vendors. Almost everyone was very pleased with their sales. Estimating numbers is hard but based on food sales, we think there were at least 1500 people. The numbers are probably better estimated by the number of climbers that day!

The Lighthouse Photography contest and Presque Isle Lighthouse Art Contest for young (school-aged) artists is still underway. Submissions for both contests will be made digitally and judged by members of the board and community volunteers.

There will be a raffle again this year. Janet Stratley has graciously donated a print of her New Presque Isle Lighthouse painting "Out of the Woods" for our raffle.

To keep our members and visitors informed, our website, www.PresqueIsleLighthouses.org, has a fresh new look and more content. The redesign has added historical information, interesting stories, and photo galleries. A new feature is the Presque Isle Happenings Calendar, which includes events hosted by many of Presque Isle's community organizations. Check back often to see what's new!

P.O. Box 208 • 4500 East Grand Lake Road • Presque Isle, MI 49777
web: www.PresqueIsleLighthouses.org email: pilighthouses@gmail.com phone: 989.787.0814

August 14, 2023

Memorandum For:
Presque Isle Township, Board of Trustees
From: Matthew G. Bedard, Facilities & Projects Manager

Subject: Project Status Report, August 2023

Our contracts for hail damage repairs to the lighthouse parks facilities and real property assets are fully in-progress. The cedar shake roofing of the 1870 building is 95% complete. Old Lighthouse garage is complete with asphalt shingle replacement and the new overhead door is installed; remaining work is at 60% complete. The Old Lighthouse cottage is 50% complete with a cedar shake replacement. The bell pavilion roof replacement is complete; however, we identified additional support post deterioration requiring some additional work from our contractor to repair those damages. The next phase of work will begin with the 1905 house roof. The metal roof will be replaced with cedar shakes. The porch roof will also require extensive framing repair. The traffic speed bumps project, throughout both parks, is 90% complete with one section left to place at the Old Lighthouse Road. Lawn maintenance is continuing throughout the parks and township properties.

1. Facility Maintenance:

Job Order MB 5410223 is a repair project to repair/replace the communication receiver and sending unit at the 1905 House Museum Facility. The existing system utilized cellular transmission to communicate remotely with the central monitoring system. The new receiver has ethernet compatibility to connect with our Starlink internet service. Once connected, this capability should provide most consistent connectivity and service performance. Status: In-progress.

Job Order MB 5430123 is a repair project to repair the outer affixed windows in the New Lighthouse Tower. Many of the windows have deteriorated or missing window glazing, cracked panes, or deteriorated frame support. Status: In progress, 75% complete.

Job Order – MB 5220119, is a repair project to replace the rotted areas of the service garage fascia and door panels. Additional work requires repair and painting of the garage door. Status: Changed to a Work Order, scheduled for Summer, 2023 and after other identified damages from the May 2022 Hailstorm are repaired under contract. Status: In-progress, 60% complete.

Job Order MB 5440922 is a maintenance upgrade to extend a flexible branch line to a heating diffuser in the tool and maintenance room within Garrity Hall. This project will supply heat to the tool room where we store paint and cleaning supplies to prevent frost damage. Status: In Progress.

Job Order: MB 5470623 is a repair project to repair, replace, and re-paint the range tower display at the entrance of the New Lighthouse Park. We are replacing the signal sign

PRESQUE ISLE TOWNSHIP

Fire Department – 24335 US23 South, Presque Isle, MI 49777 - Station (989) 595-3423
Fire Chief Bill Forbush, EFO – Cell 989-255-1883 - pitfdchief@gmail.com
A Unit of Presque Isle Township Government



Date: August 9, 2023
To: Honorable Township Board
From: Bill Forbush, EFO
Fire Chief
Re: July/August 2023 Monthly Report

Ambulance Issue: Trustee Mark Devers and Chief Forbush attended negotiations with City of Alpena officials on July 31 regarding payments for ambulance services in fire district #2. Trustee Devers will report out to the Board at the next meeting.

Runs: PITFD responded to 18 emergency calls in July and early August. Most were medical in nature, one was a large mutual aid garage fire in Alpena Township, which involved six departments from two counties.

Training: Several members attended an excellent two-day pump operations class in Rogers City, and we followed up with hands-on training for all PITFD personnel the following Monday night. Chief Forbush also attended training in Lansing as a MABAS Regional Response Coordinator. He will serve as a MABAS representative at major incidents in which MABAS resources are requested throughout the eastern portions of Regions 7 and 8. Several members also attended EMS protocol training at Alpena or Rogers City Ambulance.

Standby: PITFDs minipumper and crew of two stood by at the lighthouse festival most of the day on August 5, along with an engine and member from East Grand Lake. There was a great deal of interest from the public and we were very well received.

Both units were called out later in the day for the Alpena Township fire. In a historically significant event, the PITFD crew was actually staged at the EGLFD station for a time to handle fire or ambulance calls in either district (and Posen), later moving to Township Hall and eventually returning to our station as resources cleared the fire.

Adapter Project: Logistics Lieutenant Dick Nowak is working on a project to identify hose adapters and appliances that we lack for interoperability with surrounding departments. As identified, we will be working on acquiring them.



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ACTION ITEM:

Fire Chief requests that the Township Board approve Internal purchase orders 2023-047 and 2023-048 totalling \$3859.01 to Fire Hose Direct for the purchase of various hose adapters and fittings. Funding to come from the "Equipment" line item 206.336.730.000.

Radio Re-Programming: PITFD firefighter James Leedy is heading up a project to retemplate all county fire radios for interoperability. The project is being spearheaded by the Presque Isle County Fire Chiefs Association to add compatibility with Cheboygan, Montmorency and Alpena Counties and add a number of pathways for border and mutual aid incidents. In many cases, the actual reprogramming of the radios will be accomplished by firefighters with technical knowledge and equipment provided by the fire chiefs association.

Officer Promotions Planned: Several members have completed necessary training and education to achieve officer positions, and will be promoted in the coming weeks. The revised Michigan Firefighter Training Council Act has significantly increased the requirements for new appointments, and we are proud that our people have stepped up to meet them. These promotions include:

- Tammy Forbush to be promoted to Captain, having completed Fire Officer 1 certification
- Lauron Feuerstein to be promoted to Captain, having completed Fire Instructor 1 certification
- Richard Nowak has been promoted to Logistics Lieutenant, recognizing his excellent work in that area, and continuous training
- Larry LaCross to be promoted to Lieutenant, recognizing his prior education and continuous training.

The members of the department would also like to recognize and nominate Paul Borg for township Citizen of the Year.



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PRESQUE ISLE COUNTY FIRE CHIEFS ANNUAL MFFTC TRAINING SCHEDULE FY2023

Course: Q54C Basic Pump Operations
When: Saturday, July 15, 2023 & Sunday, July 16, 2023
Location: Rogers City FD
Instructor: John Smilnak

Course: B04A Mutual Aid Tanker Shuttle
When: Saturday, August 19, 2023
Location: East Grand Lake FD
Instructor: Mark Hall

Course: B05D VFIS Drivers Training
When: Saturday, Sept. 9, 2023
Location: Rogers City FD
Instructor: Bill Forbush

*These courses funded by fireworks funds released from the State of Michigan Bureau of Fire Services and are coordinated by the Presque Isle County Fire Chiefs Association and Alpena Community College.
Bill Forbush, PICFCA President 989-255-1883*





INVOICE

FireHoseDirect

FireHoseDirect

115 Corporate Center Dr, Ste J, Mooresville, North Carolina

28117

sales@firehosedirect.com | 888-975-0858

FireHoseDirect.com

SHIPPING ADDRESS

Richard Nowak

Presque Isle Township Fire Department

+1 989-464-4759






pitfdfire@gmail.com

24335 U.S. 23, REF: PO#2023-0048, Presque Isle, Michigan, 49777, United States

Amount: \$1,177.43

Invoice Number: S156901

Order Date: 08/09/2023

Items	Qty	Price	Subtotal
 Aluminum 5" Storz to 4" Storz Adapter SKU: S5S4	1	\$344.16	\$344.16
 Aluminum 4" Storz x 3" Female NPT Thread SKU: S4F3N	1	\$253.96	\$253.96
 Aluminum 4" Storz x 4 1/2" Female NH Thread SKU: S4F45	1	\$227.58	\$227.58
 Aluminum 4" Storz x 4 1/2" Male NH Thread SKU: S4M45	1	\$206.85	\$206.85
 Aluminum 4 1/2" Female NH to 4" Male NH SKU: 37R454	1	\$144.88	\$144.88



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pitfdfire@gmail.com

24335 U.S. 23, REF: PO#2023-0047, Presque Isle, Michigan, 49777, United States

Amount: \$2,681.58

Invoice Number: S156676

Order Date: 08/07/2023

Items	Qty	Price	Subtotal
 Long Handle 6" NH to 4 1/2" NH Double Female SKU: 57L645	3	\$348.91	\$1,046.73
 Aluminum 3" Female NPT to 4" Male NH SKU: 37R3N4	1	\$207.55	\$207.55
 Aluminum 4 1/2" NH to 4 1/2" NH Double Female SKU: 35R4545	3	\$185.58	\$556.74
 Aluminum 3" Female NPT to 2 1/2" Male NH SKU: 37R3N25	1	\$71.00	\$71.00
 Aluminum 2 1/2" NH Inlet X (2) 1 1/2" NH Outlet SKU: ABV2515-D	2	\$399.78	\$799.56

Subtotal \$2,681.58

Shipping Ground (3 to 5 business days) \$0.00

Tax \$0.00

Grand Total \$2,681.58

Paid by customer \$0.00

PAYMENT INFORMATION

Richard Nowak

Presque Isle Township Fire Department

12653 East Grand Lake Road, REF: PO#2023-0047, Presque Isle, Michigan, 49777, United States

#Manual

If you have purchased via Purchase Order, and have a balance, we mail or email final invoices once all items have shipped. Terms are 30 days after receipt of items with a 1.5% interest charge per month on late payments. Checks may be mailed to the address above or call 888-975-0858 to pay your invoice by credit card. ACH instructions are available by request.

East Grand Lake Fire Department

Monthly meeting was held August 2, 2023

There were 1 fire run and 11 medical runs

1 Intercept

1 Basic

5 No transport

2 City of Alpena transported

**2 Mutual aid Rogers City (transported 1 and RC
transported the other)**

1 fire run

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Monthly meeting was held August 2, 2023

There were 1 fire run and 11 medical runs

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24335 U.S. 23, REF: PO#2023-0047, Presque Isle, Michigan, 49777, United States

Amount: **\$2,681.58**
Invoice Number: **\$156676**
Order Date: **08/07/2023**

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 Aluminum 3' Female NPT to 4' Male NH SKU: 37R3N4	1	\$207.55	\$207.55
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Subtotal **\$2,681.58**

Shipping Ground (3 to 5 business days) **\$0.00**

Tax **\$0.00**

Grand total **\$2,681.58**

Paid by customer **\$0.00**

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Richard Nowak
Presque Isle Township Fire Department
12653 East Grand Lake Road, REF: PO#2023-0047, Presque Isle, Michigan,
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Subtotal \$1,177.43

Shipping Ground (3 to 5 business days) \$0.00

Tax \$0.00

Grand total \$1,177.43

Paid by customer \$0.00

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Richard Nowak
Presque Isle Township Fire Department
12653 East Grand Lake Road, REF: PO#2023-0048, Presque Isle, Michigan,
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When: Saturday, July 15, 2023 & Sunday, July 16, 2023
Location: Rogers City FD
Instructor: John Smilnak

Course: B04A Mutual Aid Tanker Shuttle
When: Saturday, August 19, 2023
Location: East Grand Lake FD
Instructor: Mark Hall

Course: B05D VFIS Drivers Training
When: Saturday, Sept. 9, 2023
Location: Rogers City FD
Instructor: Bill Forbush

*These courses funded by fireworks funds released from the State of Michigan Bureau of Fire Services and are coordinated by the Presque Isle County Fire Chiefs Association and Alpena Community College.
Bill Forbush, PICFCA President 989-255-1883*



PRESQUE ISLE TOWNSHIP

Fire Department – 24335 US23 South, Presque Isle, MI 49777 - Station (989) 595-3423
Fire Chief Bill Forbush, EFO – Cell 989-255-1883 - pitfdchief@gmail.com
A Unit of Presque Isle Township Government



ACTION ITEM:

Fire Chief requests that the Township Board approve Internal purchase orders 2023-047 and 2023-048 totalling \$3859.01 to Fire Hose Direct for the purchase of various hose adapters and fittings. Funding to come from the "Equipment" line item 206.336.730.000.

Radio Re-Programming: PITFD firefighter James Leedy is heading up a project to retemplate all county fire radios for interoperability. The project is being spearheaded by the Presque Isle County Fire Chiefs Association to add compatibility with Cheboygan, Montmorency and Alpena Counties and add a number of pathways for border and mutual aid incidents. In many cases, the actual reprogramming of the radios will be accomplished by firefighters with technical knowledge and equipment provided by the fire chiefs association.

