

**Meeting of the  
Presque Isle Township Parks and Recreation Committee  
March 28, 2022**

**Call to Order:** The meeting was called to order at 6:00 pm by the Committee Chair, N. Crouch.

The pledge of allegiance was recited.

**Roll Call:** In attendance: N. Crouch, R. Kauffman, N. Kinney, J. Matuszak, B. Moran and J. Wieczorkowski

**Audience Present:** Mary Tagliareni,

**Agenda Approval:** J. Wieczorkowski motioned to approve the agenda N. Kinney seconded the motion. All Ayes; motion passed.

**Approval of Minutes (October 25, 2021)** J. Matuszak motioned to accept the minutes as presented. B. Moran seconded. All ayes; motion passed.

**Correspondence:** None

**Audience Comments:** None

**Member Reports**

**Time: 5 Minutes**

**Twp Board/Events (J. Wieczorkowski)** J. Wieczorkowski provided financials for gift shop. She also commented there was major construction in the office area and cancelled the April P & R meeting. She also indicated "The Woods of Presque Isle" condo project has passed preliminary steps.

**Facilities/Maintenance (M. Bedard)** No report.

**Committee Chair (N. Crouch)** Nothing to report at this time.

**Summer Programs (B. Moran)** B. Moran indicated Steve Rae will perform at the July 6, 2022 concert for \$350. Would like "Citrus Orange". B. Moran would like to put an appeal for concert funds and sponsors out on social media; PI Happenings, etc. for approximately \$1,500 - \$1,800. She is also looking for bands to appeal to younger people.

A discussion was held about a food truck. Rogers City Health Department has a list of approved trucks which are licensed. The Lions have a fish fry truck. There is a hook-up that could be used at the 1905 House.

A question came up if the committee should contact Barry Schatz to help promote the concerts. B. Moran is to call him.

### **Advertising/Trails (N. Kinney)**

N. Kinney indicated there is a new DNR trail near Rockport.

J. Matuszak mentioned the trail from the marina to the old light.

M. O'Neil contacted the DNR and they will fix the broken fences.

The Viking cruise ship will coming to Alpena and will visit our light houses in June and July, 2022.

**Fireworks (R. Kauffman)** R. Kauffman talked to Wolverine and the fireworks will cost \$3,000 more to get the same quality as last year. Dick Spencer offered to help fund with local businesses and raise to the Board for assistance. Could cost approximately \$11,000 with supply chain problems. Could we use Dork Brothers.

**PITWP Historian: (Jeni Matuszak)** Report submitted. (Please see attached report.)

J. Matuszak reported PITMS writing grants to assist Wilson Elementary field trip to the lighthouses, as the bus alone is approximately \$300 - \$400.

She will visit neighboring lighthouses April 30, 2022 at 1:00 p.m.

The Lighthouse Society will create a podcast for August 24, 2022 at 7:00 p.m. Perhaps, gardens by Nettas

### **Museum Society Liaison** (M. Tagliareni)

She is planning another youth art contest and awards, photo contest, road clean-up, adopt-a-road cleanup, adopt-a-beach cleanup on September 17, 2022

The Museum Society will have a booth at the Wooden Boat Show.

The Annual Meeting is August 6, 2022.

The Independence Day Parade is on July 1, 2022.

A raffle of the print of old lighthouse will be on August 6, 2022.

Lighthouse schedule for 2022:

Friday – Monday, Memorial Day through June 20, 2022 – 11:00 – 4:00 pm

Thursday – Monday, June 21, 2022 – September 5, 2022

Joni Rogers is the new volunteer coordinator, as Vickie Wright is leaving.

**Unfinished Business: None**

### **New Business:**

- **Renewal of Terms & Election of Officers:** After discussion, all terms were extended to 2024. J. Wieczorkowski motioned to extend B. Moran to 12/31/2024. R. Kauffman seconded the motion. All ayes; 0 nays; motion passed.  
Officers: Keep officers as they are. Unanimous vote – yes.
- **Calendar of Events for 2022:**  
Road clean-up: May 14 if rains or May 21.

**Adjournment:** With no further business to discuss, the meeting was adjourned at 7:32 p.m.

**Meeting Reminder:** The next Parks and Recreation Committee Meeting will be Monday, April 25, 2022 at 6:00 p.m.

Respectfully Submitted: N. Kinney, Secretary  
Typed from N. Kinney minutes, B. Huard, Admin Assistant

**Meeting of the  
Presque Isle Township Parks and Recreation Committee  
April 25, 2022**

**Call to Order:** The meeting was called to order at 6:00 pm by the Committee Chair, N. Crouch.

The pledge of allegiance was recited.

**Roll Call:** In attendance: N. Crouch, R. Kauffman, J. Matuszak, B. Moran and J. Wieczorkowski N. Kinney arrived late.

**Audience Present:** Mary Tagliareni, Dick & Jan Lefevre

**Agenda Approval:** J. Wieczorkowski motioned to approve the agenda B. Moran seconded the motion. All Ayes; motion passed.

**Approval of Minutes (March 28, 2022)** J. Wieczorkowski motioned to accept the minutes with date changes. B. Moran seconded. All ayes; motion passed.

