

**Meeting of the
Presque Isle Township Parks and Recreation Committee
March 29, 2021**

Call to Order: The meeting was called to order at 7:00 pm by the Committee Chair, N. Crouch.

The pledge of allegiance was recited.

Roll Call: In attendance were; N. Crouch, R. Kauffman, N. Kinney, J. Matuszak, B. Moran,
Absent - J. Wiczorkowski

Audience Present: 1 guest.

Agenda Approval: N. Kinney motioned to approve the agenda with the addition of Meeting Time Change
Seconded by B. Moran. All Ayes; motion passed.

Approval of Minutes (October 26, 2020): J. Matuszak moved to approve the minutes with the correction
of "nest" to "next". Seconded by N. Kinney. All ayes; motion passed.

Correspondence: None

Audience Comments: None

Member Reports

Time

Board Liaison/Events: (J. Wiczorkowski)

5 min

- No report. Absent due to illness.

Facilities/Maintenance: (M. Bedard)

5 min

- Report submitted. Brief synopsis given:
- M. Bedard indicated he is concerned about the expansion of the vertical crack on the New Lighthouse tower. He has contracted with Sanders & Czapski Associates to conduct an assessment, structural analysis to determine the damage and structural integrity.
- Tackling trail work and will trim back trees, as needed.
- Complete the stairs on the 1905 House and side rail for the 1870 lighthouse.
- Plexiglass for the gift shop register area.
- M. Bedard asked if there is feedback on protective safety/precautions necessary to ensure the volunteers are protected and remain safe. M. Tagliareni said the docents would like to resume museum activities and are waiting to see what happens with COVID mandates. They will work with keeping everything sanitized.

Committee Chair (N. Crouch): Report not submitted. Nothing to report at this time.

Summer Programs (B. Moran): Report not submitted. Brief synopsis given as follows:

- B. Moran said it won't be hard to get bands for the concerts. They want to play. Concerts are outside and would have 6' distancing, masks and 300 maximum attendees. Concerts at the New Lighthouse typically get about 150 attendees. These guidelines are through April 19, so we don't know what new mandates will be. N. Crouch indicated she is not in favor to hold concerts, picnics, fireworks, etc. for 2021 and need to be careful what is decided.
- Since COVID numbers are climbing, the Board decided to wait until the April 26, 2021 meeting to vote for or against the concerts.

Advertising/Trails (N. Kinney): Report not provided. Brief synopsis given as follows:

- N. Kinney talked to Denise Cline from NEMCOG about the Heritage Route 23 brochures. She asked if the brochure could include historical markers in the new brochures. D. Cline said yes. She indicated D. Cline is great to work with @ NEMCOG.N.
- N. Kinney distributed a trail map for the Spitler Shore Nature Sanctuary off Kauffman Blvd.
- She is happy Matt is working on the trails, as they were getting narrow.

Signs/Fireworks (R. Kauffman): Report not submitted. R. Kauffman gave a brief synopsis as follows:

- R. Kauffman reported the signs near the Hideaway and at the end of 638 were vandalized. A 6 was added at the beginning and an S was added at the end of "Historical Marker". Actually, J. Matuszak counted the historical markers and there are six.
- R. Kauffman talked to Al McConnel about fireworks. The Township has insurance and using same company, Wolverine, and no price increase. They plan to shoot from Crystal Point. He will contact the PI Harbor Association for approval to use Crystal Point for shooting off the fireworks for the 2021 event. DNR permit required 30 days ahead of the day of shoot-off. N. Crouch indicated confined area for residents to gather for fireworks. R. Kauffman said there are areas for guests to spread out. Russ is OK with the fireworks – and is planning on it!
- What about advertising for the fireworks? J. Wiczorkowski previously indicated the cards they sent out last year were not beneficial. Letters to businesses?? B. Moran commented might not be a good idea this year due to COVID and lots of businesses are not seeing profits to donate. R. Kauffman said there is money leftover in the fund from last year, since the 2020 fireworks were cancelled. R. Kauffman also received a fireworks donation from LaFarge.