Officer Promotions Planned: Several members have completed necessary training and education to achieve officer positions, and will be promoted in the coming weeks. The revised Michigan Firefighter Training Council Act has significantly increased the requirements for new appointments, and we are proud that our people have stepped up to meet them. These promotions include:

- Tammy Forbush to be promoted to Captain, having completed Fire Officer 1 certification
- Lauron Feuerstein to be promoted to Captain, having completed Fire Instructor 1 certification
- Richard Nowak has been promoted to Logistics Lieutenant, recognizing his excellent work in that area, and continuous training
- Larry LaCross to be promoted to Lieutenant, recognizing his prior education and continuous training.

The members of the department would also like to recognize and nominate Paul Borg for township Citizen of the Year.



PRESQUE ISLE TOWNSHIP

Fire Department – 24335 US23 South, Presque Isle, MI 49777 - Station (989) 595-3423
Fire Chief Bill Forbush, EFO – Cell 989-255-1883 - pitfdchief@gmail.com
A Unit of Presque Isle Township Government



Date: August 9, 2023
To: Honorable Township Board
From: Bill Forbush, EFO
Fire Chief
Re: July/August 2023 Monthly Report

Ambulance Issue: Trustee Mark Devers and Chief Forbush attended negotiations with City of Alpena officials on July 31 regarding payments for ambulance services in fire district #2. Trustee Devers will report out to the Board at the next meeting.

Runs: PITFD responded to 18 emergency calls in July and early August. Most were medical in nature, one was a large mutual aid garage fire in Alpena Township, which involved six departments from two counties.

Training: Several members attended an excellent two-day pump operations class in Rogers City, and we followed up with hands-on training for all PITFD personnel the following Monday night. Chief Forbush also attended training in Lansing as a MABAS Regional Response Coordinator. He will serve as a MABAS representative at major incidents in which MABAS resources are requested throughout the eastern portions of Regions 7 and 8. Several members also attended EMS protocol training at Alpena or Rogers City Ambulance.

Standby: PITFDs minipumper and crew of two stood by at the lighthouse festival most of the day on August 5, along with an engine and member from East Grand Lake. There was a great deal of interest from the public and we were very well received.

Both units were called out later in the day for the Alpena Township fire. In a historically significant event, the PITFD crew was actually staged at the EGLFD station for a time to handle fire or ambulance calls in either district (and Posen), later moving to Township Hall and eventually returning to our station as resources cleared the fire.

Adapter Project: Logistics Lieutenant Dick Nowak is working on a project to identify hose adapters and appliances that we lack for interoperability with surrounding departments. As identified, we will be working on acquiring them.



August 14, 2023

Memorandum For:
Presque Isle Township, Board of Trustees
From: Matthew G. Bedard, Facilities & Projects Manager

Subject: Project Status Report, August 2023

Our contracts for hail damage repairs to the lighthouse parks facilities and real property assets are fully in-progress. The cedar shake roofing of the 1870 building is 95% complete. Old Lighthouse garage is complete with asphalt shingle replacement and the new overhead door is installed; remaining work is at 60% complete. The Old Lighthouse cottage is 50% complete with a cedar shake replacement. The bell pavilion roof replacement is complete; however, we identified additional support post deterioration requiring some additional work from our contractor to repair those damages. The next phase of work will begin with the 1905 house roof. The metal roof will be replaced with cedar shakes. The porch roof will also require extensive framing repair. The traffic speed bumps project, throughout both parks, is 90% complete with one section left to place at the Old Lighthouse Road. Lawn maintenance is continuing throughout the parks and township properties.

1. Facility Maintenance:

Job Order MB 5410223 is a repair project to repair/replace the communication receiver and sending unit at the 1905 House Museum Facility. The existing system utilized cellular transmission to communicate remotely with the central monitoring system. The new receiver has ethernet compatibility to connect with our Starlink internet service. Once connected, this capability should provide most consistent connectivity and service performance. Status: In-progress.

Job Order MB 5430123 is a repair project to repair the outer affixed windows in the New Lighthouse Tower. Many of the windows have deteriorated or missing window glazing, cracked panes, or deteriorated frame support. Status: In progress, 75% complete.

Job Order – MB 5220119, is a repair project to replace the rotted areas of the service garage fascia and door panels. Additional work requires repair and painting of the garage door. Status: Changed to a Work Order, scheduled for Summer, 2023 and after other identified damages from the May 2022 Hailstorm are repaired under contract. Status: In-progress, 60% complete.

Job Order MB 5440922 is a maintenance upgrade to extend a flexible branch line to a heating diffuser in the tool and maintenance room within Garrity Hall. This project will supply heat to the tool room where we store paint and cleaning supplies to prevent frost damage. Status: In Progress.

Job Order: MB 5470623 is a repair project to repair, replace, and re-paint the range tower display at the entrance of the New Lighthouse Park. We are replacing the signal sign



The summer at the 1905 House is going strong. Our volunteers are greeting and educating the Viking guests and others who visit our area.

Our volunteer appreciation pancake breakfast will be held on Saturday, August 19 at the township hall.

The Michigan Lighthouse Festival Maritime Market at the New Presque Isle Lighthouse park on August 5 was a huge success. It was a beautiful day and the crowds came! There were 30 craft and sister lighthouse vendors and 3 food vendors. Almost everyone was very pleased with their sales. Estimating numbers is hard but based on food sales, we think there were at least 1500 people. The numbers are probably better estimated by the number of climbers that day!

The Lighthouse Photography contest and Presque Isle Lighthouse Art Contest for young (school-aged) artists is still underway. Submissions for both contests will be made digitally and judged by members of the board and community volunteers.

There will be a raffle again this year. Janet Stratley has graciously donated a print of her New Presque Isle Lighthouse painting "Out of the Woods" for our raffle.

To keep our members and visitors informed, our website, www.PresqueIsleLighthouses.org, has a fresh new look and more content. The redesign has added historical information, interesting stories, and photo galleries. A new feature is the Presque Isle Happenings Calendar, which includes events hosted by many of Presque Isle's community organizations. Check back often to see what's new!

P.O. Box 208 • 4500 East Grand Lake Road • Presque Isle, MI 49777
web: www.PresqueIsleLighthouses.org email: pilighthouses@gmail.com phone: 989.787.0814

Zoning Administrator Report for Board of Trustees Meeting 8/14/23

Land Use Permits

5 Dwellings

4 Accessories Structure

1 Deck

1 Shed

1 Fence

Answered 1 Dog Complaint and sent Dog Ordinance

Answered 1 Noise Complaint. Spoke to individuals involved. So far so good

Found 2 more STR's

Collected applications and fees for 3 new STR's

Outdoor light complaint. Working with owner. Complainer has hired an attorney

STR Loheed getting from neighbor. Visited me and we have a plan

Detloff dump truck parked on his property. Letter now gone.

Docks wow!!!

Submitted by Steve Lang

Motion without Conditions

SUBMITTED By ZBA CHAIR: DREW MATUSZAK 7/11/23
I make a motion to approve the site plan presented and submitted by:

(Applicants name)

STEWART KATH

For: (state what they are asking for in application) MOTION: "GRANT

A VARIANCE TO BUILD A GARAGE WITH

A ONE FOOT SETBACK."

As detailed in application for the property known as: (name of business)

17633 BIRCH ST

(Property ID #) PARCEL 170-029-000-051-00

MOTION DENIED AT ZBA HEARING ON
7/11/23 BY A VOTE OF 4 NO AND 0
YES. REASON FOR DENIAL: PROPERTY OWNER
IS ABLE TO BUILD A GARAGE JUST NOT
A TWO CAR GARAGE. NO PRACTICAL DIFFICULTY
EXISTS. REQUEST IS A "WANT" NOT A "NEED".

Motion with Conditions

SUBMITTED BY ZBA CHAIR: DREW MATUSZAK 7/11/23
I make a motion to approve the site plan presented and submitted by:

(Applicants name) PAULY

STEVEN ~~PAULY~~ & SCOTT SCHELLIE

For: (state what they are asking for in application) MOTION: " ON 7/11/23 GRANT A VARIANCE TO BUILD AN ACCESSORY STRUCTURE ON LESS THAN ONE ACRE WHICH MEETS ALL PRESQUE ISLE ORDINANCE REQUIREMENTS AND IS CONTINGENT ON APPROVAL BY KRAKOW TWP FOR PARCEL 061-025-000-071-01" VERIFICATION OF COMPLIANCE BY PRESQUE ISLE ZONING ADMINISTRATOR

As detailed in application for the property known as: (name of business)

REASON FOR APPROVAL: PROPERTY IS UNIQUE AS IT IS PARTIALLY IN PRESQUE ISLE AND PARTIALLY IN KRAKOW. ALL ROAD FRONTAGE IN KRAKOW. NO ROAD VISIBILITY IN PRESQUE ISLE. SPIRIT OF ORDINANCE IS MAINTAINED.

(Property ID #) PARCEL# 122-030-000-002-01

With the following conditions as referenced in Section MEETS REQUIREMENTS OF PRESQUE IS ZONING ORDINANCE AND APPROVED BY KRAKOW TWP FOR PARCEL # 061-025-000-071-01
MOTION APPROVED - 4 YES 0 NO

PRESQUE ISLE TWP ZBA

ZBA REPORT FOR 8/11/23 TWP BOARD MTG

- ZBA MTG HELD 7/11/23
- TWO REQUESTS FOR VARIANCE REVIEWED.

1) STEVE PAULY - APPROVED

POLE BARN (ACCESSORY BLDG) ON LESS
THAN ONE ACRE

SEE ATTACHED DETAILED REPORT

2) STEWART KATH - DENIED

GARAGE WITH ONE FOOT SETBACK

SEE ATTACHED DETAILED REPORT

SUBMITTED BY ZBA CHAIR: DREW MATUSZAK

TO: Parks & Recreation Committee
FROM: Jennifer Wieczorkowski
DATE: July 31, 2023
RE: Board of Trustees Report



Committee Members,

- Approval was granted to purchase a side-by-side for the use of the maintenance employees. This will assist them with being able to maintain the trail system and other tasks within the parks.
- **UPDATE:** Bike Path Painting/Striping was discussed, and an amount approved for up to \$5,775 of the \$9,606 that is available from the original fundraising to create the bike path. Steve Lang was going to discuss this with David Kowalski to determine the best time to have the path painted. – There has been an amendment to this prior motion. The board approved permanent signage to be placed, along with some stenciling. (See Photo)
- Garrity Hall is currently being modified. The main area is being sectioned off between the garage door and the service door. This will allow for the establishment of the Shipwreck Exhibit, as well as provide a more permanent place for our touring visitors to go and rest or get out of the weather.
- Discussion was had regarding the possibility of obtaining a grant with the help of NEMCOG (Northeast Michigan Council of Governments). It was recommended that this project be turned over to the Parks and Recreation Committee.
- Approval was granted to purchase cameras for both the location site of the ballot drop box and for the recycling bins. These will be installed sometime in August-September.
- The board waived their right to the 32 foreclosed upon properties from the County Treasurer.
- The Board of Trustees voted to hold a special meeting regarding the proposed contract with the City of Alpena EMS. The meeting was scheduled for July 20th at 10:00 am.

Planning Commission Special Meeting

July 18, 2023

Report to the Board of Trustees

Steve Lang brought forth an issue of a pole barn in Presque Isle Township and Krakow as one parcel. Much discussion on what, where and how.

NEW BUSINESS: Accessory Structure Size for R-1 and R-2

Detailed criteria:

2400 square feet in the R-1 district or more than 1200 SF in R-2 district. May not exceed a size of 20% of the occupied space of the total lot size. The structure may not obscure the view of a dwelling on an adjoining lot. Green Belt for all structures, property grade, run off adjoining property, height, formula that would determine a maximum size base lot size. May not change the character of the neighborhood. May not shadow onto adjoining property. Runoff onto adjoining properties. Establish a green belt. (The PC will propose the above criteria to be amended to the Zoning Ordinance)

Cordially,


Cynthia Paavola, Liaison to PC

Planning Commission committee report

To the Township Board of Trustees

Meeting August 7, at 7:00 pm

New Business:

Three site plans for accessory structures.

Habermehl Site Plan-motion to approve 5 ayes

Kamysiak Site Plan -motion to approve 4 ayes, 1 nay

Neis Site Plan-motion to approve - 5 ayes (conditional **no** drain in building)

All three proposed to add an addition size to their pole barn.

Unfinished business:

Rick Kurkerchian reclused himself. Removed himself from the board table. He gave an update on the Woods of Presque Isle Condo's time line.

Cordially,

A handwritten signature in black ink, appearing to be 'Cynthi Paavola', written in a cursive style.