**Audience Comments:** None

**Member Reports**

**Time: 5 Minutes**

**Twp Board/Events: (J. Wieczorkowski)** J. Wieczorkowski discussed the budget for fiscal year July 1, 2022 through June 30, 2023 and recommended an increase to the Garden Beautification fund to \$500. and to keep Community Promotion at \$4000. J. Wieczorkowski motioned to increase the Garden Beautification to \$500. and keep Community Promotion at \$4,000. R. Kauffman seconded the motion. Roll call vote: All ayes; motion passed.

**Facilities/Maintenance: (M. Bedard)** No report.

**Committee Chair: (N. Crouch)** The Adopt a Highway Clean up is May 14, 2022 with rain date of May 21, 2022. N. Crouch donated 15 "grabbers" for the road clean-up. She is looking for a tall barrel or box to hold the "grabbers".

**Summer Programs (B. Moran)** B. Moran is planning on contacting The Country Band that played at the Bolton Bar. She also contacted the Health Department for licensed food trucks to serve food at the concerts. She contacted Mike Darga, as he serves picnic-style food. He is interested in

providing his services.

**Advertising/Trails: (N. Kinney)** N. Kinney has been walking quite a few of the trails and noticed the beams are getting worse and have rotten wood on the fences to the old lighthouses. Nancy to call the DNR, Blake Gingrich, at Hoeft State Park. The number is 989.734.2543.

**Fireworks: (R. Kauffman)** R. Kauffman discussed the fireworks may be back on the schedule for the Independence day weekend.

J. Wiczorkowski mentioned it will go before the Board of Trustees on May 9, 2022 at 6:00 p.m.

**PITWP Historian: (J. Matuszak)** J. Matuszak announced her retirement from the Parks and Recreation Committee.

**Unfinished Business:**

- J. Wiczorkowski is to attend a Presque Isle Township Museum Society meeting as a liaison. Their meetings are held the third Wednesday at the Presque Isle Harbor Association.

**New Business:**

- Tree City USA Foundation - See attachments for detailed information.

The above topic will be taken to the Board of Trustees Meeting on May 9, 2022 at 6:00 p.m.

**Audience Comments:** J. LeFevre offered to help with Parks & Recreation social media notifications.

**Adjournment:** With no further business to discuss, the meeting was adjourned at 7:15 pm

**Meeting Reminder:** The next Parks and Recreation Committee Meeting will be Tuesday, May 31, 2022 at 6:00 p.m.

Respectfully Submitted: Typed J. Wiczorkowski minutes, B. Huard, Admin Assistant

April 25, 2022

April 22nd.  
Arbor Day.

Parks and Recreation Committee  
Presque Isle Township  
Presque Isle, Michigan

Dear Member,

My name is Jan Lefevre and I have been a resident of Presque Isle Township for the past four years. I am proud to live here and I know you share my passion for making our community a better place.

One area of community development that I'm particularly passionate about is ensuring that Presque Isle Township has a thriving tree cover for years to come. Trees are so important to public health — they provide us with shade and cooler temperatures, clean our air and water, and encourage people to get outside and improve their mental and physical health. Simply put, they make our world a better and more beautiful place.

Fortunately, for caring communities like ours, there is an established way to assure the maintenance of our green township and receive the recognition that we already deserve — and that is by becoming a **Tree City USA**.

The Tree City USA program was founded in 1976 to celebrate towns, cities and other municipalities committed to maintaining and growing their urban canopy. Led by the Arbor Day Foundation, the U.S. Forest Service, and the National Association of State Foresters, the program provides the framework necessary for communities to manage and expand their tree cover.

More than 3,600 communities, home to 163 million Americans, have already been named Tree Cities. Beyond giving back to the environment, this recognition is both a wonderful way to build pride among existing residents and position us as an attractive place to live. It will also make us eligible to receive flags, signs, and other materials to display our award for all to see.

Thank you for considering joining this amazing program. As a former Tree Board member elsewhere, I am very willing to offer my assistance in meeting program standards, submitting an application, serving on a Tree Board or simply chatting further about joining, I am happy to help in any way I can and look forward to your response.

Sincerely,  
Jan Lefevre  
4812 Presque Isle Park Drive/PO Box 7  
Presque Isle, MI 49777  
ph: 704-929-9922  
email: jan@designdetailstudio.com

Attachment: Tree City USA Program Summary, Standards for Recognition, Benefits of Recognition, Qualified Expenses

# Tree City USA®

Creating greener communities nationwide

**Cooler temperatures. Cleaner air. Healthier residents.**

The benefits trees bring to urban environments are endless — and by meeting the four Tree City USA standards, your community can experience them firsthand.



**TREE CITY USA®**  
An Arbor Day Foundation Program



## PROGRAM SUMMARY

The Tree City USA program was founded in 1976 to celebrate towns and cities committed to growing their urban canopy. Led by the Arbor Day Foundation, with partners at USDA Forest Service and National Association of State Foresters, it provides the foundational framework necessary for communities to manage and expand their tree cover.

Program applications are completely free. Many cities renew their Tree City USA status every year, making them eligible for a Growth Award and other urban forestry opportunities.