PITWP Historian (J. Matuszak): Report not submitted. Brief synopsis given:

- Gift shop will open May 28, 2021 with tentative hours 10:00 a.m. – 5:00 p.m. Friday through Monday. Due to COVID, entry in one door of the gift shop and exit another door. Limited visitors through one at a time. Will close midday for house cleaning and cleaning up and down the tower railing. Hours will increase on Fathers' Day 10:00 a.m. – 5:00 p.m. every day of the week. The staff is all vaccinated and ready to go. They will wear masks.
- There is a show the first week in May for gift shop clothing, etc. J. Matuszak and J. Wiczorkowski to attend for new offerings in the gift shop.
- 1905 House and Museum Society looking for volunteers. Discussing how to flow visitors in and how to flow them out of the 1905 House. Should open July 1, 2021 (tentative)
- The contract between Presque Isle Township and the Museum Society has been signed by both parties. The Museum Society is also brainstorming ideas for fun learning activities for kids i.e. kits for area schools showcasing the lighthouses.
- New interpretive signs received and are stored at Garrity Hall. Let J. Matuszak know if you'd like to see. M. Bedard to install the signs.

- Allegra quoted 1,000 4" x 9", two-sided, full-color rack cards for \$299.88. Allegra also quoted 2,500 "4 x 9" full-color rack cards for \$420.08. J. Matuszak motioned to purchase 2,500 color, two-sided rack cards for \$420.08. B. Moran seconded the motion. Roll Call Vote: All ayes; motion carried.
- **Mary Tagliareni (Museum Society Liaison):** M. Tagliarini commented they haven't had a meeting since Giving Tuesday ended. Collected between \$9,000 - \$10,000. Good job!!!
- The Museum Society had the Fire Department come out to find out capacity for the buildings and each room, etc. so the Society has to make it 50% less than that number. The numbers were high and the parks/gift shops/lighthouses don't get that many visitors.
- The Museum Society will be sending out their Newsletter late April and they are appealing for new memberships. They are waiting to hear back from all the volunteers on how they feel about opening up to the public.

Unfinished Business: N/A

New Business:

- **Election of Officers:** This was discussed and the members who weren't already officers don't want to be an officer. The current officers remained in their current positions.
- **Renewal of Terms:** N. Kinney commented S. Lang already renewed their terms.
- **Budget:** J. Matuszak told how to read the budget. N. Crouch – anybody asked about fixing up gardens for beautification. 1905 house looking for volunteers to help and the new light. Volunteers must ask ahead of time for expenditures and keep receipts for reimbursements. The members now know how much money they have in each category. J. Matuszak would like to see where fireworks are listed on the budget. N. Crouch asked what Contracted Services are. M. Bedard replied outhouses and wash stations are under Contracted Services. Special Activities devoted to concerts and fireworks. J. Matuszak asked what's the cost of cedar mulch? M. Bedard replied last year he got 5 yards for about \$100 but that was taken out of the maintenance budget.
- **Meeting Time Change:** The members discussed moving the Parks & Rec start time to 6:00 p.m. instead of 7:00 p.m. All seemed to like the earlier meeting time. They will keep 7:00 p.m. start time for April to allow for M. Bedard to get to the meeting. Effective the May 24th meeting to start at 6:00 p.m. Will table until next mtg. April 26, 2021 to confirm when J. Wieczkowski is back.

Adjournment: With no further business to discuss, the meeting was adjourned at 8:10 p.m.

Meeting Reminder: The next Parks and Rec. Committee will be Monday, April 26, 2021 at 7:00 pm.

Respectfully Submitted by: Bev Huard, Administrative Assistant

**Meeting of the
Presque Isle Township Parks and Recreation Committee
April 26, 2021**

Call to Order: The meeting was called to order at 7:00 pm by the Committee Chair, N. Crouch.

The pledge of allegiance was recited.

Roll Call: In attendance were; N. Crouch, R. Kauffman, N. Kinney, J. Matuszak, B. Moran, J. Wieczorkowski

Audience Present: Mary Tagliareni

Agenda Approval: J. Wieczorkowski motioned to approve the agenda as printed. J. Matuszak Seconded. All Ayes; motion passed.