Cynthi Paavola

Presque Isle Township

Expenditure report for the month of July 2023

General Fund	\$ 49,483.88
Special Revenue -FD	\$ 3,337.15
Enterprise	\$ 13,143.70

Payroll	\$ 8,825.94
Gift Shop Bi-weekly 7/2	\$ 3,862.63
Gift shop Bi-weekly 7/16	\$ 3,956.50
Gift shop Bi-weekly 7/30	\$ 4,147.01

TOTAL FOR THE MONTH OF JULY 2023

\$ 86,756.81

Cynthia L. Lavoie

08/03/2023 10:43 AM

RECEIPT ITEMS BY BANK FOR PRESQUE ISLE TOWNSHIP

Page: 1/1

User: JWIECZORKOWSKI Post Date from 07/01/2023 - 07/31/2023 Open And Completed Receipts

DB: Presque Isle Twp

Bank	Receipt Item	Reference Number	Count	Amount
Bank Curre CURRENT TAX				
STAX	SUMMER TAX		1656	569,176.13
Totals: Bank Curre CURRENT TAX			1656	569,176.13
Bank Enter ENTERPRISE FUND				
GIFTSHOP	GIFT SHOP REVENUE		128	46,664.72
PARKREV	PARK IMPROVEMENT REVENUE		55	1,352.65
SOM TAX	SALES TAX DUE TO THE SOM		62	1,600.48
Totals: Bank Enter ENTERPRISE FUND			245	49,617.85
Bank GEN GENERAL CHECKING				
BURIAL	BURIAL FEE		3	600.00
CEMPLOT	CEMETERY PLOT		1	800.00
HALLRENT	RENTAL OF TWP HALL		1	150.00
LHRFUND	LIGHTHOUSE RESTORATION FUND DONATION		1	6,000.00
MISC	MISCELLANEOUS		2	500.07
OLHRENT	OLD LIGHTHOUSE RENTAL		2	100.00
PRDONATE	MISC		3	1,558.00
TAXADMIN	ADMIN FEE		1	3,072.61
ZONEFEE	ZONING FEE		5	620.00
Totals: Bank GEN GENERAL CHECKING			19	13,400.68
Grand Totals			1920	632,194.66

Receipt Details

□ ×

Receipt Details For Bank: GEN - Receipt Code: MISC

Receipt Number	Post Date	Reference Number	Amount
49037	07/22/2023	39TH DISTRICT VOUCHER (FINE)	69.99
49037	07/27/2023	MISCELLANEOUS	500.07
Totals:			500.07



**Presque Isle Township
Board of Trustees Meeting Minutes
July 10, 2023 - 4:00 p.m.**

Facilities & Project Mgr. (Please see attached)

Matt Bedard

Fire Chief (Please see attached report)

Bill Forbush

EGLFD (Please see attached report.)

Beth Koel

***AUDIENCE COMMENTS:**

***ADJOURNMENT:**

***MEETING REMINDER:** The Board of Trustees will meet again on
August 14, 2023, at 4:00 P.M.



**Presque Isle Township
Board of Trustees Meeting Minutes
July 10, 2023 - 4:00 p.m.**

2. Side by Side:

A side by side was discussed. S. Lang motioned to approve \$12,999 for the side by side to be used by the Facilities crew. M. Devers seconded the motion. Roll call vote. All ayes; motion approved.

3. Parks & Recreation Grant Maintenance Building:

Parks and Recreation will be moving forward with NEMCOG for grants for a maintenance building.

***REPORTS:**

Leader/Liaison

Treasurer (Please see attached report.)
Treasurer's report was received and filed.

Jennifer Wieczorkowski

Clerk (Please see attached report.)
The Clerk's report was received and filed.

Cynthia Paavola

C. Paavola discussed the First Right of Refusal Resolution #1.2023 for property that was foreclosed by Presque Isle County. C. Paavola motioned to waive the first right of refusal to all tax-foreclosed parcels. S. Lang seconded the motion. All ayes; motion carried. The resolution will be sent to B. Lalonde, Treasurer, Presque Isle County.

Planning Commission Liaison (Please see report.)

Cynthia Paavola

Parks and Recreation (No Report)

Jennifer Wieczorkowski

ZBA Liaison (Please see attached report)

Drew Matuszak

Zoning Administrator (No Report)

Steve Lang

Assessor (No Report)

Laurie Spencer

Museum Society (Please see attached report.)

Sherry Milstein

Library Report (No Report)

Judy Kimball

Cemetery Sexton No Report

Bob Torsch



**Presque Isle Township
Board of Trustees Meeting Minutes
July 10, 2023 - 4:00 p.m.**

*Approved
"FINAL"*

4:00 pm

***Call to Order**

***Pledge of Allegiance:** The Pledge of Allegiance was recited.

***Roll Call:** S. Lang, C. Paavola, J. Wiczorkowski, M. Devers and M. O'Neill

***Approval of Agenda:** Approved

***Approval of Minutes (June 12, 2023)** M. Devers motioned to approve the minutes as written. M. O'Neill seconded the motion. All ayes; motion approved.

***Audience Comments:** None

***Correspondence:** None

***Unfinished Business:**

- **Bike Path Signage :**
A presentation is being made to the County Road Commission for bike path signage to be used for the bike path only and not for parking. They are also getting stencils and paint.
- **Presque Isle Twp Ambulance, Transport Connect** are postponed until the special Board of Trustees Meeting on July 20, 2023 at 10:00 a.m.
- **Cell Phones:**
Four cell phones for officers in the Township are ordered from Consumer Cellular for use for Township business only.

***New Business:**

1. **Garrity Hall:**
Garrity Hall will be divided by 1/3 for Facility equipment. The other 2/3 will be for tables and chairs usage.



**Presque Isle Township
Board of Trustees Mtg. Minutes
July 20, 2023 – 10:00 a.m.
Special Fire Dept Contract Mtg**

10:00 a.m.

***Call to Order**

***Pledge of Allegiance:** The Pledge of Allegiance was recited.

***Roll Call:** M. Devers, S. Lang, M. O'Neill, C. Paavola, J. Wiczorkowski

***Approval of Agenda:** C. Paavola motioned to approve the agenda as presented. M. O'Neill seconded the motion. All ayes; motion carried.

***Audience:** A. Harmon, Presque Isle Twp. Fire Department, Ron Fournier, President, and Paul Fournier, Fire Chief representing East Grand Lake Fire Department. Via ZOOM: D. Nowak, Bill Forbush

***New Business:**

- Discuss Contract Draft from Alpena Fire Department
The Board of Trustees had a lengthy discussion regarding the recently received contract from Alpena for ambulance service to Presque Isle Township, District 2. A decision from the Board is required by August 31, 2023. Many options were considered for the presentation to Alpena on August 31, 2023. The final three options are as follows:
 1. Offer Alpena \$350. per run for 90 days.
 2. Offer \$2,000 plus \$250. per run for 90 days giving the Board of Trustees time to explore other options.
 3. Offer \$4,000 per month for uninterrupted ambulance service for one year giving the Board of Trustees time to explore other options.

Note: The above options include a 30-day breakaway clause.

S. Lang motioned to approve these options. M. Devers seconded the motion. All ayes; motion carried.

- Long-Range Capital Plan
The Board discussed the necessity of preparing a long-range capital plan for the Township.

* With no further discussions, meeting adjourned at 12:13 p.m.

* Reminder: Next Board of Trustees Meeting is August 14, 2023.



**Presque Isle Township
Board of Trustees Mtg. Minutes
July 20, 2023 -10:00 a.m.
Special Fire Dept Contract Mtg**

***Call to Order**

10:00 a.m.

***Pledge of Allegiance:** The Pledge of Allegiance was recited.

***Roll Call:** M. Devers, S. Lang, M. O'Neill, C. Paavola, J. Wieczorkowski

***Approval of Agenda:** C. Paavola motioned to approve the agenda as presented. M. O'Neill seconded the motion. All ayes; motion carried.

***Audience:** A. Harmon, Presque Isle Twp. Fire Department, Ron Fournier, President, and Paul Fournier, Fire Chief representing East Grand Lake Fire Department. Via ZOOM: D. Nowak, Bill Forbush

***New Business:**

- **Discuss Contract Draft from Alpena Fire Department**

The Board of Trustees had a lengthy discussion regarding the recently received contract from Alpena for ambulance service to Presque Isle Township, District 2. A decision from the Board is required by August 31, 2023. Many options were considered for the presentation to Alpena on August 31, 2023. The final three options are as follows:

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3. Offer \$4,000 per month for uninterrupted ambulance service for one year giving the Board of Trustees time to explore other options.

Note: The above options include a 30-day breakaway clause.

S. Lang motioned to approve these options. M. Devers seconded the motion. All ayes; motion carried.

- **Long-Range Capital Plan**

The Board discussed the necessity of preparing a long-range capital plan for the Township.

*** With no further discussions, meeting adjourned at 12:13 p.m.**

*** Reminder: Next Board of Trustees Meeting is August 14, 2023.**



**Presque Isle Township
Board of Trustees Mtg. Minutes
June 12, 2023
4:00 p.m.**

***AUDIENCE COMMENTS:** D. Matuszak thanked the Board for working on the bike trail and road markings. V. Fields commented the parade will be on July 1, 2023 at 10:00 a.m.

*** With no further discussions, Meeting Adjourned at 7:43 p.m.**

Respectfully Submitted, Bev Huard, Admin Assistant

***MEETING REMINDER:** The Board of Trustees will meet again on July 10, 2023, at 4:00 p.m.

Township Board of Trustees

Special Budget meeting

May 15, 2023

Roll call: S Lang, M. O'Neill, C. Paavola, J. M. Devers,

J Wieczorkowski was excused

Business:

Seconded review the draft of the 2023/2024 Budget.

Went through the budget with question and adjustments simple explanations. Ready for the Board of Trustees meeting June 12:00 at 4:00 pm to approve the new budget.

 Cynthia Paavola, Clerk



**Presque Isle Township
Board of Trustees Mtg. Minutes
June 12, 2023
4:00 p.m.**

of all funds. Lighthouse Restoration Fund \$27,126.39 for May, 2023. C. Paavola motioned to receive and file the May, 2023 Financial Report. M. O'Neill seconded the motion. All ayes. Motion carried.

Taxes are going out July 1, 2023. The newsletter, which accompanies the tax bills, needs to be completed by Friday. In the near future, taxes and other revenue will be able to be paid online with electronic funds transfer, debit or credit cards. M. Devers motioned to receive and file Treasurer's report. C. Paavola seconded the motion. All ayes; motion carried.

Clerk: (Cynthia Paavola) (Please see attached report.) M. O'Neill motioned to receive and file the Clerk's report. M. Devers seconded the motion. All Ayes; Roll call vote. All ayes; motion carried.

Planning Commission: (Cynthia Paavola) No Meeting – No Report

Parks and Recreation: (Jennifer Wieczorkowski) (Please see attached report.) Additionally, J. Wieczorkowski asked for cook and server volunteers for the July 1 festivities and the picnic which follows the parade.

ZBA: (D. Matuszak) No meeting – next meeting July 11, 2023

Zoning Administrator: (S. Lang) (Please see attached report).

Assessor: (Laurie Spencer) (Please see attached report) L. Spencer indicated she does all her assessor business on her personal phone and would also be subjected to FOIA demands.

Historian/LH Gift Shop: (Jeni Matuszak) No report.

Library Report: Judy Kimball) (Please see attached report.)

Cemetery Sexton: (Bob Torsch) No report

Museum Society: (Sherry Milstein) (Please see attached report.).

Facilities & Project Mgr: (Matt Bedard) (Please see attached report.)

Fire Chief: (Chief Forbush) (Please see attached report.)

EGLFD: Beth Koel) (Please see attached report)



**Presque Isle Township
Board of Trustees Mtg. Minutes
June 12, 2023
4:00 p.m.**

***Unfinished Business (concluded)**

- **Presque Isle Fun Raisers (501C3):** A letter was received inquiring if the Township would like to contribute to the fireworks. S. Lang motioned to contribute \$1,000 to the Fun Raisers fireworks display. J. Wiczorkowski seconded the motion. A discussion was held about contributing fireworks funds to the Long Lake Lights Festival. S. Lang amended the above motion to contribute \$1,000 to the Fun Raisers and if we get a request from the Long Lake Lights Festival, the Township will donate \$1,000 to them as well. Roll call vote: J. Wiczorkowski nay, C. Paavola nay, S. Lang aye, M. Devers aye, M. O'Neill nay. Motion failed.

New Business

- **Bike Lane Painting:** The painting contractor out of Traverse City, P.K. Marking, quoted, with water born paint, \$3,022 and to paint directional areas \$2,750. Road markings are necessary, and the entire bill is \$13,740. S. Lang motioned to spend \$5,772 for bike symbol and bike arrow for a cost of \$5,772. J. Wiczorkowski seconded the motion. After a lengthy discussion, the original motion was tabled until the Spring of 2024 and complete the entire paint job in the spring. The funds will be requested again in the Spring of 2024. The money will come from the bike path fund. Roll call: All ayes; motion carried.
- **Cell Phones:** This topic affects the statutory employees who use their personal cell phones for business. These calls are subject to a FOIA request. C. Paavola went to AT&T and their cost is \$160/month. Verizon is \$160 per month. C. Paavola couldn't connect with Spectrum. If spectrum offers a better price, then the Township will go with Spectrum. S. Lang motioned to get three cell phones from Verizon at a cost of \$160 per month. M. Devers seconded the motion. Roll call: All ayes; motion carried.

***REPORTS:**

Leader/Liaison

Treasurer: (Jennifer Wiczorkowski) (Please see attached report.) C. Paavola motioned to receive and file the Treasurer's report. M. Devers seconded the motion. All ayes; motion carried. J. Wiczorkowski reported the May, 2023 Financial Report has full detailed balances



**Presque Isle Township
Board of Trustees Mtg. Minutes
June 12, 2023
4:00 p.m.**

***Unfinished Business:** (continued)

- PI Township Museum Contract: S. Lang met with Mark Rutenbar and the contract ending date has not been spelled out. If we can't agree on the contract, we need to get an exact ending date for the contract. The BOT needs to approve the notice that Tim Gulden wrote.. M. Devers motioned to send the museum society a letter from the Board of Trustees. M. O'Neill seconded the motion. Roll call vote: All ayes; motion carried.