## THE FOUNDATION OF URBAN FORESTRY PROGRAM DEVELOPMENT

The Tree City USA program has helped more than 3,600 communities across the country build out their urban forests. Recognition forms the base layer for five different areas of growth, including expansion of personnel, financial investment, defined policies and plans, and engagement with residents.

### GROWTH AWARD QUALIFYING ACTIVITIES





## STANDARDS FOR RECOGNITION

To receive recognition, a community must meet four core standards for its public trees:

### Standard 1:

#### Form A Tree Board Or Department

Delegating responsibility for city- or town-owned trees is the first official step to becoming a Tree City. By forming a tree board or department, cities can create a more organized and effective urban forestry plan.

### Standard 2:

#### Establish A Tree Care Ordinance

A public tree care ordinance assigns clear authority over public trees and provides clear guidance for planting, maintaining, and/or removing trees from streets, parks, and other public spaces.

### Standard 3:

#### Maintain A Community Forestry Program With An Annual Budget Of At Least \$2 Per Capita

Your community most likely already spends at least \$2 per capita on the planting, care, and removal of trees. This is intended to demonstrate an ongoing investment into your public trees.

### Standard 4:

#### Proclaim and Observe Arbor Day

Celebrating Arbor Day and passing an official holiday proclamation helps create pride for your city's entire urban forestry program.



## BENEFITS OF RECOGNITION

By becoming a Tree City, your community will:

- Receive flags, signs, and other materials to proudly display your award
- Educate residents about the value of trees and green space
- Gain national recognition for your commitment to environmental stewardship
- Create a cleaner, healthier, and more beautiful urban landscape

## GETTING STARTED

Interested in joining, but not quite sure where to begin? It's as simple as following these five steps!

1. Make the case to friends and leaders in your community
2. Contact your state's urban and community forestry coordinator
3. Work together to fulfill the four Tree City USA standards
4. Celebrate Arbor Day
5. Submit your free application!



Learn and apply today at [arborday.org/treecityusa](http://arborday.org/treecityusa)







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# QUALIFIED EXPENSES

The following expenses for public tree care (street, park, cemetery, public buildings) may be counted in meeting the \$2 per capita requirement for Standard 3:



## THINGS YOU DID YOURSELVES

- Tree worker salaries & benefits (use a % if tree care is only one part of their job)
- Time spent on tree care (watering, removing stakes, insect control, mulching)
- Time spent pruning or removing trees
- Leaf and brush pick-up
- Biomass recycling
- Equipment maintenance
- Administrative time
- Insurance



## THINGS YOU BOUGHT

- Trees!
- Supplies (staking, mulch, watering bags, tools, gloves)
- Prizes for Arbor Day contests
- Computer inventory software
- Durable equipment (chainsaws, bucket truck, etc.)
- Other (tell us!)



## EDUCATIONAL EXPENSES

- Tree care conferences and workshops attended by city workers
- Memberships in and donations to tree organizations
- Public education materials — brochures, newsletters, etc.



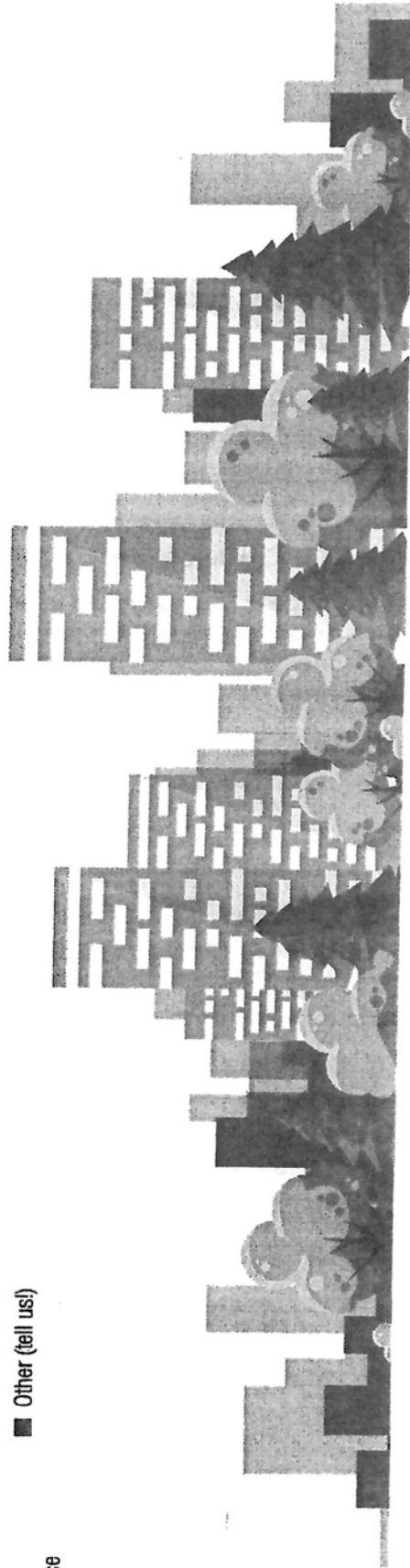
## THINGS YOU CONTRACTED OUT

- Tree pruning or removal
- Tree inventory work
- Equipment rental
- Consultants to write a plan or give advice
- Insurance



## THINGS OTHER PEOPLE DID

- Volunteer time (use National Volunteer rate) for:
  - Tree board meetings
  - Tree planters
  - Arbor Day preparations
- Items donated by others:
  - Trees, or tree planting services
  - Discounts by local vendors



**Meeting of the  
Presque Isle Township Parks and Recreation Committee  
June 13, 2022**

**Call to Order:** The meeting was called to order at 6:00 pm by the Committee Chair, N. Crouch.

The pledge of allegiance was recited.