Approval of Minutes (March 29, 2021): N. Crouch motioned to accept the minutes as presented. B. Moran Seconded. All ayes; motion passed.

Correspondence: None

Audience Comments: None

Member Reports

Time

Board Liaison/Events: (J. Wieczorkowski)

5 min

- The Board of Trustees appointed B. Forbush as Interim Fire Chief. B. Forbush submitted his resume for the official fire chief. An ad was placed in the Alpena News and Presque Isle advance for the position of Presque Isle Fire Chief to see if any additional applicants applied. An interview was scheduled with an applicant. B. Forbush was chosen to be the Presque Isle Township Fire Chief effective May 1, 2021, as his knowledge, experience and dedication was recognized as superior.
- Township insurance coverage is now with Lappan Agency due to cost and coverage.
- Township experiencing tight budget – looking at all costs.
- The Planning Commission is updating Township ordinances because of unclear wording. This is in preparation to work on Master Plan. The P & R Master Plan expires in 2021 but is on hold until the Board of Trustee Master Plan gets done first. Necessary to update Master Plans every five years.
- J. Wieczorkowski commented on 2021 picnic events. July 4th picnic is cancelled for 2021, as it draws too many people and would be too congested.
- The Library is having their parade. V. Fields asked the Parks & Rec to be involved with the festivities and creating games/activities for children.
- Parks and trails are open. The New Lighthouse and Gift Shop will open Memorial Day weekend 10:00 a.m. to 5:00 Friday through Monday. Effective Father's Day week-end, the New Lighthouse and Gift shop will be open every day of the week from 10:00 a.m. to 5:00 p.m. The Old Lighthouse and Gift Shop are currently closed for repair, but will reopen when repairs are completed.

- Autumn Lights is still questionable. We must ensure safety to visitors
- Labor Day festivities may happen but on a smaller scale. Perhaps box picnic lunches will be offered, depending on health department mandates.

Committee Chair (N. Crouch)

- Possible to put something on the website for the community to join together to reduce the trash around the Township to change our carbon footprint and beautify our area. Every day should be Earth Day. Parks & Rec discussed sponsoring trash pick up from the Township Hall to LaFarge. Will work with Department of Transportation (DOT). DOT provides vests, bags. Will need a sign that Parks & Rec adopted this road.

Summer Programs (B. Moran)

- Getting bands for the concerts shouldn't be a problem; however, can't police masks and distancing with guests. The band could announce Covid rules. Signs will be posted regarding masks and distancing. Looking at July 14, 21 and 28th for concerts and Steve Rea will possibly be the first band. Will revisit this at the May 24, 2021 meeting.

Advertising/Trails (N. Kinney)

- NOAA's weather station on VHF radio is great advertising for us and all the boaters that depend on that station to give them hourly weather reports before they go out in Lake Huron. M. Tagliareni commented the station is a great way to get visitors here. Can go on webmaster.NDBC@NOAA.gov NDBC stands for National Data Buoy Center

Signs/Fireworks (R. Kauffman)

- Fireworks training hasn't started yet. The fireworks crew needs riot shields and gloves.

J. Wiczorkowski mentioned the Township doesn't have enough funds for fireworks without some quick fundraising. A quote from Allegra was distributed to the members for possible discount booklets to be sold. Local businesses need to be contacted for participation in the booklet. An idea for a virtual run/walk with stickers, wrist bands, and involving a local business with music to receive donations for fireworks. Facebook notices, website notices for donations may help spread the word. The committee members are to compose donation narrative for the website. The Parks & Rec Committee members are to brainstorm this idea. Bottom line – no money, no fireworks.

Facilities/Maintenance: (M. Bedard) See attached report.

5 min

Committee Chair (N. Crouch): Report not submitted. Nothing to report at this time.

Summer Programs (B. Moran): Report not submitted. Brief synopsis given as follows:

- B. Moran said it won't be hard to get bands for the concerts. They want to play. Concerts are outside and would have 6' distancing, masks and 300 maximum attendees. Concerts at the New Lighthouse typically get about 150 attendees. These guidelines are through April 19, so we don't know what new mandates will be. N. Crouch indicated she is not in favor to hold concerts, picnics, fireworks, etc. for 2021 and need to be careful what is decided.