***New Business:**

- Lighthouse Picnic Tables:
M. Bedard attained quotes and pictures of new picnic tables. The tables that cost \$575. will be fine. Need six picnic tables. S. Lang motioned to authorize M. Bedard to purchase six (6) picnic tables at \$575 each up to \$4,000. which would include any shipping. M. Devers seconded the motion. Roll call vote: All ayes; motion carried. M. Bedard would like to re-address this issue next year to purchase another six picnic tables until all the old tables are replaced.
- 2023 – 2024 Budget: The Township had a few public meetings on this topic. Only a handful of residents attended. State revenue sharing comes from the number of people who are registered to vote. The current Township revenue for 1 Mil = \$182,000. Last year's amount was \$176,000.
- The Fire Department budget is \$184,000 with an expected revenue balance of \$30,920.00, the difference from the expected revenues and actual. See attached report. M. Devers motioned to approve the Fire Department budget. M. O'Neill seconded the motion. Roll call vote. All ayes, motion carried.
S. Lang asked for a motion to approve the General Budget as submitted. M. Devers motioned to approve the General Budget as submitted. C. Paavola seconded the motion. Roll call vote: All ayes; motion carried.



**Presque Isle Township
Board of Trustees Mtg. Minutes
June 12, 2023
4:00 p.m.**

4:00 pm

***Call to Order**

***Pledge of Allegiance** The Pledge of Allegiance was recited.

***Roll Call:** M. Devers, S. Lang, M. O'Neill C. Paavola, J. Wiczorkowski

***Approval of Agenda:**

S. Lang added two topics under New Business - Bike Path Markings and Cell Phones. C. Paavola motioned to approve the agenda with the two additions under New Business. M. Devers seconded the motion. Roll call vote. All Ayes; motion approved.

***Approval of Minutes: (May 8, 2023)**

J. Wiczorkowski commented these minutes should have a better format. J. Wiczorkowski motioned to approve the minutes as written. C. Paavola seconded the motion. Roll call vote. All Ayes; motion carried.

***Audience:** 14 residents attended. Via ZOOM: D. Nowak :

***Audience Comments:** J. Lefevre inquired about the big Township projects that were on the survey. She is concerned about small projects using all the COVID dollars. T. Guyer inquired about patrols during the summer months. S. Lang replied the patrols will be happening.

Correspondence: S. Lang sent the correspondence he received to all the trustees in the agenda packet. One letter was from Alpena Power's rate increase and the M. Rutenbar letter regarding Giving Tuesday.

***Unfinished Business:**

- PI Quarry CAG Report – T. Guyer summarized Lafarge is now Holcim. They are hiring and are also fixing the roads. They have established a representative for Lake Esau property owners to keep them abreast of any changes. (Please see attached minutes from the meeting.)
- PI Township Fire Department/City of Alpena Ambulance Report – B. Forbush and M. Devers reported they haven't received a report nor a meeting notice.



**Presque Isle Township
Board of Trustees Mtg. Minutes
May 8, 2023
4:00 p.m.**

2. Fire Department Liaison

S. Lang recommended that M. Devers become liaison for the PI Township Fire Department to the BOT. C. Paavola 1st and J. Wieczorkowski 2nd the motion to appoint Mark Devers as liaison. All Ayes: motion carried.

3. PI Township Fire Department/City of Alpena Ambulance Report Forbush/Devers/Lang

B. Forbush and M. Devers and S. Lang met with the Alpena Fire Department regarding PI Fire Department millage to utilize the Alpena Fire Department ambulances. Documents have indicated that PI millage has not been paid in the past. Further discussion is required to determine what action must be taken. The Alpena Fire Department will contact the Presque Isle Township to discuss the millage subsidy soon. Note: East Grand Lake Fire Department is currently paying for the ambulance services and this service will continue at this time.

4. Presque Isle Township Museum Contract

S. Lang will be sending out a notice to the Museum Society to review the Museum contract. The contract renewal date is February 2024.

5. Role of Parks and Recreation Committee

The role of the Parks and Recreation Committee is currently being discussed regarding their responsibilities. S. Lang suggested that the Parks and Rec Committee become an advisory committee for any suggestions and changes to the parks. The by-laws will be reviewed. J. Wieczorkowski requested a list of current projects for members of the BOT and discussed utilizing NEMCOG for grant money.

***REPORTS:**

Leader/Liaison

Treasurer (Please see attached report)

Jennifer Wieczorkowski

J. Wieczorkowski stated that taxes are complete, and the bond was paid out in full. C. Paavola 1st and M. O'Neill 2nd the motioned to receive and file the treasurer report. BOT Roll call vote. All ayes: motion carried.

J. Wieczorkowski requested \$1940.00 additional dollars to purchase pin pads and printers to link with the 2 new registers at the lighthouses. J. Wieczorkowski 1st and C. Paavola 2nd the motion to purchase the pin pads and printers. All ayes: motion carried.

J. Wieczorkowski requested \$2500.00 for a new tent and roller to be used at the lighthouse concerts. J. Wieczorkowski 1st and M. Devers 2nd the motion to purchase the tent and roller for \$2500.00. All ayes: motion carried.

Clerk (Please see attached report)

Cynthia Paavola



**Presque Isle Township
Board of Trustees Mtg. Minutes
May 8, 2023
4:00 p.m.**

C. Paavola stated that the amended budget for the fire department has been approved and filed. C. Paavola 1st and M. O'Neill 2nd the motion for the amended fire department budget to be received and filed. All ayes: motioned carried.

C. Paavola stated the expenditures for the month of April. M. Devers 1st and M. O'Neill 2nd the motion that the expenditures be received and filed. All ayes: motioned carried.

Planning Commission Liaison (Meeting canceled) Cynthia Paavola

Parks and Recreation (Please see attached report) Jennifer Wieczorkowski

Assessor (Please see attached report) Laurie Spencer

J. Wieczorkowski wanted to recognize L. Spencer for all the updates (ex: addresses/names of property owners, etc.) she has been completing. The board mentioned that our equalization value has been increased because of the work that she has done.

Historian/Tour Coordinator (Please see attached report) Jeni Matuszak

Jeni mentioned that she already has had impromptu tours of the lighthouse with a donation of \$80.00 from one of the recipients.

Museum Society (Please see attached report) Sherry Milstein

Facilities & Project Manager (Please see attached report) Matt Bedard

Comments: M. Bedard indicated that more gravel will be dispersed once the standing water has dried up. The gravel and bumper speed placement should be completed before Memorial Day. He wanted to make a public announcement that the Easter decorations that were placed in the tree by the pavilion had been removed. If anyone knows the where-about of these decorations, please contact the PI township office. He stated that he is currently receiving bids for cedar shakes.

Fire Chief (Please see attached report) Bill Forbush

B. Forbush reviewed items in the attached report. He also mentioned that he was honored last month by receiving the Presidential Award from the Michigan Association of Fire Chiefs.

EGLFD (Please see attached report) Beth Koel

***AUDIENCE COMMENTS:**

Next BOT meeting is scheduled for June 12, 2023 at 4:00 pm ***ADJOURNMENT:** 5:11 p.m.



**Presque Isle Township
Board of Trustees Mtg. Minutes
May 8, 2023
4:00 p.m.**

***Call to Order**

4:00 pm

***Pledge of Allegiance** The Pledge of Allegiance was recited.

***Roll Call:** S. Lang, C. Paavola, J. Wiczorkowski, M. Devers, M. O'Neill

***Approval of Agenda:**

Change to new business per S Lange: The PI Quarry CAG report will be reviewed at the June meeting by T. Guyer. A copy of the CAG report has been distributed to attendees. M. Devers 1st and C. Paavola 2nd the motion to approve agenda with changes. All Ayes vote: motion approved.

***Approval of Minutes:**

April 10, 2023 - J. Wiczorkowski 1st and M. Devers 2nd the motion to approve the minutes as written. All Ayes vote: motion carried.

April 24, 2023 – C. Paavola 1st and M. O'Neill 2nd the motion to approve the minutes with changes to remove roll call vote on page 2 and change ten minute recess to 20 minutes. All Ayes vote: motion carried.

***Audience:** Approximately 11 residents attended. VIA ZOOM: 1 resident attended.

***Audience Comments:**

The audience discussed the media article regarding the removal of the lawn jockey and its reflection on us as a community. It was mentioned that the words that were used in the media do not represent the Presque Isle community. We are a community that works together with the Board of Trustees and the residents of Presque Isle to rectify issues and to provide solutions.

***Correspondence:**

J. Wiczorkowski mentioned that Alpena Chamber of Commerce has a wonderful website that displays the economic developments that are coming to area communities (ex: Alpena -Aldi's, Hampton Inn, Rogers City -Tractor Supply etc.). The Alpena Chamber of Commerce website is: Alpenachamber.com

M. O'Neill has recently received questions about the completion of the Portage restaurant demolition/cleanup of the property. M. O'Neill has contacted the DNR and the DNR indicated that they will try to get to it as soon as possible.

***Unfinished Business:**

No updates.

***New Business:**

1. PI Quarry CAG Report - No update -Discussion at June meeting.



**Presque Isle Township
Board of Trustees Mtg. Minutes
April 10, 2023
4:00 p.m.**

***Call to Order**

4:00 pm

***Pledge of Allegiance** The Pledge of Allegiance was recited.

***Roll Call:** S. Lang, C. Paavola, J. Wieczorkowski, M. Devers, M. O'Neill

***Approval of Agenda:**

M. Devers motioned to approve the agenda. J. Wieczorkowski seconded the motion with one addition: to consider allowing the Museum Society to do a short-wave-radio broadcast at the 1870 lighthouse under New Business Roll call vote. All Ayes; motion approved.

***Approval of Minutes:** (March 13, 2023)

M. Devers motioned to approve the minutes as written. J. Wieczorkowski seconded the motion. Roll call vote. All Ayes; motion carried.

***Audience:** Approximately 45- 50 residents attended. VIA ZOOM: 10 residents attended.

***Audience Comments:**

Every resident in attendance and via ZOOM had the opportunity to voice their opinions either in favor or against the removal of the lawn jockey at the Old Lighthouse. The majority of comments, both from those present in the meeting and via ZOOM, were for removal of the lawn jockey.

***Correspondence:** Numerous letters were received regarding the lawn jockey and 99% requested removal of the lawn jockey. S. Lang read a portion of a letter dated March 21, 2023 from Ferris State University. It was written by David Pilgrim, Ph.D., Vice President of Diversity, Inclusion and Strategic Initiatives and Founder and Director of the Jim Crow Museum. His letter summarized all the comments and correspondence received from the community that the Old Lighthouse lawn jockey display is inappropriate and should be removed. The letter stated, "Many Americans, especially African Americans, feel that lawn jockeys are racially offensive."

***Unfinished Business:**

1. Restate Motion for the Fire Department's Mini Pumper



**Presque Isle Township
Board of Trustees Mtg. Minutes
April 10, 2023
4:00 p.m.**

S. Lang motioned to restate the original motion to loan the Presque Isle Fire Department \$150,000 for 6 years at 2% with the first payment due in May of 2023. J. Wiczorkowski seconded the motion. Roll call vote. All ayes; motion carried.

***New Business:**

1. Lawn Jockey at the Old Lighthouse

Tom Couvreur read a rebuttal of any history or evidence that a lawn jockey has historic value. He requested Jocko be removed from our public park and sent to Ferris State University to the Jim Crow Museum. He credited and acknowledged both Judy Kimball and Jennifer Matuszak for their historian dedication to the Township.

Jennifer Matuszak read from her history research, which was informative how the lawn jockey found its way to Presque Isle's Old Lighthouse.

S. Lang motioned to remove the lawn jockey from display at the Old Lighthouse. C. Paavola supported the motion. Roll call vote. All ayes; motion carried.

A discussion by the Board was held regarding if the Township can sell or donate Jocko to a museum. The Township can only loan Jocko. They found it best to remove the lawn jockey for the best interest of the Township. The hope is all personal views and beliefs are respected. The Board discussed their love for this community and are dedicated to their job to make tough decisions. They discussed the need for residents to come together and to talk to each other. The Supervisor is in his office every day (except Wednesday) and can meet with residents any day, anytime and anywhere. He enjoys meeting with the residents of this Township.

Roll call vote. All ayes; motion carried.

S. Lang motioned to adjourn the meeting for a ten-minute recess. J. Wiczorkowski seconded the motion. Roll call vote. All ayes; motion carried.

Meeting adjourned at 5:38 p.m. for a ten-minute recess.

S. Lang called the meeting to order at 5:58 p.m. to complete the Agenda.



**Presque Isle Township
Board of Trustees Mtg. Minutes
April 10, 2023
4:00 p.m.**

NEW BUSINESS (continued)

2. Fire Department Budget Adjustment:

Recently received repair bills, which were approved previously, required a budget adjustment. The invoices were delayed and recently received.

M. Devers motioned to approve the ESO out of contracted services in the amount of \$2,545. for hardware and software for a yearly fee. M. O'Neill seconded the motion. Roll Call vote. All ayes; motion carried.

3. Consider allowing the Museum Society to do a short-wave radio broadcast to benefit tourists to learn lighthouses history.