**Roll Call:** In attendance: N. Crouch, R. Kauffman, N. Kinney, B. Moran and J. Wiczorkowski

**Audience Present:** Mary Tagliareni, Jan Lefevre

**Agenda Approval:** With the addition to Unfinished Business: Tree City USA, Facebook – Social Media, Jan Lefevre, and Website Narrative, B. Moran motioned to approve the agenda. J. Wiczorkowski seconded the motion. All Ayes; motion passed.

**Approval of Minutes (April 25, 2022)** N. Kinney motioned to accept the minutes as presented. B. Moran seconded. All ayes; motion passed.

**Correspondence:** New Museum Society flyers

**Audience Comments:** None

**Member Reports**

**Time: 5 Minutes**

**Twp Board/Events: (J. Wiczorkowski)** Reported on hail damage to the lighthouses and other buildings. Will report more at next meeting.

**Committee Chair (N. Crouch)**

- Inquired how much is left in the fireworks fund from previous years. J. Wiczorkowski replied, "none".
- Received an inquiry if craft show will happen again? J. Wiczorkowski indicated has materials. If someone is interested in taking the lead, it would be considered.
- Grand Lake Friends of Library Story Walk – July 1 – 4, 2022. J. Wiczorkowski motioned to approve the children's "Story Walk". Norma seconded the motion. All ayes; motion approved.

**Summer Programs (B. Moran)** B. Moran reported the concerts at the New Lighthouse are as follows:

- Wednesday, July 6, 2022: Wayne Kendzierski \$450.
- Saturday, July 16, 2022: Steve Rea & Friends \$350.
- Wednesday, July 20, 2022: Charles Madison & Friends \$400.
- Wednesday, July 27, 2022 Birch Road Band \$500.

Please note: If inclement weather, the band will select a date in August.

B. Moran motioned to approve band expenses up to \$1,800. J. Wieczorkowski seconded the motion. All ayes; motion passed. Bonnie also looking into having food trucks at concerts - perhaps Mike Darga, and/or B.C. Pizza. Bonnie asked if the porta-john for the month-long event has been ordered. J. Wieczorkowski to take care of that on June 14, 2022.

**Advertising/Trails (N. Kinney)**

- Roadside America.com – an off-beat and unusual tourist attraction company. N. Kinney will put in a suggestion for a “Haunted Lighthouse” attraction.
- Message from L. Fields thanking us for cleaning up the roads.

**Fireworks (R. Kauffman)** R. Kauffman commented he heard that the fireworks are fully funded for this year's attraction on July 2, 2022. J. Wieczorkowski commented the fireworks needed \$11,000 and funds now are at \$12,334. This is the last year for the Township to be involved with fireworks fundraising. Another organization will become responsible to raise the necessary funds. They will be a 501 C or 3 non-profit organization.

**Museum Society Liaison** Nothing to report at this time.

**New Business:** None

### **Unfinished Business:**

- Tree City USA to be discussed at next Board of Trustees Meeting.
- Social Media: Jan Lefevre has been posting on Facebook. She is doing an excellent job! Her appointment to the Parks & Recreation Committee will be recognized at the Board Meeting on June 20, 2022.
- Website Narrative: Jeni Matuszak and Nancy Kinney completed the rewording of the historical write-up for the Township website.
- July 4<sup>th</sup> Picnic: J. Wiczorkowski will get volunteers for cooking the meat and getting supplies to Garrity Hall. J. Wiczorkowski motioned to approve up to \$1,700 to purchase supplies for the July 4, 2022 picnic. R. Kauffman seconded the motion. Roll call vote: All ayes; motion carried.

**Adjournment:** With no further business to discuss, the meeting was adjourned at 6:52 p.m.

Respectfully Submitted: N. Kinney, Secretary  
Typed from N. Kinney & J. Wiczorkowski minutes,  
B. Huard, Admin Assistant

**Meeting Reminder:** The next Parks and Recreation Committee Meeting will be Monday, July 25, 2022 at 6:00 p.m.

April 25, 2022

April 22nd.  
Arbor Day.

