Presque Isle Township
Board of Trustees Meeting Minutes
November 8, 2021 - 6:00 p.m.

***Call to Order:** Township Supervisor, Steve Lang, called the Face to Face & ZOOM meeting to order at 6:00 p.m.

*Pledge of Allegiance was recited.

***Roll Call:** M. Devers (via ZOOM), S. Lang, M. O'Neill, C. Paavola, J. Wieczorkowski

***Audience:** M. Mahler, T. Guyer, J. Bidwell, J. Kamysiak, V. Fields, L. Fields, M. Rutenbar, B. Forbush

***Approval of Agenda:** C. Paavola motioned to approve the agenda. M. O'Neill seconded the motion. Roll call vote: All ayes: motion carried.

***Approval of Minutes:** (October 11, 2021) J. Wieczorkowski motioned to accept the minutes as written. C. Paavola seconded the motion. Roll call vote: All ayes; motion passed.

***Audience Comments:** None

***Correspondence**: None

***<u>New Business:</u>**

- **Mike Mahler, Director of Economic Development Alpena Chamber of Commerce and Presque County**

  M. Mahler introduced himself and indicated he is a retired banking executive and accepted his current position, as he is very interested in the development of Alpena County and Presque Isle County. M. Mahler gave an informative presentation and discussed the new Economic Development website which has information to attract new business and restaurants in both areas. The website is www.picedc.org Grants are available for those residents who would like to start a new business and there are resources new owners can use to ask and answer questions. It is an excellent website for development assistance. He is in the process of developing a marketing strategy and, possibly, a bill board on I-75. How to improve the Presque Isle Harbor Marina, to attract more boaters, was also discussed. It was a very helpful presentation.

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- **Bill Bolyard – Liquor License Application**

B. Bolyard requested a Class C Liquor License for a small business he plans to open on his property at Presque Isle Harbor. It will be a small restaurant/bar offering hamburgers, corned beef and pulled pork sandwiches where guests can eat and drink on a proposed outside deck. B. Bolyard will present a site plan for a handicap accessible, outside deck to the Planning Commission at a later date. Possible hours: 11:30 a.m. until 8 – 9 pm. Could be seasonal or year round – will see what happens with this venture.
C. Paavola motioned the Township to sign the request from the Liquor Commission to approve Suzie & Co. a license for single serve liquor. Mary O'Neill seconded the motion. Roll call vote: All ayes; motion carried.

- **Hoffman Assessment – Resolution #1** C. Paavola discussed the Special Tax Assessment Renewal Resolution #1 for the Hoffman Subdivision located on Blue Horizon Road. The assessment would collect a total $2,250 per year for five years beginning January, 2023. All the Hoffman Subdivision residents signed the petition favoring this assessment for snowplowing and road maintenance.
C. Paavola motioned to approve Resolution #1 for the Hoffman Subdivision renewal for maintenance of their road. J. Wieczorkowski seconded the motion. Roll call vote: All aye; motion carried.

- **Automatic Electronic Defibrillator (AED)** The Township should have an (AED) in the building in the event it is necessary. It would be cost $1,438.00 to get the package which includes an upgrade, cabinet, alarm system and an (AED) for children plus a $200 coupon. M. Bedard asked about another one for the New Lighthouse. Great idea to have another one at the lighthouse park. M. Mahler indicated there is a grant for that in the www.CFNEM.org website.
Postpone for the December 14, 2021 BOT meeting.

- **Terry Ravitz Snowplowing Contract**

T. Ravitz presented his snowplowing contract for the 2021-2022 winter season. He has not changed his rate of $60.00 per hour since 2016. C. Paavola motioned to approve the snowplowing contract for Blue Horizon Road and the lighthouses. J.Wieczorkowski seconded the motion. Roll call vote: All ayes; motion carried.