M. Rutenbar requested the short-wave radio broadcast similar to the Mackinaw Bridge's short-wave radio broadcast. It will be a nice touch for the tourists. The Museum Society has the funds to cover the cost. M. O'Neill motioned to allow the Museum Society to do a short-wave radio broadcast out at the 1870 lighthouse about the history of the parks and work with the historian and maintenance for the installation. J. Wiczorkowski seconded the motion. All ayes; Motion carried.

***REPORTS:**

Leader/Liaison

Treasurer (Please see attached report.)

Jennifer Wiczorkowski

C. Paavola motioned to receive and file the Treasurer report. M. O'Neill seconded the motion. S. Lang mentioned he noticed the Fire Department's \$8,490. grant from the county went in as a negative expense. J. Wiczorkowski discussed it is a revenue account imbedded in the system as a credit. She will look at that specific line item and drill down to see what the actual distribution number should be. Roll call vote. All ayes; motion carried.

Clerk (Please see attached report.)

Cynthia Paavola

M. Devers requested the percentage of what is left in the budget. It used to be in the Clerk's monthly report. C. Paavola will add that function. J. Wiczorkowski motioned to receive and file the Clerk's report. M. Devers seconded the motion. All ayes; motion carried.



**Presque Isle Township
Board of Trustees Mtg. Minutes
April 10, 2023
4:00 p.m.**

Planning Commission Liaison (Please see report.) Cynthia Paavola

For the Up North Storage proposal to build more buildings, six standards are required to be accomplished:

- (1) Money being held for landscaping, (2) professional landscaping must be done, (3) the south side of driveway arborvitaes are to be planted by the sign, (4) renters are not allowed until the landscaping is completed, (5) owner demonstrates no manufacturing, hazardous waste, or blight will not be allowed, and (6) permit gravel at the entrance and cleaning up the gravel on the bike trail. Once S. Lang sees the final landscaping plan, he will issue a permit for those buildings. They will not be rented until the landscaping is done. The landscape plan has been submitted. T. Guyer described the landscaping plan which also included a berm across the front of the buildings.

Parks and Recreation (Please see report.) Jennifer Wieczorkowski

ZBA Liaison (Please see report.) Drew Matuszak

Zoning Administrator No Report Steve Lang

Assessor (Please see attached report.) Laurie Spencer

Historian/Tour Coordinator (Please see Report) Jeni Matuszak

Museum Society (Please see attached report.) Sherry Milstein

Library Report (Please see attached report.) Judy Kimball

Cemetery Sexton No Report Bob Torsch

Facilities & Project Manager No Report Matt Bedard



**Presque Isle Township
Board of Trustees Mtg. Minutes
April 10, 2023
4:00 p.m.**

Fire Chief (Please see attached report)

Bill Forbush

B. Forbush mentioned page two of his report and the required purchases of four sets of coats and pants, which are beyond their service life, breathing apparatus, dusters, etc.

S. Lang also inquired if B. Forbush reviewed the insurance paperwork for Accident and Sickness fund for the Fire Department. B. Forbush replied they are planning for that insurance next year, as that will benefit the Fire Department members.

S. Lang, M. Devers and B. Forbush discussed emergency services in the Township and a meeting is scheduled in Alpena on April 18, 2023. S. Lang, M. Devers and B. Forbush will attend the emergency services meeting in Alpena.

EGLFD (Please see attached report.)

Beth Koel

***AUDIENCE COMMENTS:**

1. V. Fields indicated she found out two electric chargers are to be installed by P.I.E & G. One will be at the Presque Isle Library and one at Grand Lake Library. They will be installed at no charge. S. Lang added grant money is also available.
2. S. Millstein thanked the Board for the meeting.

***ADJOURNMENT:** 6:52 p.m.

***MEETING REMINDER:**

The Board of Trustees will meet again on April 24, 2023, at 9:00 a.m. for Budget Review.

Report to the Township Board of Trustees

From the Planning Commission meeting

April 3, 2023

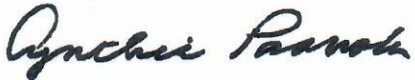
The Planning Commission meeting of April 3, 2023 was to discuss the Amendment to Up North Storage Site Plan. The Planning Commission approved a Fact of Finding.

- 1. Money Being Held**
- 2. Professional landscaping must be done.**
- 3. South side of driveway arborvitaes to be planted by the sign**
- 4. Renters are not allowed until the landscaping is completed**
- 5. Owner demonstrates no manufacturing, hazardous, or blight will not be allowed.**
- 6. Permit gravel at the entrance currently, cleaning on the gravel on the bike trail.**

A motion to approve the fact of findings Motion carried.


This concludes my report.

Cordially,

A handwritten signature in black ink, appearing to read "Cynthia Paavola".

Cynthia Paavola Liaison to the PC.

TO: Board of Trustees
FROM: Jennifer Wieczorkowski
DATE: April 10, 2023
RE: P&R Report



Board of Trustees,

- The committee worked on a calendar of events for 2023 (see attached).
- Old Bi-Laws were distributed and will be reviewed by the committee to make recommended additions/changes. This will be discussed during our next meeting and when complete will be provided to the Board of Trustees for final approval.
- The Jacko statue was discussed, and N. Kinney provided a brief recollection of what she recalled of the information from 2012.
- Budget worksheet was completed and has the committee's recommendation was passed along to S. Lang and C. Paavola.
- Social Media presence currently has 2,711 followers and 72 Instagram followers. This continues to increase and is a great way to get information out to our residents.
- ARPA Funds were discussed, and further discussion will be on the agenda next month.
- Designs and potential options for Directional Signage are still under review and R. Kauffman hopes to have further information for our next meeting.

2023 Calendar of Events

Monday	April 24th	Parks & Recreation Meeting	6pm
Saturday	April 29th	Spring Road Clean-Up	10am - Noon
Saturday	May 6th	Rain Date for Road Clean-Up	10am - Noon
Monday	May 22nd	Timesheets due	
Friday	May 26th	Gift Shops Open	
Sunday	May 28th	Light Up The Sky 5K Run/Walk	9am - 10am
Tuesday	May 30th	Parks & Recreation Meeting	6pm
Monday	June 26th	Parks & Recreation Meeting	6pm
Monday	June 26th	Timesheets due	
Saturday	July 1st	4th of July Picnic	11am-1pm
Wednesday	July 5th	Summer Concert	6pm-9pm
Wednesday	July 12th	Summer Concert	6pm-9pm
Wednesday	July 19th	Summer Concert	6pm-9pm
Monday	July 24th	Timesheets due	
Wednesday	July 26th	Summer Concert	6pm-9pm
Monday	July 31st	Parks & Recreation Meeting	6pm
Wednesday	August 2nd	Summer Concert	6pm-8pm
Monday	August 21st	Timesheets due	
Monday	August 28th	Parks & Recreation Meeting	6pm
Saturday	September 2nd	Labor Day Picnic	4pm - 6pm
Monday	September 25th	Parks & Recreation Meeting	6pm
Monday	September 25th	Timesheets due	
Saturday	September 30th	Fall Road Clean-Up	10am - Noon
Saturday	October 7th	Rain Date for Road Clean-Up	10am - Noon
Saturday	October 14th	Autumn Lights Festival	11am - 2pm
Monday	October 16th	Gift Shop Closes for the Season	
Monday	October 23rd	Timesheets due	
Monday	October 30th	Parks & Recreation Meeting	6pm
Monday	November 20th	Timesheets due	
Monday	November 27th	Parks & Recreation Meeting	6pm

ZBA Report for Meeting Held 4/4/2023

- 1) Welcomed new member Dave Larkin to the ZBA
- 2) Elected Dave Larkin to the position of Secretary
- 3) Had a detailed discussion of:
 - a. The role of the ZBA;
 - b. The scope of the ZBA responsibilities;
 - c. The definition of dimensional variances and administrative reviews;
 - d. General guidelines for site visits and information gathering;
 - e. The components of a motion and adapted standard forms for making a motion.
- 4) Heard reports from the Planning Commission and the Zoning Administrator

Respectfully submitted,

Drew Matuszak

ZBA Chairman

Assessor's Report to Presque Isle Township Board April 2023

- **2024 Audit of Minimum Assessing Requirements**
- This audit will include the Township Board, Board of Review and the assessor scheduled for 2024.
- **2023 state inflation rate: 1.079 used 1.050 maximum per law (was 1.033 in 2022)**
- **What we saw in assessed value for the township in this assessing cycle:**
 - Commercial: 12%
 - Industrial: 6%
 - Residential: 13%
 - Overall including personal property: 11%
- **What we saw in the taxable value for the township in this assessing cycle:**
 - Commercial: 7%
 - Industrial: 2%
 - Residential: 7%
 - Overall including personal property: 6%
- **Overall assessed valuation for real property in 2023:**
 - Commercial: 1,832,700 (2022: 1,643,400)
 - Industrial: 7,264,600 (2022: 6,833,600)
 - Residential: 212,855,980 (2022: 188,836,230)
 - Overall including personal property: 234,415,580 (2022: 210,456,180)
- **2023 splits/combinations**
- We had a total of 80 splits/combinations completed in 2023.
- **State recommended 20% reappraisals per year.**
- Continuing to oversee the residential data and day-to-day requirements. 2022 parcels have been inspected. There are currently 4,936 real parcels. 58 personal properties. 4,983 Total.
- This upcoming year's 20% focus will be on partial construction in system as well as notes such as needs accurate measurements.
- **Michigan Tax Tribunal cases**
- There was one Michigan Tax Tribunal case in 2022 which has been resolved.
- **2022 township permits for 2023 assessment roll.**
 - 284 total permits for a total assessed value of additions of \$3,248,702. TCV 6,497,404.
 - 21 permits were for new residential homes.
 - 2 permits were for new commercial.
- **2023 March Board of Review Appeals.**
- 26 appeals - 9 were Veteran's Exemptions – 2 were personal property.

Presque Isle TWP Board Report 4-10-2023

Gift Shop: The gift shop board is busy getting ready for the May 2nd opening of our 2023 gift shop season to accommodate the Cruise Ships. Jennifer W. and I went to the gift buying show in Gaylord last week. We have plenty of inventory coming in daily that will need to be priced and stocked. New items include beach towels, plates, throws and new books.

New cash registers have been ordered with bar code scanning capabilities. This will help us track our inventory for restocking.

Matt has taken care of our internet needs for this year.

Our official season opens Friday, May 26th, 2023

Cruise Ships: I have written a narrative of our history of Presque Isle and Alpena along with a Trivia game for the bus ride from NOAA. We are very excited about this 2023 season.

Bus Tours: We are starting to book bus tours for the season. Two so far are coming from Midland. The tour groups are booking now.

Exhibits: Have new items added to the shipwreck exhibit. Also a banner of the new shipwreck called the Iron-ton that NOAA has agreed to us using their information and photo's of this new wreck.

Lighthouse Festival: Sales are going great for tickets to the lighthouse festival. Over 40 tickets have been sold and it is only April. That means only 40 tickets remain if you would like to take the lighthouse cruise.

If you don't purchase a ticket, you may still come out to the new lighthouse for the craft show and food vendors that will be there on Saturday. We also have wonderful speakers coming to speak at Garrity hall that you will need to purchase tickets for.

Sincerely,

Jennifer Matuszak, Historian, Artifacts chair and Tourism Coordinator



March report

There are now 25 craft vendors signed up for the Michigan Lighthouse Festival on August 5. We have room for 5 more. A complete list will be provided in May.

Education:

New lesson plans are completed for the 7 new books we purchased with the PIE&G grant.

One field trip is scheduled for May 26 and we expect to hear from more teachers soon.

Joni Rogers is still working with Mark Devers to obtain a grant from AAACU.

Volunteers:

We need volunteers for the upcoming season. We will be having a recruiting event in late April.

Grand Lake District Library - March 2023

- Pie & I will be installing 2 electric charging stations in the County. One at the Posen library and one at Grand Lake library.
- Anne Belanger has written grants to cover the cost of the summer youth reading program and a second program for adults.
- Frank Lloyd Wright Dollhouse will be rotating to the Grand Lake branch soon.
- Library will be using Michigan Class for investments. The percentage rate is 4.3% versus CD's at Leavenworth State Bank for 1.9%.
- Theater rentals are up!
- Working on a new theater base contract with the Wallace Farm.
- Grand Lake will receive a locker for materials held that patrons can pick up after hours.


Judy Kimball

PRESQUE ISLE TOWNSHIP

Fire Department – 24335 US23 South, Presque Isle, MI 49777 - Station (989) 595-3423
Fire Chief Bill Forbush, EFO – Cell 989-255-1883 - pitfdchief@gmail.com
Member: Michigan MABAS Division 3702



A Unit of Presque Isle Township Government

Date: March 29, 2023
To: Township Board
From: Bill Forbush, EFO
Fire Chief 
Re: March 2023 Monthly Report

PITFD responded to 5 emergency calls in December. All were medical calls. We had one welfare check with the Sheriffs Office for an elderly resident that hadn't been seen for an extended period of time. It was necessary to force entry where we found the person incapacitated on the floor. She was transported by ambulance to Alpena.

Monthly training included fire operations, forcible entry (based on the after action review) and Autism Awareness including use of the Carter Kit. Alpena Township Chief Mark Hansen toured our rescue unit for ideas on configuring their new units. Chief Forbush attended human resources legal / risk management training in Frederic provided by Northern Michigan Fire Chiefs.