Parks and Recreation Committee  
Presque Isle Township  
Presque Isle, Michigan

Dear Member,

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## PROGRAM SUMMARY

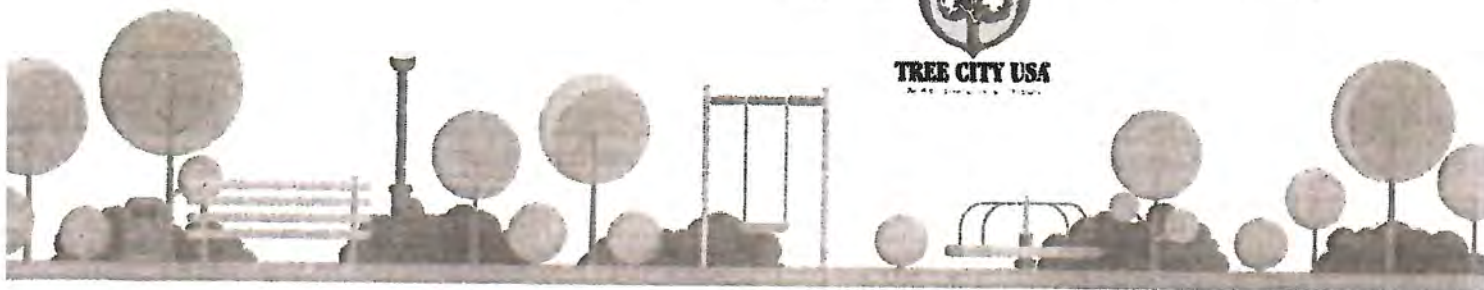
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## EDUCATIONAL EXPENSES

- Tree care conferences and workshops attended by city workers
- Memberships in and donations to tree organizations
- Public education materials — brochures, newsletters, etc.



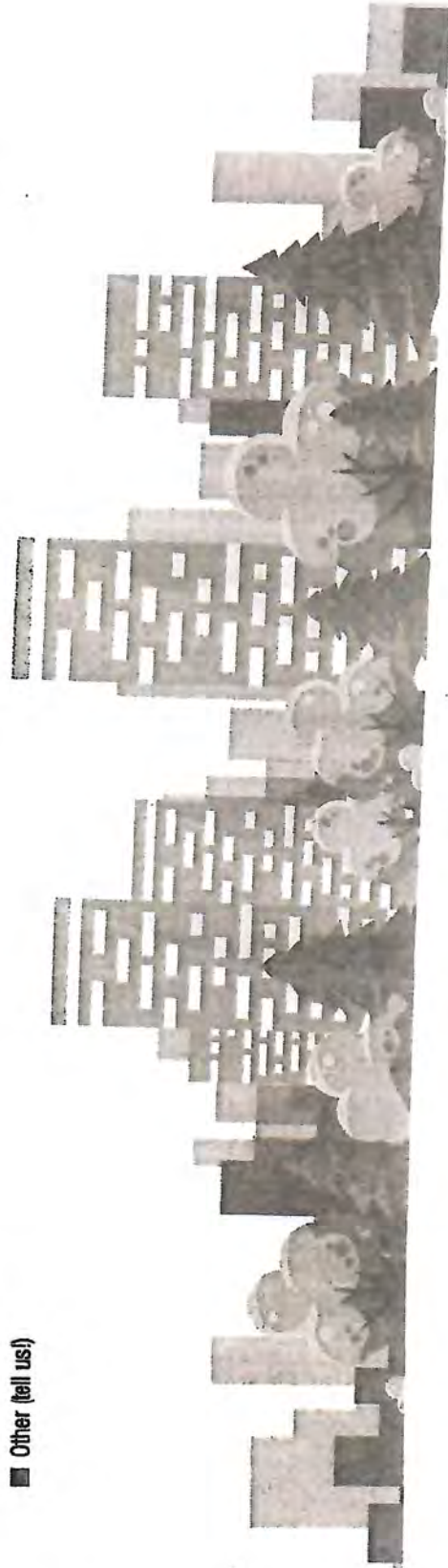
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**Meeting of the  
Presque Isle Township Parks and Recreation Committee  
July 25, 2022**

**Call to Order:** The meeting was called to order at 6:00 pm by the Committee Chair, N. Crouch.

The pledge of allegiance was recited.

**Roll Call:** In attendance: N. Crouch, N. Kinney, J. Lefevre, B. Moran and J. Wieczorkowski    Absent: Russ Kauffman

**Audience Present:** Dick LeFevre

**Agenda Approval:** J. Lefevre motioned to approve the agenda. J. Wieczorkowski seconded the motion. All Ayes; motion passed.

**Approval of Minutes** (June 13, 2022) J. Wieczorkowski motioned to approve the minutes as written. B. Moran seconded the motion. Roll call vote. All ayes; motion carried.

**Correspondence:** Positive comments about the parade and concerts.

**Audience Comments:** N/A

**Swearing In of New Committee Member:** Jan Lafevre  
J. Wieczorkowski completed the swearing in of the new Parks & Recreation member, J. Lefevre

**Member Reports**

**Time: 5 Minutes**

**Two Board/Events:** (J. Wieczorkowski)

J. Wieczorkowski motioned to change the amount for the picnic to be \$1,950. The original vote was for up to \$1,700. N. Crouch seconded the motion. Roll call vote. All ayes; motion passed.

- J. Wieczorkowski discussed the Labor Day picnic on Saturday, September 3, 2022 from Noon to 2:00 p.m. She will check with Joe Kaszubowski for smoking pork or chicken. Use social media to solicit ideas and call out to community groups to participate. Deadline is August 6, 2022.
- J. Wieczorkowski discussed the Autumn Lights Event on October 8,

2022.