PITWP Historian (J. Matuszak): Report not submitted. Brief synopsis given:

- The Gift shop will open Memorial Day week-end with hours 10:00 a.m. – 5:00 p.m. Friday through Monday. The Gift Shop will be open every day of the week effective Father's Day Week-end 10:00 a.m. – 5:00 p.m.
- Working with Museum Society for the 2021 season with COVID restrictions to include the lighthouses and 1905 House.
- The gardens need attention – will start attending the garden in May, 2021.
- J. Matuszak heard the Wooden Boat Show is on.

Museum Society Liaison (M. Tagliareni)

- Museum Society has a membership appeal planned for May, 2021. The Museum Society received a \$1,000 grant from the Lighthouse Society.
- If there are concerts, the Museum Society would like to sell raffle tickets of the framed picture of the winner of the 2020 Photo Contest. The funds collected would go to the Museum Society.

Unfinished Business: Start time for the Parks and Rec meetings will now be 6:00 p.m.

New Business: N/A

Adjournment: With no further business to discuss, the meeting was adjourned at 8:28 p.m.

Meeting Reminder: The next Parks and Rec. Committee will be Monday, May 24, 2021 at 6:00 pm.

Respectfully Submitted by: Bev Huard, Administrative Assistant

**Meeting of the
Presque Isle Township Parks and Recreation Committee
May 24, 2021**

Call to Order: The meeting was called to order at 7:00 pm by the Committee Chair, N. Crouch.

The pledge of allegiance was recited.

Roll Call: In attendance were N. Crouch, R. Kauffman, N. Kinney, J. Matuszak, B. Moran, J. Wiczorkowski

Audience Present: Mary Tagliareni, Nancy Guregian

Agenda Approval: J. Wiczorkowski motioned to approve the agenda as printed. N. Kinney Seconded. All Ayes; motion passed.

Approval of Minutes (April 26, 2021): J. Wiczorkowski motioned to accept the minutes as corrected. J. Matuszak seconded. All ayes; motion passed.

Correspondence: None

Audience Comments: None

Member Reports

Time: 5 Minutes

Board Liaison/Events: (J. Wiczorkowski)

- Fireworks fund balance is too low to have fireworks without a fundraiser. The Board of Trustees agreed to the letter fundraiser to those who contributed previously and the social media campaign with Facebook and agreed to subsidize the fundraiser contributions enabling the Township to have fireworks this summer. The fireworks will be the evening of July 3, 2021. Alan is on track with training and will need gloves and shields for the shooters.
- J. Wiczorkowski told the committee a new narrative for the Parks and Recreation page of the website needs to be written. The committee needs to figure what to write and how the committee sees itself. The narrative should include what events, ideas for new activities, etc to attract tourists and visitors to learn what Parks & Rec. does. This may also attract residents to volunteer for Parks & Rec activities.
- Resident, Jerome Koscielniak, built another "Little Library", which is now in the Township hall lobby waiting to be installed somewhere in the new lighthouse park. The "Little Libraries" are spaced out throughout the township and are well utilized. Donate a book and take a book is the theme for the libraries.

Facilities/Maintenance: (M. Bedard)

- M. Bedard gave a brief synopsis and indicated the dedicated electrical outlets at the New Lighthouse are complete. NOAA has a separate power supply for their weather station and the Township has their own power supply.
- The Old Lighthouse is closed until repairs are complete approximately mid-June, 2021.
- Water is on at the parks but he has to shock the system before it is potable. Wait 24 hours before watering flowers as you don't want a bleach flush on the flowers. He will call J. Matuszak when he is done so the gardens can be watered.
- Getting ready for opening of New Lighthouse, fixing plumbing issues in restrooms, etc. Next week he will start his summer projects at the Old Lighthouse, picnic tables, etc. and the cemetery fence is a priority. The hiking trails have been trimmed and groomed and are ready for the summer.

- M. Bedard will notify J. Matuszak when they can walk around to prepare a site plan for the interactive signs at the New Lighthouse.
- Cares Act dollars may benefit the lighthouse parks. He will know at next meeting. (See attached report.)