ACTION ITEM - Budget Amendment #2:

It is necessary to adjust some additional line items as we near the end of the budget year. Some of the invoices below are dependant upon the BA so that expenses are accounted for accurately. The Fire Department remains under budget however some line items within the approved budget need adjustment. Fire Chief recommends/requests approval.

ACTION ITEM: Invoices for Approval:

ESO Invoice for fire and EMS reporting software annual renewal. \$2545.00 payable from 206.336.806.002. Fire Chief recommends approval.

Previously Approved (no action required):

Jim Prieskorn / Unique 1 Fire Services for repairs on valves and deck gun on Engine 902 for \$8468.00. Detailed invoice attached. Jim and his assistant spent two days on the engine correcting a number of issues and culminating in a pump test, which it passed. This expense was approved by the Board in October 2022, but the work wasn't completed until February 2, 2023 due to parts availability.



PRESQUE ISLE TOWNSHIP

Fire Department – 24335 US23 South, Presque Isle, MI 49777 - Station (989) 595-3423
Fire Chief Bill Forbush, EFO – Cell 989-255-1883 - pitfdchief@gmail.com
Member: Michigan MABAS Division 3702



A Unit of Presque Isle Township Government

Tragically, Jim suffered a heart attack at home and passed on March 11. Jim did a great job for us and was a good friend to the fire service. He will be missed. His wife is asking that we make the check payable to "Jim Prieskorn".

Proposed Budget (no action required now, part of ongoing budget process)

Dick Nowak, Paul Borg, our fire officers and I have collaborated on the attached budget and submit it for your consideration. We have taken into account those areas requiring amendment in the current budget and believe that all areas are appropriate as far as we can forecast. There are a few areas where we are phasing in new equipment due to 2022 MIOSHA changes:

- Four sets of turnout coats and pants that are past the MIOSHA 10 year service life
- Two complete Self Contained Breathing Apparatus (SCBA) before 2025 expiration of our existing units (plan to add two each year until all new).
- Rental of a dumpster for the station.
- Repayment to the Roads Fund for the mini-pumper is budgeted.
- \$11,000 is set aside for savings

We recently renewed our State of Michigan Life Support Agency license, which is included as Page 7 of this packet. A recruiting flyer that tells a little about the department is included as page 9 just to keep the Board in the loop.

Thank you for your continued cooperation and support.



BUDGET AMENDMENT REQUEST

FUND: _____ Special Assessment Fire District 2
 DEPARTMENT: _____ Township Fire
 PROJECT: _____

Account No.	Account Description	Current Budget	Proposed Increase or (Decrease)	Proposed Budget
206-336-702.000	SALARY AND WAGES	\$30,000	(\$10,000)	\$20,000
206-336-730.000	EQUIPMENT	\$34,000	\$10,000	\$44,000
206-336-930.000	BLDG & MTCE & REPAIR	\$5,000	(\$865)	\$4,135
206-336-977.000	CAPITAL OUTLAY BUILDING	\$20,000	\$865	\$20,865

Justification for Budget Amendment

Operations remains in or under Budget, however line items require changes to facilitate actual needs.

Michigan Uniform Accounting and Budget Act:

** Requires budget amendments before any expenditures exceed the budget.

Paula
 Fire Chief
 3/29/23
 Date

Clerk
 Date

Supervisor
 Date



Please send payments to:
ESO Solutions, Inc.
PO Box 679449
Dallas, TX 75267-9449

Invoice

Date:
Invoice #
Terms
Due Date
PO#

3/2/2023
ESO-105420
Net 30
4/1/2023

BILL To

Presque Isle Township Fire Department (MI)
12653 East Grand Lake Road
Presque Isle MI 49777
United States
clerk@presqueislewp.org

Ship To

Presque Isle Township Fire Department (MI)
24335 US 23 S.
Presque Isle
MI 49777
US

Item	From	To	QTY	UOM	Total
ER - Lite Volunteer Package	4/1/2023	3/31/2024	1		USD \$1,795.00
ER - Silver Package - NEMESIS Addon	4/1/2023	3/31/2024	1		USD \$750.00

Invoice Message:

ACH/EFT bank information:

PNC Bank
Routing: 031207607
Account Number: 8026412499
Swift Code: PNCCUS33

Check Remittance lockbox address:

ESO Solutions, Inc.
PO Box 679449
Dallas, TX 75267-9449

Total (Without Tax):	USD \$2,545.00
Tax:	USD \$0.00
Grand Total:	USD \$2,545.00
Amount Paid/Credit:	USD \$0.00
Total Recurring:	USD \$2,545.00
Total One-Time:	
Invoice Balance:	USD \$2,545.00

Please submit payment remittances to accountsreceivable@eso.com to ensure correct invoice application.

Amounts invoiced are per your agreement(s) which may include annual uplift and an increase in quantities based on usage overages. Your payment of this invoice serves as acceptance of such increases.

Questions? Contact: AccountsReceivable@eso.com 866-766-9471 option 8

Tax ID: 36-4566209

ESO will never e-mail you soliciting payment information. Please call us or e-mail AccountsReceivable@eso.com if you have any questions or wish to make a change.

This invoice presents the total net price of the product(s) and/or service(s) which is inclusive (net) of any discount. As the buyer of such product(s)/service(s), you may have additional reporting obligations to federal or state health care programs (including pursuant to 42 CFR 1001.952(h)) and/or upon inquiry by the HHS Secretary or other state or federal agencies. As the buyer, you must adhere to any other relevant federal or third-party payer requirements.



For a 3% fee, pay via Card

Direct Card Payment Link: https://app.suitesync.io/payments/acct_1FelgtGvY2g6ha8S/custinvc/4745930/?amount=262135.00

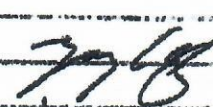
Pay via Online Bank Transfer

Direct Bank Transfer Link: https://app.suitesync.io/payments/acct_1FelgtGvY2g6ha8S/custinvc/4745930/?card=false

270995

Invoice

SOLD TO Presque Isle Township		BOUGHT TO Wignac 1 Fire Service LLC.	
ADDRESS 12653 E. Grand Lake Rd		ADDRESS PO Box 428	
CITY/STATE/ZIP Presque Isle, MI 49772		CITY/STATE/ZIP Farmington, MI 48332	
SOLD BY Jim Priskora		DATE 2-5-23	

2003 Pierce Quantum		unit	Total
2	Deck gun rebuild Kit	144	398.00
1	Primer Pump - Hale	150	1,500.00
2	Ball Valve Rebuild Kit - 1.5"	128	256.00
2	Ball Valve Rebuild Kit - 2.0"	163	326.00
6	Ball Valve Rebuild Kit - 2.5"	168	1,008.00
6	Ball Valve Rebuild Kit - 3.5"	240	1,440.00
1	Ball Valve Rebuild Kit - 4.0"	350	350.00
1	Pneumatic Pump shift actuator Kit	150	150.00
30	Labor for Primer Pump ReB	95	2,850.00
	Rebuild ball Valves & Rebuild Deck gun		
2	Labor Trouble shoot & Replace Pump shift actuator	95	190.00
Total Parts			3,412.00
Total Labor			3,040.00
Total Cost			6,452.00
Thank You 			
Jim Priskora			

2/23/

6



STATE OF MICHIGAN
Division of EMS and Trauma



Pursuant to Act 368 of 1978, as amended, this license to operate a
Life Support Agency in the State of Michigan is issued to:

PRESQUE ISLE TOWNSHIP FIRE DEPARTMENT

Effective Date
04/01/2023

Expiration Date
03/31/2024

Highest Level
Medical First Response

Service Type
Medical First Response Service

EMS Agency ID
711004

Licensed Vehicles
See Attached Vehicle List

Service Area(s):
Northeast Michigan MCA

**THIS LICENSE IS VALID FOR 60 DAYS
PAST THE LISTED EXPIRATION DATE**

PLEASE POST IN A PROMINENT PLACE



STATE OF MICHIGAN
Division of EMS and Trauma



Licensed Life Support Vehicle Listing
PRESQUE ISLE TOWNSHIP FIRE DEPARTMENT

Effective Date

3/29/2023

Expiration Date

3/31/2024

EMS Agency ID

711004

Level	VIN	Type	Year Make	Plate No.
Medical First Response	1FT7W2B63KEF24419	Non Transport	2019 FORD	108X358
Medical First Response	4P1CT02S9XA000902	Non Transport	1999 PIERCE	006X279

Make A Difference

FIREFIGHTER – EMS RESPONDERS NEEDED



FREE FIRE/EMS TRAINING



The Presque Isle Twp. Fire Department is department of local government, and serves the west end of the township along US23 and the shores of Long Lake. We are staffed with volunteers who are paid a stipend per run or training activity. Free training is provided to earn Michigan Firefighter I and II certification, and Medical First Responder or EMT state licensure.



PITFD members generally respond from home to pick up equipment and apparatus and respond to emergencies in the area. We handle a little less than 100 calls per year, the majority of which are for medical



emergencies and traffic crashes. We don't have a great number of fires, but we do participate in mutual aid for other communities and train regularly.

PITFD partners with over 500 other Michigan communities as part of the Mutual Aid Box Alarm System (MABAS-MI), Division 3702.

What do PITFD firefighters do?

- Fire response and suppression activities as primary responders
- Initial EMS response at First Responder level to assess, provide initial care and support incoming ALS ambulance when needed.
- Emergency Vehicle Operations. Sometimes drive the ambulance to the hospital if both medics are needed to care for the patient.
- Traffic control using the latest Traffic Incident Management (TIM) procedures for safety
- Establish and maintain safe area at emergencies
- Ice Rescue using RDC and MARSARS gear
- Water rescue and fire control via two PITFD boats
- Mobile refilling of SCBA air pack cylinders at fire scenes using PITFD mobile unit.
- Use of mobile light trailer to enhance safety in night operations
- Support Emergency Management officials in disasters
- Tender/Tanker shuttle operations to provide sustained water supplies at fire scenes.
- Very active, hands-on training program with state certified fire and EMS instructors

*For more information, please contact us at:
pitfdchief@gmail.com or call the Fire Chief
at 989-255-1883*

PRESQUE ISLE
TOWNSHIP

East Grand Lake Fire Department

Monthly meeting was held April 5, 2023

There were 5 medical runs, 0 fire runs

1 Intercept

1 Basic

1 Mutual aid for Rogers City

1 Patient refusal

1 Transported by Alpena City



**Presque Isle Township
Board of Trustees Meeting Agenda
January 9, 2023 - 4:00 p.m.**

***Call to Order**

4:00 pm

***Pledge of Allegiance**

***Roll Call:**

***Approval of Agenda:**

***Approval of Minutes (December 12, 2022)**

***Audience Comments:**

***Correspondence:**

***Unfinished Business:**

- Chief Forbush and Chief Pratt – Mutual Aid Box Alarm System (MABAS)
- Assessor's Contract

***New Business:**

***REPORTS:**

Leader/Liaison

Treasurer

Jennifer Wieczorkowski

Clerk

Cynthia Paavola

Planning Commission

Cynthia Paavola

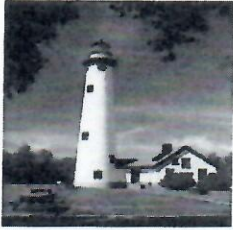
Parks and Recreation

Jennifer Wieczorkowski

ZBA No Meeting – No report

Zoning Administrator

Steve Lang



**Presque Isle Township
Board of Trustees Meeting Agenda
January 9, 2023 - 4:00 p.m.**

Assessor	Laurie Spencer
Historian/LH Gift	Jeni Matuszak
Museum Society	Sherry Milstein
Library Report	Judy Kimball
Cemetery Sexton	Bob Torsch
Facilities & Project Manager	Matt Bedard
Fire Chief	Bill Forbush
EGLFD	Beth Koel

***AUDIENCE COMMENTS:**

***ADJOURNMENT:**

***MEETING REMINDER:** The Board of Trustees will meet again on Monday, February 13, 2023, at 4:00 p.m.

PRESQUE ISLE TOWNSHIP

Fire Department – 24335 US23 South, Presque Isle, MI 49777 - Station (989) 595-3423

Fire Chief Bill Forbush, EFO – Cell 989-255-1883 - pitfdchief@gmail.com

A Unit of Presque Isle Township Government



Date: January 4, 2023
To: Township Board
From: Bill Forbush, EFO
Fire Chief
Re: December 2022 Monthly Report

Runs: PITFD responded to 10 emergency calls in December. Eight were medical calls, one rescue of a power wheelchair and occupant from wet gravel in the citizens driveway, and the multi-alarm fire on US23 north of Parker House. We had one training meeting in December, and another on January 4th. This month's training included Reading Smoke Part 3 and revised structure fire initial action SOPs.

MABAS: At the January Board of Trustees meeting, I plan to present on the MABAS MI system. Chief Doug Pratt of Frederic Township and MABAS Division 3702 leader may be present to assist.

ACTION ITEM: I recommend that Presque Isle Township become part of the MABAS MI system, and authorize Supervisor Lang and Clerk Paavola to sign the agreement.

E902 Tires: I communicated directly with the Board last week when it was discovered that Engine 902 had a flat tire and all of its tires would "age out" January 1. A technician from Ball Tire came out and determined that it was not possible to repair in the field and would have to be brought to the shop.