**REPORTS: (J. Wieczorkowski) (Continued)**

- Museum Society liaison, Norma Crouch, will report to the Museum Society at their Annual Meeting on August 6, 2022.
- The Parks & Recreation Committee hasn't received any information on hail damage. COVID money exists for playground equipment. .
- Discussed including a possible dog park across from the Township Hall.
- J. Wieczorkowski reported \$120,000 available for Parks and Recreation. There will be many steps in the process, as Parks & Recreation wants to claim the funds for their projects.

**Committee Chair: (N. Crouch)**

Nothing to report.

**Summer Programs: (B. Moran)**

- B. Moran reported the food truck did very well at the concerts. Additionally, another garbage can is necessary and there was an issue with tent removal.
- The Charles Madison Band will play this week, weather permitting.
- There was an issue identified at the outhouse – no hand sanitizer.
- Only three bands were available this year for the concerts at the New Lighthouse. Due to an unexpected death of a member of the Birch Road Band, this band cancelled their concert.

**Advertising/Trails (N. Kinney)**

- N. Kinney reported The Story Walk on the trails, for children and adults alike, was great.
- N. Kinney briefly explained the new website narrative on historical



aspects of Presque Isle Township.  
**Fireworks:** (R. Kauffman)

**Absent**

**Museum Society Liaison:** (N. Crouch) Nothing to report at this time.

**Social Media:** (Jan Lefevre)

- J. Lefevre reported there is an increase in the numbers of individuals following social media. The websites are as follows:  
Pure Presque Isle, Presque Isle Happenings, Uncensored and the Presque Isle Township Website.
- Tree City – J. Lefevre indicated she is looking for Tree City USA Committee participants – folks with a passion for trees. She especially would like someone from the Planning Commission to be on the committee.

**New Business:**

Team Building

- Team Building was discussed with a possible meeting on August 10, at 6:00 p.m. to 8:00 p.m. at the Presque Isle Clubhouse.

**Adjournment:** With no further business to discuss, the meeting was adjourned at 7:20 p.m.

Respectfully Submitted: N. Kinney, Secretary  
Typed from N. Kinney's minutes, Bev Huard, Admin Assistant

**Meeting Reminder:** The next Parks and Recreation Committee Meeting will be Monday, August 29, 2022 at 6:00 p.m.

**Meeting of the  
Presque Isle Township Parks and Recreation Committee  
August 29, 2022**

**Call to Order:** The meeting was called to order at 6:00 pm by the Committee Chair, N. Crouch.

The pledge of allegiance was recited.

**Roll Call:** In attendance: N. Crouch, N. Kinney, J. Lefevre,  
B. Moran and J. Wieczorkowski     Absent: Russ Kauffman

**Audience Present:** Matt Bedard, Mary Tagliareni

**Agenda Approval:** N. Kinney motioned to approve the agenda. J. Lefevre seconded the motion. All Ayes; motion passed.

**Approval of Minutes** (June 13, 2022 and July 25, 2022)

J. Wieczorkowski motioned to approve the minutes as written. B. Moran seconded the motion. Roll call vote. All ayes; motion carried.

**Correspondence:** None

**Audience Comments:** M. Tagliareni indicated Adopt-a-Beach will happen again on September 17, 2022 from 9 a.m. – 11:00 a.m. Volunteers to meet at 8:30 a.m. at Garrity Hall at the New Lighthouse Park.

**Member Reports**

**Time: 5 Minutes**

**Twp Board/Events:** (J. Wieczorkowski)

- J. Wieczorkowski reported a committee has been created to work on the Master Plan for the Township.
- Labor Day picnic with Joe Kaszubowski on Saturday, September 3, 2022 from 4:00 p.m. to 6:00 p.m. The menu will be smoked chicken, corn on the cob, red potatoes, baked beans and more. 3:00 p.m. set-up for the committee and discussed Garrity Hall as work and social place to eat dinners. J. Wieczorkowski motioned to approve \$1,200. for the purchasing, prep, and clean-up for approximately 125 – 150 people. N. Crouch seconded the motion. All ayes; motion approved.

### **Facilities Manager**

(M. Bedard) M. Bedard gave a brief synopsis of his building repair projects as follows:

- The lighthouse tower cracks are in the process of being repaired by Meridian Restoration.
- The cemetery pavilion has been rebuilt.
- Hail damage on every structure within the Township parks and property damage approximately \$500,000 for repairs.

### **Committee Chair:** (N. Crouch)

Nothing to report.

### **Summer Programs:** (B. Moran)

- B. Moran reported, due to rain, she had to cancel two concerts. Only two concerts were at the New Lighthouse grounds this year.

### **Advertising/Trails** (N. Kinney)

- N. Kinney questioned where was the capstan? M. Bedard advised the committee that it has been repaired and now has new, removable handles.

### **Fireworks:** (R. Kauffman) Absent

### **Museum Society Liaison:** (N. Crouch) Nothing to report at this time.

### **Social Media:** (Jan Lefevre)

- J. Lefevre reported there is an increase in the numbers of individuals following social media pages. There are new members and increased media sharing.

### **New Business:**

#### Pumpkin Walk

- Jill VanAssche is organizing a "Pumpkin Walk" for October 8, 2022, which is the same date as Autumn Lights.