Committee Chair (N. Crouch) Nothing to report at this time.

Summer Programs (B. Moran)

- B. Moran reported Steve Rea has confirmed for the July 14, 2021 concert and Jerry Keen (Birch Road Band) wants the last concert of the season. She said she might look for a younger band too.

Advertising/Trails (N. Kinney)

- N. Kinney said the lighthouse power is now tracking wind velocity and forecasting & current weather should be able to transmit with the power on. She is receiving glowing responses regarding the trails near the lighthouses.
- The parade is scheduled for July 3, 2021. V. Fields is contact person for that event. Will set up a walking story book.

Signs/Fireworks (R. Kauffman)

- Noted there is a new Fireworks Ordinance. Alan is on schedule. The fireworks crew needs shields and gloves to shoot off the fireworks safely.
- The Grand Lake Association (GLA) is sponsoring "Garage Sale Days" at a cost of \$10 for each participating garage sale. If they become a member of GLA, you can get on the map of all the garage sales.

PITWP Historian (J. Matuszak): Report not submitted. Brief synopsis given:

- The Gift shop will open Memorial Day week-end with hours 10:00 a.m. – 5:00 p.m. Friday through Monday. The Gift Shop will be open every day of the week effective Father's Day Week-end 10:00 a.m. – 5:00 p.m.
- The gardens have been cleaned up. There is money in the budget for planting flowers. We are always looking for volunteers to plant and maintain the gardens surrounding the lighthouses.
- A hall tree has been donated for the 1870 house and D. Matuszak will be installing it before the opening this week.
- Working on exhibits and history additions.

Museum Society Liaison (M. Tagliareni)

- Museum Society has a membership appeal letter currently at the printer. It will be mailed shortly.
- They are planning a youth art contest and will publicize with Facebook and flyers. The artwork will be submitted electronically.
- Grant money was received from the Lighthouse Society for the 1905 House, which will be open July 1, 2021. The 1905 House will be open five days a week (Thursday through Monday) from 11:00 a.m. to 4:00 p.m. except July 3, 2021 when they will open at 1:30 p.m.

Volunteer Nancy Guregian commented:

- A parade is also scheduled for July 3, 2021.
- There will be a children's story book walk through the trail by the Fog Horn Pavilion.

Unfinished Business:

Adopt a Road

- J. Wiczorkowski contacted the Presque Isle Road Commission and sent the application in to adopt E. Grand Lake Road from the Township Hall to the DNR boat launch. They are sending a welcome packet with information and details. N. Kinney asked, "Do Adopt a Road volunteers clean up recycling area too?"
- A brief discussion was held about the recycling area and it has become an eyesore again. The camera is up, it is working and taking good pictures. S. Lang has issued a few violations from folks leaving boxes on the ground.

New Business: N/A

Adjournment: With no further business to discuss, the meeting was adjourned at 7:10 p.m.

Meeting Reminder: The next Parks and Rec. Committee will be Monday, June 28, 2021 at 6:00 pm.

Respectfully Submitted: Bev Huard, Administrative Assistant

**Meeting of the
Presque Isle Township Parks and Recreation Committee
August 30, 2021**

Call to Order: The meeting was called to order at 6:00 pm by the Committee Chair, N. Crouch.

The pledge of allegiance was recited.

Roll Call: In attendance were: N. Crouch, R. Kauffman, J. Matuszak, B. Moran, J. Wiczorkowski
N. Kinney was absent.

Audience Present: Mary Tagliareni, Jennifer Bidwell and Tom Guyer

Agenda Approval: J. Wiczorkowski motioned to approve the agenda with the addition of "Dog Park" under New Business. B. Moran seconded the motion. All Ayes; motion passed.

Approval of Minutes (June 28, 2021) R. Kauffman motioned to accept the minutes as presented. J. Matuszak seconded. All ayes; motion passed.

Correspondence: None

Audience Comments: None

Member Reports

Time: 5 Minutes

Board Liaison/Events: (J. Wiczorkowski) Please see attached report.