ACTION ITEM: I recommend that the Board authorize the purchase of six heavy truck tires with mounting and balancing for Engine 902 from Ball Tire Inc., as a state-bid price of \$6718.98 from #206-336-730-000.

A budget amendment will be needed to move funds into this line item from other line items within the fire department budget after the meeting. It will also address the next item.

Tanker 903 Chute: Following the US23 fire, we developed a fairly significant leak from the driver side dump chute on Tanker 902. We have a spare stainless steel one that was donated. I'm planning on calling for service to have either the seals or the whole chute replaced with the spare we have on hand. Cost is unknown as no one has been out yet.



PRESQUE ISLE TOWNSHIP

Fire Department – 24335 US23 South, Presque Isle, MI 49777 - Station (989) 595-3423

Fire Chief Bill Forbush, EFO – Cell 989-255-1883 - pitfdchief@gmail.com

A Unit of Presque Isle Township Government



ACTION ITEM: I recommend that the Board authorize not to exceed \$2000 for repair of the dump chute on Tanker 903 from #206-336-955-000 (or 206-336-730-000 after a budget amendment)

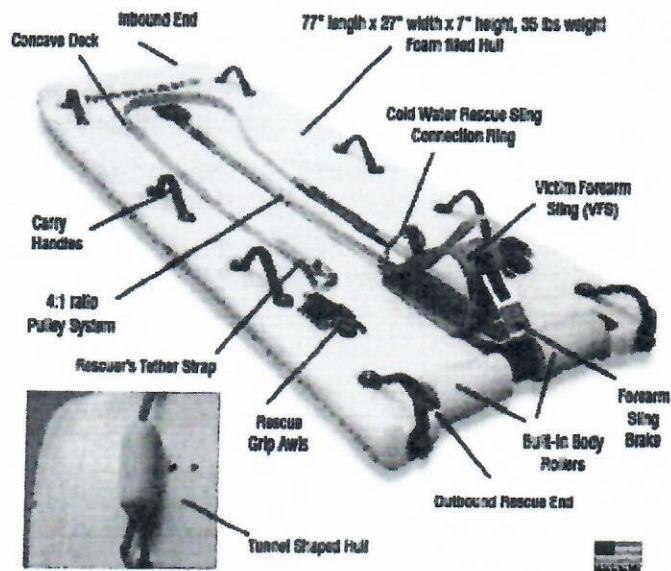
Generator: The generator project is nearing completion. The generator itself has been installed on a concrete pad next to the station and wiring/gas line work is in progress. A detailed report was provided to the Board recently, and no further action is needed at this time. When complete the unit will be able to support all of the buildings functions including heat, air and electric door openers. Use of the station as a warming or cooling center will be possible in a disaster, in addition to supporting core emergency service responsibilities.

Water/Ice Rescue: PITFD has been a leader in ice and water rescue capability for several years. With the use of Federal ARPA funds, we are again enhancing this capability by adding additional response equipment to our apparatus including a "Marsars board" that resembles a large surfboard with handles on it that can be used by a single rescuer arriving first on the scene and before there are enough resources on scene to set up the Rapid Deployment Craft (RDC) or "banana boat". Other ARPA funds are being used to replace some of the fire personal



protective equipment that is past its 10-year lifespan according to MiOSHA regulations. No Board action is anticipated.

Ice Rescue Safety Sled (IRSS) Features of this Self Rescue Reaching Device



PRESQUE ISLE TOWNSHIP

Fire Department – 24335 US23 South, Presque Isle, MI 49777 - Station (989) 595-3423
Fire Chief Bill Forbush, EFO – Cell 989-255-1883 - pitfdchief@gmail.com
A Unit of Presque Isle Township Government



PRESQUE ISLE COUNTY FIRE CHIEFS ANNUAL MFFTC TRAINING SCHEDULE FY2023

Course: B05D VFIS Drivers Training
When: Saturday, May 20, 2023
Location: Rogers City FD
Instructor: Bill Forbush

Course: Q13J START Vehicle Extrication: Tomorrow and Today
When: Saturday, June 10, 2023
Location: Posen FD
Instructor: Carl Hein/START

Course: Q54C Basic Pump Operations
When: Saturday, July 15, 2023 & Sunday, July 16, 2023
Location: Rogers City FD
Instructor: John Smilnak

Course: B04A Mutual Aid Tanker Shuttle
When: Saturday, August 19, 2023
Location: East Grand Lake FD
Instructor: Mark Hall

*These courses funded by fireworks funds released from the State of Michigan Bureau of Fire Services and are coordinated by the Presque Isle County Fire Chiefs Association and Alpena Community College.
Bill Forbush, PICFCA President 989-255-1883*





Presque Isle Township Fire Department

Station: **900**
Shifts Or Platoon: **Administration**

Location: 24636 US23 HWY S Presque Isle (Township of) MI 49777	Incident Type: 111 - Building fire
Lat/Long: N 45° 18' 15.05" W 83° 28' 36.91"	FDID: 07106 Incident #: 2022-09809 Exposure ID: 70841964 Exposure #: 0 Incident Date: 12/28/2022 Dispatch Run #: 09809
Zone: West End - West End Location Type: 1 - Street address Population Density: Rural	

Report Completed by:	Not Completed
Report Reviewed by:	Not Reviewed
Report Printed by:	Forbush, William ID: 908 Date: 1/4/2023 Time: 12:03

Structure Type: Enclosed building		Property Use: 419 - 1 or 2 family dwelling	
Automatic Extinguishment System Present: <input type="checkbox"/>	Detectors Present: <input type="checkbox"/>	Cause of Ignition: Cause under investigation	
Aid Given or Received: Mutual aid received		Primary action taken: 11 - Extinguishment by fire service personnel	
Additional actions: 72 - Assist animal , 78 - Control traffic			
Losses	Pre-Incident Values		
Property: \$150,000.00	Property: \$200,000.00	Civilian Injuries: 0	Fire Service Injuries: 0
Contents: \$100,000.00	Contents: \$100,000.00	Civilian Fatalities: 0	Fire Service Fatalities: 0
Total: \$250,000.00	Total: \$300,000.00	Total Casualties: 0	Total Fire Service Casualties: 0
Total # of apparatus on call: 4		Total # of personnel on call: 11	

Special Studies	
COVID 19 was a factor in this incident.	No, COVID 19 was not a factor.

Neighboring Agencies
Agency Name: Alpena Fire Department Agency ID: 00401 Agency Type: Fire
Agency Name: Alpena Township North Fire Department Agency ID: 00402 Agency Type: Fire
Agency Name: East Grand Lake VFD Agency ID: 07101 Agency Type: Fire
Agency Name: Maple Ridge Twp. Fire Dept. Agency ID: 00407 Agency Type: Fire
Agency Name: Posen Area Fire & Rescue Agency ID: 07104 Agency Type: Fire

NARRATIVE (1)**Narrative Title:** 2022-09809**Narrative Author:** Forbush, William**Narrative Date:** 01/01/2023 15:54:27**Narrative Apparatus ID:** 906**Narrative:**

Lieutenant Lauron Fuerstien and EMT Ronald Scudder were at the station when a passerby drove in and reported a house on fire south of the station. Fuerstien investigated and found a structure at 24636 US23 South heavily involved with fire through the roof and flames extending approximately 20 feet into the air on sides A and B. Fuerstien spoke briefly with homeowners, who had evacuated to a neighbors home (Sobeck). Fuerstien found two dogs in a minivan parked inches from the burning home and rescued them to reunite them with their family.

Volunteers were paged and while enroute, Chief Forbush requested East Grand Lake FD and Alpena City FD with 2 personnel and an engine. Maple Ridge and Alpena Twp both indicated that they were available and offered to respond, offers accepted.

Upon arrival Chief Forbush established "US23 command", and completed a 360 size up, transmitting same to other units. At that time, he observed heavy smoke and flame on sides A, B and C. Upon confirmation that there were no occupants inside, Chief declared the fire defensive only, and directed Maple Ridge AC Tom Tolen to establish a tanker shuttle operation. Dick

Nowak was assigned as 901 pump operator and personnel staging officer. Engines 906 and 901 pulled handlines and began fire attack.

East Grand Lake established a water supply at the boat launch at Long Lake Park. They assigned an engine there to maintain draft and fill tankers as needed throughout the incident. Tolen coordinated tanker traffic at the scene, using the 3000 gallon PITFD 903 drop tank set up behind Engine 901.

US23 was closed to all traffic during the earlier stages of the incident. One lane was eventually opened when it was possible to do so safely. Communications were problematic at times due to lack of interoperability between Presque Isle and Alpena County units. In the end, we maintained all comms on talkgroup 71F911 for this incident, Issuing extra Presque Isle portable radios as needed. Further discussion will be needed to mitigate this problem in the future for bi-county mutual aid responses.

Salvation Army was requested for canteen services but through a miscommunication, was never dispatched. PI County EM Sarah Melching was requested to facilitate Red Cross help for the family. She responded and her ICS214 is attached.

Posen FD was requested for a change of quarters, and staged a three-person engine (E202) at the PITFD station as all assets were committed to the fire operation.

The Alpena News (Riddle) and WBKB were on scene. Command support was provided by PITFD DCs Adrian and Harmon, EGLFD Chief Fournier, Alp Twp Chief Hansen, and Maple Ridge Chief Price and AC Tolen. EM Melching was also on scene and very helpful.

Construction of the house was Besser-style concrete block outer walls with interior walls and ceilings completely covered with heavy tongue-and-groove pine. This combination of heavy fire load and solid block walls acted as a furnace and accounted for very fast fire growth and intensity. Glass block windows actually melted from the intense heat.

Because of the intense heat, and hotspots covered by the collapsed roof, complete extinguishment proved time consuming. PITFD personnel staffed Engine 901 on scene in four hour shifts of two firefighters each until the following morning to assure complete extinguishment.

Later the next day, Chief Forbush returned to the scene and interviewed homeowner Reggie Bisanz, who stated that she and her husband had been grocery shopping. When they got home, they propped the door open to bring their dogs and groceries in. Her husband saw a small spark at floor level, and almost immediately the upholstered sofa on the front wall (side A) of the living room ignited. Her husband tried to extinguish the fire with an extinguisher while she took the two small dogs across the street to call for help. He was unable to make any progress, so he also went across the street. The two large dogs in the van had not been let out yet when the fire broke out. The keys to the van were in the house, so it could not be moved at the time. The van sustained smoke and heat damage, but the dogs were removed by firefighters without injury.

Luciana King, representing Lappan Insurance Agency was on scene to assist the homeowners. She brought a copy of their policy and met with them to address emergency needs. On 1/1/2023, Chief Forbush was contacted by Julie Kwapis of

Pioneer State Mutual Insurance Company. Emails attached to this report. We discussed the cause and origin and agreed on a hypothesis. The insurance company will not be investigating further, and concur with Chiefs assessment.

Update 1/1/23 Emailed back and forth with Insurance representative Kwapis. We discussed witness statements and conditions found and agreed that cause is probably electrical. No suspicion of arson. Insurance will not be sending investigator. Chief Forbush closing Presque Isle investigation at this time.

NARRATIVE (2)

Narrative Title: Investigation Update

Narrative Author: Forbush, William

Narrative Date: 01/04/2023 11:56:42

Narrative Apparatus ID: 906

Narrative:

Discussed fire with Julie Kwapis, AIC, HCI at Pioneer State Mutual Insurance Company (810-600-3760). Emails attached to this report. Ms Kwapis inquired as to whether or not I was suspicious of the owners and was my impression was on cause and origin. I laid out my theory and she agreed and stated that it as consistent with client and witness statement that she had takes. She indicated that they would not need to send an investigator. Based on this conversation and my previous findings, I am declaring the cause as probable electrical problem and the origin as near the side A front window near floor level. The flame spread was likely caused by the concrete block construction with all knotty-pine interior surface creating unmanageable fire load. - BF

APPARATUS

Fire Controlled Date / Time:		12/28/2022 12:19:07 AM	
Unit	901	Unit	903
Type:	Engine	Type:	Tanker & pumper combination
Use:	Suppression	Use:	Suppression
Response Mode:	Lights and Sirens	Response Mode:	Lights and Sirens
# of People	2	# of People	2
Alarm	12 /28/2022 00:16:19	Alarm	12 /28/2022 00:16:19
Dispatched	12 /28/2022 00:16:19	Dispatched	12 /28/2022 00:16:19
Enroute	12 /28/2022 00:16:16	Enroute	12 /28/2022 00:16:16
Arrived	12 /28/2022 00:16:23	Arrived	12 /28/2022 00:16:23
Cancelled	-- / -- / -- -- : -- : --	Cancelled	-- / -- / -- -- : -- : --
Cleared Scene	12 /29/2022 00:08:30	Cleared Scene	12 /28/2022 00:20:20
In Quarters	12 /28/2022 00:08:30	In Quarters	12 /28/2022 00:20:45
In Service	12 /28/2022 00:08:30	In Service	12 /28/2022 00:21:00
Unit	904	Unit	906
Type:	Medical & rescue unit, other	Type:	Engine
Use:	EMS	Use:	Other
Response Mode:	Lights and Sirens	Response Mode:	Lights and Sirens
# of People	2	# of People	2
Alarm	12 /28/2022 00:16:19	Alarm	12 /28/2022 00:16:19
Dispatched	12 /28/2022 00:16:19	Dispatched	12 /28/2022 00:16:19
Enroute	12 /28/2022 00:16:16	Enroute	12 /28/2022 00:16:16
Arrived	12 /28/2022 00:16:23	Arrived	12 /28/2022 00:16:23
Cancelled	-- / -- / -- -- : -- : --	Cancelled	-- / -- / -- -- : -- : --
Cleared Scene	12 /28/2022 00:20:20	Cleared Scene	12 /28/2022 00:20:20
In Quarters	12 /28/2022 00:20:45	In Quarters	12 /28/2022 00:20:45
In Service	12 /28/2022 00:21:00	In Service	12 /28/2022 00:21:00