**Unfinished Business:**

- Parks and Recreation workshop date is on Wednesday, September 14, 2022 from 3:00 p.m. to 5:00 p.m. at the Library – Banner Room. Bring ideas and information plus what the committee has tried previously.

**Adjournment:** With no further business to discuss, the meeting was adjourned at 6:40 p.m.

Respectfully Submitted: N. Kinney, Secretary  
Typed from N. Kinney's minutes, Bev Huard, Admin Assistant

**Meeting Reminder:** The next Parks and Recreation Committee Meeting will be Monday, September 26, 2022 at 6:00 p.m.



**Meeting of the  
Presque Isle Township Parks and Recreation Committee  
September 26, 2022**

**Call to Order:** The meeting was called to order at 6:00 pm by the Committee Chair, N. Crouch.

**Pledge of Allegiance:** The pledge of allegiance was recited.

**Roll Call:** N. Crouch, R. Kauffman, J. Lefevre, B. Moran and J. Wieczorkowski    Absent: N. Kinney

**Audience Present:**

**Agenda Approval:** J. Wieczorkowski motioned to approve the agenda. J. Lefevre seconded the motion. All Ayes; motion passed.

**Approval of Minutes** (June 13, 2022 and July 25, 2022, August 29, 2022 J. Wieczorkowski motioned to approve the minutes with the one correction of removing M. Tagliareni from audience on July 25, 2022.. B. Moran seconded the motion. Roll call vote. All Ayes; motion carried.

**Correspondence:** None

**Audience Comments:** N/A

**Member Reports**

**Time: 5 Minutes**

**Twp Board/Events:** (J. Wieczorkowski) Please see attached report.

J. Wieczorkowski discussed the necessary funds (see report) for the Autumn Lights Festival. J. Wieczorkowski motioned to approve \$800. for the Autumn Lights event. R. Kauffman seconded the motion. Roll call vote. All Ayes; motion carried.

**Committee Chair:** (N. Crouch)    Nothing to report.

**Summer Programs:** (B. Moran)    Nothing to report.

**Advertising/Trails** (N. Kinney)    Absent

**Fireworks:** (R. Kauffman)    Nothing to report.

**Museum Society Liaison:** (N. Crouch) Nothing to report.

**Social Media:** (Jan Lefevre)

J. Lefevre reported social media is increasing.

**Facilities:** (M. Bedard)

- M. Bedard indicated the New Lighthouse repairs are ahead of schedule. He is working with insurance adjusters for the repairs due to hail damage. He is also working with SHPO for period appropriateness of the repairs.
- Cemetery – repaired roof and painted the cemetery kiosk.
- Winterization efforts will begin, possibly as soon as next week. The parks are still busy with activities.

**New Business:** N/A

**Unfinished Business:** N/A

**Adjournment:** With no further business to discuss, the meeting was adjourned at 7:15 p.m.


Respectfully Submitted:

Typed from J. Wiczorkowski's minutes, Bev Huard, Admin Assistant

**Meeting Reminder:** The next Parks and Recreation Committee Meeting will be Monday, October 31, 2022 at 6:00 p.m.

Next Agenda: Christmas events and directional signage to the lighthouses when they repave 638 Highway.

TO: Parks & Recreation Committee  
FROM: Jennifer Wieczorkowski  
DATE: September 26<sup>th</sup>, 2022  
RE: Board of Trustees Report



Committee Members,

- The Board of Trustees approved the request of the PI Township Museum Society to submit the application to the CFNEM for Giving Tuesday – for the joint effort of the Lighthouse Restoration Fund.
- Kristy Schulze presented the findings of our Annual Audit for FY 2021-2022. The township received positive audit results.
- Approval was granted to have the APS Superintendent, David Rabbideau, do a presentation at our next meeting. The meeting would cover how the school is handling: School Safety, Academics, Finances, its Safe, Warm, and Dry Bond, and Current Social Issues.
- The PIHA will be offering Flu shots on Wednesday, October 5<sup>th</sup> from Noon – 2pm.

**Autumn Lights Festival**  
**Saturday, October 8<sup>th</sup>, 2022**  
**Time: Noon – 3pm**

- \$250 Horse drawn wagon ride and petting zoo
- Animals for the petting zoo: Goats, sheep, and a pony for sure
- \$275 Pumpkins, hay bales, cornstalks, including large pumpkins for decorating
- These items will be delivered to Garrity Hall on Wednesday, October 5<sup>th</sup>
  - TBD on delivery time
- \$115 Decorations, crafts, and faces for the pumpkins (some items were already delivered)
- Window clings
  - Table Coverings
  - Scratch Crafts – Small and Large (some assembly may be required)
  - Pumpkin Face Stickers (these will need to be cut)
- ??? Still to purchase
- Apple cider
  - Donut holes
  - Hot Dogs
  - Souffle Cups
  - Ladles
  - Crackers
  - Water
  - Mums
  - Ice

Set-Up on Friday, October 7<sup>th</sup> – Decorate the park and set up Garrity Hall – Time TBD

2-3pm

Day of Event – Arrive for 11:30ish. I will be there for 11:00 just in case anyone would like to deliver their chili early.