- J. Wiczorkowski led the discussion regarding the Labor Day Picnic at the lighthouse. After discussing another community event (the Grand Lake Association's Pancake Breakfast was happening the same day) and with COVID numbers increasing, it was decided to cancel the Labor Day Picnic for the 2021 season.
- Decorating for Fall at the lighthouses will happen and at this time, moving forward with the Autumn Lights festival and Chili Cook-off at the New Lighthouse. This festival will be on October 16, 2021. Time to be determined.
- The New Lighthouse and the 1905 Museum will be decorated for Christmas. Activities to be determined.
- J. Wiczorkowski informed the committee that the Adopt-A-Road information has been received. "The Cleanup" will be on Saturday, September 25, 2021, at 10:00 a.m. Please meet at the Township Hall. An alternate date (if inclement weather) would be Saturday, October 2, 2021 at 10:00 a.m.
- An anonymous donation for the cemetery garden has been received and C. Paavola contacted Nettas Nursery to clean up and create a new garden.
- The next meeting on September 27, 2021, the Shop & Climb brochures and invoices will be available for review to see if any changes need to be made.
- New Christmas outside display to add what was done for Christmas 2020 (with lights on the lighthouse tower) was discussed. If COVID numbers increase, an outdoor walk-through area with Christmas lights is a possibility.
- Another Christmas décor idea at the New Lighthouse (if the COVID numbers increase) would be to decorate the windows in Garrity Hall. They would be attractive, lighted display windows of winter scenes, pictures and, perhaps, a picture opportunity in front of one of the decorated windows. This idea was received well.

Facilities/Maintenance: (M. Bedard) No Report

Committee Chair (N. Crouch) Nothing to report at this time; however, asked why we don't extend concerts out approximately eight weeks during the summer. See B. Moran's response below.

Summer Programs (B. Moran) B. Moran responded to the above question that this would be quite a commitment for her to dedicate eight Wednesdays during the summer events to be present at all the concerts. The committee agreed four concerts is good, as we may lose attendance and interest from the public with four additional concerts. It was also decided, if inclement weather, the concert will be cancelled at the lighthouse and will NOT be moved to the Township Hall. The total cost for the concerts for 2021 was \$1,200.

Advertising/Trails (N. Kinney) (No Report) N. Kinney was not present at the meeting.

Fireworks (R. Kauffman) J. Wiczorkowski commented it is crucial to have fundraising to have the fireworks for the 4th of July celebration in 2022. In January and February of 2022, a flyer will be created for donations and other ideas of fundraising. The "5K Light up the Sky Walk/Run" over the Memorial Day Weekend will be publicized, as this is another good fundraiser. More fundraising ideas are welcome!

Museum Society Liaison (M. Tagliareni)

- Adopt a Beach Day Cleanup scheduled for September 18, 2021 tentatively at 9:00 a.m. at Garrity Hall. The majority of clean up last year was residual fireworks from the show. J. Wiczorkowski, in a previous meeting, said the crew can put the trash in the township dumpster behind the Township Offices.
- M. Tagliareni has started the Giving Tuesday application for 2022.

Unfinished Business: None

New Business: Dog Park. It was discussed Alpena has a dog park along the river and it is very popular with residents. R. Kauffman indicated the property across the street from the Presque Isle Township Hall would be a good spot to have a dog park. It could be a one-acre lot. He will find out more specifics as to cost, etc. for the next meeting.

Adjournment: With no further business to discuss, the meeting was adjourned at 6:55 p.m.

Meeting Reminder: The next Parks and Rec. Committee will be Monday, September 27, 2021 at 6:00 pm.

Respectfully Submitted: Bev Huard, Administrative Assistant

**Meeting of the
Presque Isle Township Parks and Recreation Committee
September 27, 2021**

Call to Order: The meeting was called to order at 6:00 pm by the Committee Chair, N. Crouch.

The pledge of allegiance was recited.

Roll Call: In attendance were: N. Crouch, R. Kauffman, N. Kinney, J. Matuszak, B. Moran and J. Wiczorkowski

Audience Present: Mary Tagliareni, Matt Bedard

Agenda Approval: J. Wiczorkowski motioned to approve the agenda with the addition of Township LED sign under New Business. J. Matuszak seconded the motion. All Ayes; motion passed.