Number Of People not on apparatus: 3

FIRE

Acres Burned	None or Less Than One	Acres Burn From Wildland Form Heat Source	False
Area Of Fire Origin	Ceiling and floor assembly, crawl space between stories	Fire Is Confined To Object Of Origin	Undetermined
Item First Ignited	Upholstered sofa, chair, vehicle seats	Cause Of Ignition	Cause under investigation
Type Of Material	Fabric, fiber, cotton, blends, rayon, wool		
Factor Contributing To Ignition	Factors contributing to ignition, other		
Human Factors Contributing	None		

STRUCTURE FIRE

Structure Type	Enclosed building	Building Status	In normal use
# Of Stories At Above Grade	1	# Of Stories Below Grade	0
Square Feet	1100	Length	
Width		Floor Of Origin	1
Fire Spread	Confined to building of origin		
Minor Damage	0	Significant Damage	0
Heavy Damage	0	Extreme Damage	1
Item Contributing Most To Spread	Interior wall covering excluding drapes, etc.	Type Of Material Contributing Most To Spread	Sawn wood, including all finished lumber

ARSON

Case Status		Availability Of Material First Ignited
Investigation closed		Unknown
Suspected Motivation Factors		
Unknown		
Apparent Group Involvement		
Unknown		
Entry Method	Extent Of Fire Involvement On Arrival	Container
Door – open or unlocked	Fire through roof	No container
Ignition Delay Device	Fuel	Other Investigative Information
No device	None	
Property Ownership	Initial Observations	Laboratory Used
Private	Doors ajar, Doors unlocked	None
Remarks:		
Arson not suspected on initial evaluation. Conferred with INSurance Company who agreed probably electrical ignition fuels by extremely high fire load causing uncharacteristically rapid fire growth and intensity.		

PEOPLE -- PERSON 1

Is Owner	True	Business Name	
Telephone Number	9895950113	Involvement	Returned home to see fire start/extend to sofa
Name	MRS Reggie Bisanz	Date of Birth	
Address	24636 US23 HWY S Presque Isle (Township of), MI 49777-		

PERSONNEL ON CALL

Name	Personnel Rank	Role(s)	Apparatus
Adrian, Bob	Deputy Chief		901
Bruski, Jacob	Basic EMT		Other
Feuerstein, Lauron	Lieutenant	11 - Extinguishment by fire service personnel	906
Forbush, William	Chief	10 - Fire control or extinguishment, other, 11 - Extinguishment by fire service personnel	906
Harmon, Alan	Deputy Chief		Other
Lacross, Larry	Basic EMT/FF	11 - Extinguishment by fire service personnel	904
Lacross, Megan	Medical First Responder	30 - Emergency medical services, other	904
Leedy, James	Basic EMT/FF		Other
Nowak, Dick	First Responder		901
Scudder, Ron	Basic EMT	76 - Provide water	903
Zdybel, Bryan	Lieutenant	76 - Provide water	903

01/06/2023 12:58 PM

RECEIPT ITEMS BY BANK FOR PRESQUE ISLE TOWNSHIP

Page: 1/1

User: JWIECZORKOWSKI Post Date from 12/01/2022 - 12/31/2022 Open And Completed Receipts
 DB: Presque Isle Tw

Bank Receipt Item Receipt #	Reference Number	Count	Amount
<u>Bank Curre CURRENT TAX</u>			
STAX	SUMMER TAX	76	16,449.63
TAXCC	TAX CREDIT CARD FEE	5	30.49
WTAX	WINTER TAX	1934	1,241,579.46
Totals: Bank Curre CURRENT TAX		2015	1,258,059.58
<u>Bank Enter ENTERPRISE FUND</u>			
GIFTSHOP	GIFT SHOP REVENUE	3	52.50
Totals: Bank Enter ENTERPRISE FUND		3	52.50
<u>Bank GEN GENERAL CHECKING</u>			
DUPFEE	ESCROW/MTG DUPLICATION FEE	1	5.00
GRANTS	GRANTS	1	2,000.00
OPERATE	PI TWP OPERATING	1	22,122.82
TAXADMIN	ADMIN FEE	3	4,707.51
ZONEFEE	ZONING FEE	1	30.00
Totals: Bank GEN GENERAL CHECKING		7	28,865.33
<u>Bank Speci SPECIAL REVENUE</u>			
BLUE H	BLUE HORIZON ROAD MAINTENANCE	1	600.00
FIRE SA	SPECIAL ASSESSMENT FOR FD #2	1	27,934.50
HOFFMAN	HOFFMAN ROAD MAINTENANCE	1	600.00
Totals: Bank Speci SPECIAL REVENUE		3	29,134.50
Grand Totals		2028	1,316,111.91

December Expenditures 2022

General Fund	\$25,130.93
--------------	-------------

Special Revenue	\$ 6,201.43
-----------------	-------------

Enterprise Fund	\$ 2, 186.15
-----------------	--------------

Payroll	\$13,428.91
---------	-------------

Total	<u>\$46,947.42</u>
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Report to the Board of Trustees

From the Planning Commission

January 3, 2023

- The Slate of officers: Tom Guyer, Chair, Lisa Larkin Vice Chair, Tom Ludwig, Sec. 2025.
- Reports were reported an to be filed.
- Rick Inger zoomed in and had some update of the progress of the "Woods of Presque Isle" condos.
- Master Deed has been approved. Some concerns about the interest rates down slow sales of new homes. Rick will check in from time to time for updates on the progress.
- Fireworks were talked about. No change to the Ordinance.

Cordially,

 Cynthia Paavola, Liaison to PC

January 9, 2023

Memorandum For:
Presque Isle Township
Board of Trustees
From: Matthew G. Bedard
Facilities & Projects Manager

Subject: Project Status Report, January 2023

We are continuing to work with Meridian Contracting to provide repair proposals for all damages identified to the facilities and real property throughout parks. Meridian is currently developing cost estimates for the submitted damages that we submitted through the request for proposal. We are continuing to monitor our parks walking trail conditions for tree fall and debris on the main walking and cross-country skiing trails during the winter months.

1. Facility Maintenance:

Job Order MB 5210622 is a repair project to repair the broken screens, door closures and re-fit the screen doors to the Old Lighthouse keeper's cottage. Status: Complete.

Job Order MB 5410121 is a repair project to repair the dormer windows at the 1905 House. We will repair/replace the rotted wood frames and window jamb components, as necessary. Status: This project has moved to Work Order status for contracted costing and repairs.

Job Order – MB 5220119, is a repair project to replace the rotted areas of the service garage fascia and door panels. Additional work requires repair and painting of the garage door. Status: Changed to a Work Order, scheduled for Summer, 2023 and after other identified damages from the May 2022 Hailstorm are repaired under contract.

Job Order MB 5440922 is a maintenance upgrade to extend a flexible branch line to a heating diffuser in the tool and maintenance room within Garrity Hall. This project will supply heat to the tool room where we store paint and cleaning supplies to prevent frost damage. Status: In Progress.

Job Order: MB 5220922 is for the repair/replace the broken window glass in two windows in the OLH tower. Status: The ordered glass panels have arrived with an estimated installation during the week of 9 January 2023.

2. Project Management:

Work Order 5410221, is a repair project to repair/replace rotted areas, seal, and re-paint the rear steps, and arctic entry/enclosed porch of the 1905 House Museum. The steps and railing have been replaced and painted. We have received the new door for the porch entry and are in progress to prime/paint the door, and cut-in the hinge pockets and door

latch assembly. Once the door is installed, we will place new flooring coverings and install finishing trim-work. Status: Complete.

Work Order 5710218, is a repair project to repair rotted areas, seal, and re-paint the Range Light Tower display and the Oil House in Range Light Park. The Twp has taken over security control of the Oil House (used for electrical distribution to the active Coast Guard range lights). The portion of this project that had remained unfinished will now be covered under the roofing repairs identified during the hailstorm damage. Status: Awaiting contract proposals.

Work Order 5450321, is a restoration project to repair, and paint with a two-part protective coating, the floor, and railings of the Foghorn Pavilion. It has been seven years since the flooring and railing have been painted. Weather and foot-traffic have deteriorated the surface areas of the pavilion and warrant scraping, prepping, and re-painting, Status: Complete.

Work Order 5470319 is grounds maintenance project to clear undergrowth and stump upheavals in the swath area (in front of 1905 House). The area is approximately 80' wide and 800' deep. We plan to secure the planting of natural and indigenous grasses in the newly cleared swath area through contracted services in Spring, 2023.

Work Order 5430221 is a repair project to seal the vertical cracking on the outer wall of the New Lighthouse tower. The mitigation efforts include installation of new brick to replace the cracks and prevent further water intrusion and cracking expansion. We received an adjusted bid proposal from Meridian Contracting Services for \$67,000.00. This work was completed in October, 2022. Additional repairs to the south side will be addressed in Spring, 2023.

If you have any questions please contact me at 989-595-2752. You may also reach me via email: facilitiesmgr@presqueisletwp.org.

Sincerely,

Matthew G. Bedard
Facilities & Projects Manager

East Grand Lake Fire Department

Monthly meeting was held January 4, 2023

There were 3 fire runs and 3 medical runs

0 Intercept

2 Basic

1 No transport

1 Mutual aide Presque Isle

1 Mutual aide Alpena – cancelled in route

1 Tree on power line

Presque Isle Township

Board of Trustees

March 13, 2023

DRAFT

Meeting was called to order at 4:03 pm

The full Board of Trustees were in attendance

Approval of Agenda-C. Paavola made the motion to approve the agenda as written, M. Devers second, motion approved.

Approval of minutes- M. Devers made the motion to approve the minutes, M. O'Neill made the motion support with the correction spelling LeFevre, motion approved.

New Business:

Future time for meeting. M. Devers made the motion to approve the time for all Board of Trustees meetings be at 4:00 pm. C. Paavola seconded the motion, motion was approved.

Dates for Budget review will be April 4th at 9:00 am and May 15th at 9:00 am. by consensus, the Board agreed.

Reports:

Leader and Liaison reports were presented. Treasurer and Clerks reports approved and filed.

Clerk presented the letter of understanding from the CALM for the Audit 2023. The Board approved.

Bob Torsch asked about Sunday Burial. We will stay with the Ordinance and no Burials on Sunday.

For the Lighthouse Festival Sherry Milstein has 19 vendors coming.

Gift Shop present purchases of \$10,700.00 request for office material, cash registers, dog waste stations, road speed bumps for the lighthouse driveway. The money will be coming out of Enterprise fund. Motion to approve by J. Wiczorkowski, M. O'Neill second motion approved.

Meeting Adjourned 5:07 pm

Respectfully,

Cynthia Paavola

04/05/2023 12:15 PM

RECEIPT ITEMS BY BANK FOR PRESQUE ISLE TOWNSHIP

Page: 1/1

User: JWIECZORKOWSKI Post Date from 03/01/2023 - 03/31/2023 Open And Completed Receipts
 DB: Presque Isle Twp

Bank	Receipt Item	Reference Number	Count	Amount
Bank Curre CURRENT TAX				
WTAX	WINTER TAX		1	684.32
Totals: Bank Curre CURRENT TAX			1	684.32
Bank GEN GENERAL CHECKING				
HALLRENT	RENTAL OF TWP HALL		1	21.00
LOCAL	LOCAL COMMUNITY STABILIZATION		1	2,486.01
NSF FEE	NSF FEE REVENUE		1	25.00
OPERATE	PI TWP OPERATING		1	3,661.61
PENALTY	INTEREST / PENALTY		2	2,600.71
TAKADMIN	ADMIN FEE		2	899.07
ZONEFEE	ZONING FEE		1	50.00
Totals: Bank GEN GENERAL CHECKING			9	9,743.40
Bank Speci SPECIAL REVENUE				
BLUE H	BLUE HORIZON ROAD MAINTENANCE		1	441.00
FIRE SA	SPECIAL ASSESSMENT FOR FD #2		1	2,558.63
MISC	MISCELLANEOUS		1	8,490.00
Totals: Bank Speci SPECIAL REVENUE			3	11,489.63
Grand Totals			13	21,917.35

Received of: PRESQUE ISLE COUNTY
 Description/Notes:
 ARPA REIMBURSEMENT

Address

Receipt: 47414

Status: Completed

Cashier: JWIECZORKOWSKI

Post Date: 03/16/2023

Batch:

Workstation:

Receipt Items:

Description	Reference	Amount	Distributions
MISC	MISCELLANEOUS	\$8,490.00	Distributions...

Expenditures for the month of March 2023

General Fund	\$ 22,276.20
Special Revenue FD	\$ 15,705.61
Payroll	\$ 16,095.47
Total for the Month	\$ 54,077.28