Chili Cook-Off – So far we have:

1. Cindy Hudson
2. Rob Crook
3. Jennifer Bidwell
4. Myself – Jennifer Wieczorkowski
5. Norma??? 😊



**PRESQUE ISLE TOWNSHIP**  
**Park and Recreation**  
**Regular Meeting Agenda**  
**October 31, 2022**

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**Call to Order**

**6:00 pm**

**Pledge of Allegiance**

**Roll Call:**

**Comments from the Audience:**

**Approval of Agenda:**

**Approval of Minutes: (September 26, 2022)**

**Correspondence:**

**Member Reports**

**Leader/Liaison**

**Time**

TWP Board/Events

Jennifer Wieczorkowski

5 min.

Committee Chair

Norma Crouch

5 min.

Summer Programs

Bonnie Moran

5 min.

Advertising/Trails

Nancy Kinney

5 min.

Fireworks

Russ Kauffman

5 min.

Social Media

Jan Lefevre

5 min.

**Unfinished Business: N/A**

**New Business:**

- **Christmas Event**
- **Directional Signage to lighthouses when repaving of 638 is complete.**
- **Membership Terms**

**Adjournment:**

**Meeting Reminder: The Parks and Recreation Committee will meet again on Monday, November 28, 2022 at 6:00 pm.**

**Meeting of the  
Presque Isle Township Parks and Recreation Committee  
October 31, 2022**

**Call to Order:** The meeting was called to order at 6:00 pm by the Committee Chair, N. Crouch.

The pledge of allegiance was recited.

**Roll Call:** N. Crouch, R. Kauffman, N. Kinney, J. Lefevre, B. Moran and J. Wieczorkowski

**Agenda Approval:** J. Wieczorkowski motioned to approve the agenda with the addition of Bylaws, A Post by 1840 Gate and DNR Land Issuance. B. Moran seconded the motion. All Ayes; motion passed.

**Approval of Minutes** (September 26, 2022) J. Wieczorkowski motioned to approve the minutes as written. B. Moran seconded the motion. Roll call vote. All ayes; motion carried.

**Audience Present:** Matt Bedard, Dick Lefevre, Mary Tagliareni, Terri Riopelle

**Correspondence:** None

**Audience Comments:** N/A

**Member Reports**

**Time: 5 Minutes**

**Twp Board/Events:** (J. Wieczorkowski)

- Pumpkin Stroll: J. Wieczorkowski reported Bill Forbush is ready to support this event.
- Autumn Lights event had extensive adult participation. Shall the Parks & Rec add a carving event for next year?
- Giving Tuesday will be Tuesday, November 29, 2023.

**Facilities Manager:** (M. Bedard) No Report

**Committee Chair:** (N. Crouch)

- N. Crouch discussed the Headwaters Land Conservancy.
- N. Crouch received a complaint from someone regarding recycling. They thought the Township should provide a landfill; however, a landfill is very expensive.
- N. Crouch discussed the Road Clean-up Day from Bell Bay Road to the Township Hall. She noted the area by the dumpsters is hard to clean.

**Summer Programs:** (B. Moran) Nothing to report.

**Advertising/Trails** (N. Kinney)

- SPARK grants from the State of Michigan are due by December 19, 2022.

**Fireworks:** (R. Kauffman)

- The fireworks are now a 501C4 classification.

**Social Media:** (Jan Lefevre)

- J. Lefevre asked when the Pure Michigan filming would occur.
- J. Lefevre indicated there has been a lot of on-line traffic on social media.

**New Business:**

- Christmas Event – the windows of Garrity Hall will be decorated like last year. M. Bedard set a reclamation day for loaned items.
- New signs: When will 638 paving be completed? The new lighthouse signs need to be coordinated with the completion of paving 638. The businesses at the “Y” don’t have enough legacy to get a replacement. No direction signs for businesses at this time. Consistency on signs is a challenge – see Master Plan. Signs from



## **New Business** (concluded)

NOAA had wooden arch. Should we adopt that? Cost is a factor.

- Bylaws: N. Crouch found the previous Bylaws for Parks and Recreation.
- Post: A post was placed next to the gate of the 1840 Old Lighthouse to prevent after-hours access by motorized vehicles.
- DNR Land Conservancy:  
A public land split is sought. The State has several options due November 2nd and 3rd, 2023 as follows:
  1. Sell land
  2. Change/exchange land
  3. Turnover land to local government (M. Bedard in favor for trails.)
  4. Retain State ownership.
- Insurance for Hail Damage:  
There was a dispute over insurance coverage for both the New and Old Lighthouse properties. The Township needs total historic value replacement costs and now the Underwriter is paying full replacement costs. The Township is now working with SHPO on material appropriate to the time period of the lighthouses.

**Unfinished Business:** N/A

**Adjournment:** With no further business to discuss, the meeting was adjourned at 7:38 p.m.

Respectfully Submitted: N. Kinney, Secretary  
Typed from N. Kinney's minutes. Bev Huard, Admin Assistant

**Meeting Reminder:** The next Parks and Recreation Committee Meeting will be Monday, November 28, 2022 at 6:00 p.m.

**Note:** The November 28, 2022 meeting was strictly to decorate the windows at Garrity Hall for the Christmas Holiday. They did not approve the October, 2022 minutes yet.