Approval of Minutes (August 30, 2021) R. Kauffman motioned to accept the minutes as presented. B. Moran seconded. All ayes; motion passed.

Correspondence: None

Audience Comments: None

Member Reports

Time: 5 Minutes

Board Liaison/Events: (J. Wiczorkowski) Please see attached report.

- J. Wiczorkowski provided a summary from the September 13, 2021 Board of Trustees Meeting. (please see attached report).
- J. Wiczorkowski showed a slide show of the Adopt-A-Road volunteers. She indicated the vests are now Township property and next year the volunteer will have “grabbers”. A lot of trash was picked up and she thanked the volunteers for their assistance.
- The Autumn Lights Festival and Chili Cook-off at the New Lighthouse is set. This festival will be on October 16, 2021 from noon until 3:00 p.m. Due to increasing COVID numbers, the committee will be cognizant of the special procedures of food handling, as chili will be served to attendees in a small bowl and donut holes will be served in a cup. The horse and wagon and petting zoo has been secured. The event will be publicized through social media, flyers, website and the sign in front of the Township Hall. J. Wiczorkowski motioned to approve the \$750 cost for this event. B. Moran seconded the motion. Roll call vote: All ayes; motion approved.

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Facilities/Maintenance: (M. Bedard) Report submitted. M. Bedard gave a brief synopsis indicating in addition to his winterization projects, he has been busy refurbishing the Fog Horn Pavilion, cleaning up the cemetery and has been working with the structural engineer to determine the cause and repair of the New Lighthouse vertical crack. (Please see report.)

Committee Chair (N. Crouch) Nothing to report at this time.

Summer Programs (B. Moran) Nothing to report at this time.

Advertising/Trails (N. Kinney) N. Kinney indicated the Presque Isle Association has been clearing trails and maintaining them better. They have placed a map at the start of each trail. Trail maps were distributed. She also noticed a porch railing was “chewed” up but M. Bedard already has that task on his radar. Tourists have been complimentary on the New Lighthouse and Old Lighthouse Parks.

Fireworks (R. Kauffman) Nothing to report at this time. J. Wiczorkowski mentioned if K. Theut doesn't do the 5K "Light up the Sky" fireworks fundraiser for 2022, perhaps the P & R Committee or Dork Brothers will undertake this project??

PITWP Historian: (Jeni Matuszak) J. Matuszak resolved a complaint about the jockey statue who resides on the porch of the Old Lighthouse. She shared her belief that "Jocko" is part of our civil war history and our maritime history. Additionally, she gave her a copy of the history of Jocko. (Please see attached report.)

Museum Society Liaison (M. Tagliareni) No Report.

Unfinished Business:

- Plans for dog park across the street from Township Hall
R. Kauffman is looking into this idea.
- Shop and Climb Brochures
A discussion about the rack cards and perhaps the need to modify the number of 2,500 4 x 9 color cards for \$420.08 as well as the Shop and Climb tri-fold, color brochures cost of \$445.88 for 1,000 brochures. The committee also discussed the possibility to "swap" brochures and rack cards with The Alpena Chamber of Commerce, Visitors Bureau and, perhaps, NOAA . Distribute to MI Stop, Woody's, Fireside, etc.

New Business:

- Presque Isle Township Hall LED sign.
Discussed community events should be publicized on the LED sign – not just meeting notices.

Adjournment: With no further business to discuss, the meeting was adjourned at 7:10 p.m.

Meeting Reminder: The next Parks and Recreation Committee Meeting will be Monday, October 25, 2021 at 6:00 pm.

Respectfully Submitted: Bev Huard, Administrative Assistant

**Meeting of the
Presque Isle Township Parks and Recreation Committee
October 25, 2021**

Call to Order: The meeting was called to order at 6:00 pm by the Committee Chair, N. Crouch.

The pledge of allegiance was recited.

Roll Call: In attendance were: N. Crouch, R. Kauffman, N. Kinney, J. Matuszak, B. Moran and J. Wiczorkowski

Audience Present: Mary Tagliareni, Matt Bedard

Agenda Approval: J. Wiczorkowski motioned to approve the agenda with the addition of Fundraiser for 2022 under New Business. J. Matuszak seconded the motion. All Ayes; motion passed.

Approval of Minutes (September 27, 2021) J. Matuszak motioned to accept the minutes as presented. B. Moran seconded. All ayes; motion passed.

Correspondence: None

Audience Comments: None

Member Reports

Time: 5 Minutes

Board Liaison/Events: (J. Wiczorkowski) Please see attached report.

- J. Wiczorkowski provided financials and said the Autumn Lights festival was very successful and lots of fun.

Facilities/Maintenance: (M. Bedard)

- M. Bedard gave a brief synopsis indicating the tire was removed at the Old Lighthouse.
- The water will be turned off in all buildings on the grounds of New and Old Lighthouse Parks.
- A discussion with Ken Czapski from Sanders & Czapski Associates determined cracks at the 1870 Lighthouse are possibly due to faulty installation of ties between inner and outer walls. Is caulking a possibility for a solution? J. Wiczorkowski asked if Mr. Czapski was spoken to about the possibility of an insurance claim. Matt replied probably not, due to cracks happen for no proximate cause.
- M. Bedard completed the repair of the 1905 Museum back door, worked on cemetery maintenance, and power washed and painted the floor of the Foghorn Pavilion.
- N. Crouch inquired about the lending library. M. Bedard replied the post is installed and he is waiting for further direction.

Committee Chair (N. Crouch) Nothing to report at this time.

Summer Programs (B. Moran) Nothing to report at this time.

Advertising/Trails (N. Kinney) Nothing to report at this time.

Fireworks (R. Kauffman) Nothing to report at this time.

PITWP Historian: (Jeni Matuszak) Report submitted. J. Matuszak discussed gardens for each of the lighthouses and cemetery. (Please see attached report.)

Museum Society Liaison (M. Tagliareni) M. Tagliareni gave a brief synopsis of her activities.

- Discussed holiday decorations
- PITMS sponsored evening of caroling will be December 17, 2021.
- Giving Tuesday – working on copy of letter for businesses
- Discussed school packets for 3rd graders. Requested to open New Lighthouse for school groups in April or May, 2022. Need to look at calendar for the matter of transportation.
- Discussed gardens for each of the lighthouses and cemetery.

Unfinished Business:

- R. Kauffman gave a brief synopsis on plans for a dog park across the street from the Township Hall. Questions of water source, parking, etc. were discussed. He couldn't find any record of Alpena sponsors for their dog park. The cost estimate for the dog park is \$6,000 - \$7,000.

New Business:

- **Fireworks:** Dick Spencer would like to fundraise for the fireworks in 2022. Will return to this discussion at a later date.
- **Fundraisers for 2022:** During the PITMS Meeting, the possibility of offering hot dogs or popcorn during the summer concerts as a possible fundraiser was discussed. B. Moran indicated this was done in the past. Offering food was a lot of work and not profitable. J. Wiczorkowski mentioned that perhaps a food truck, that is approved by the District Health Department, would be beneficial.
- **Christmas Event:** This year a Winter Festival with lighting and décor for “store windows” at Garrity Hall will be in lieu of the Christmas at the Lighthouse event at Garrity. An idea to include a bonfire in February, 2022 with hot cocoa and sleigh rides was discussed. A meeting was set for November 9, 2021 @ 11:00 a.m. for Parks & Rec members to meet at Garrity Hall regarding the window and lighting decorations.
J. Matuszak motioned to spend \$495. for winter Christmas windows. Seconded by N. Kinney.
J. Wiczorkowski discussed the dollar amount in the previous motion be amended to up to \$750, as the funds are available and this will be long lasting.
J. Wiczorkowski motioned to amend the previous motion to approve spending up to \$750. for winter Christmas windows. J. Matuszak seconded the motion. Roll call vote: all ayes; motion carried.

Adjournment: With no further business to discuss, the meeting was adjourned at 7:24 p.m.

Meeting Reminder: The next Parks and Recreation Committee Meeting will be Monday, November 29, 2021 at 6:00 pm.

Respectfully Submitted: Bev Huard, Administrative Assistant