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- **Poverty Exemption – Asset Test and Guidelines**

  S. Lang asked for comments from Board Members, M. Devers pointed out that #4 in the Poverty Guidelines states Board of Review is final determination on any property exemption. The Resolution states in 2nd paragraph that the Supervisor and Board of Review make the final determination. The Board of Review has the final say on Poverty Exemptions, Principal Residence Exemption, etc. J. Wieczorkowski indicated to leave in, as we need to adopt this tonight for the December Board of Review meeting. In addition, S. Lang sits on the Board of Review. The Resolution could be amended in the future, if necessary.
  J. Wieczorkowski motioned to approve the Poverty Guidelines and Asset Test as presented. C. Paavola seconded the motion. Roll call vote: all Ayes; motion carried.

  The Board also discussed the allowance of a Poverty Exemption Extension, which would extend the Poverty Exemption out three years. J. Wieczorkowski motioned to approve the Poverty Exemption Extension out three years. M. O'Neill seconded. Roll call: All ayes; motion carried

- **Old Business:** None

*REPORTS:

Treasurer (Jennifer Wieczorkowski) (Please see attached report.)
J. Wieczorkowski presented the Treasurer's report to the Board. C. Paavola motioned to receive and file the Treasurer's report. . M. Devers seconded the motion. Roll call vote: All ayes; motion carried.

J. Wieczorkowski commented both lighthouse gift shops are closed. Due to delivery delays merchandise is still coming. Winter tax bills will be mailed out December 1, 2021.

J. Wieczorkowski also commented the Township is expecting to receive $81,000 - $82,000 from the COVID American Rescue Fund ACT award letter. This is great news for the proposed Township's projects. Another $81,000 – $82,000 will be received in the future.

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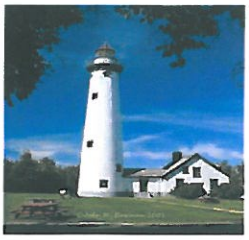
J. Wieczorkowski also wanted to make the Board aware that she was approached by an outsourcing company KCI . She would then use KCI for taxes and own our master owners and Assessor master for all of the taxes and submit for printing instead of using the Equalization Department. KCI would do the bulk mailings, printing of the newsletter, provide envelopes and stamps. J. Wieczorkowski believes using KCI would be $2,000 less than what she currently does piece meal – stamped envelopes purchased, stamps purchased, etc. Must decide between November 10 – 16th. Savings could possibly be $4,000 for both tax mailings. Further discussion at the December Board of Trustees meeting.

Clerk (Cynthia Paavola)
C. Paavola read all the totals on the report from October 1, to 10/31/21 (Please see report.)
J. Wieczorkowski motioned to receive and file Clerk's report. J. Wieczorkowski motioned to receive and file Clerk's report. M. O'Neill seconded the motion. Roll call vote; All ayes; motion carried.

Planning Commission (Cynthia Paavola) No report. No meeting.

Parks and Recreation (Jennifer Wieczorkowski)
Giving Tuesday is Nov. 30 in collaboration with Presque Isle Museum Society. If inclined to make a donation, please see the Community Foundation of Northeast Michigan's website www.cfnem.org.
The Christmas display may be delayed due to the person in charge of the event. The plan is to make the windows at Garrity Hall look like old fashioned store window Christmas displays the entire month of December. The windows will follow a nostalgic theme. A photo screen in front of the garage doors has been ordered for photo opportunities for families. The display can be enjoyed all season long. (Please see report.)



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Quarry Community Advisory Group (CAG) (T. Guyer)
CAG met on October 13, 2021 @ 7:00 p.m. The meeting minutes are attached. LaFarge is a large employer in P.I. County. If you're looking for a job as an equipment operator, millwright, and/or mechanic, etc. contact Eric Friend, Plant Manager. La Farge is very community minded and held a great fundraiser. A 5K run event raised $39,000 for Mid-Michigan Medical Center. They have environmental programs for children, plant tours, eradication programs for invasive species and food plots to feed animals indigenous to our area. The CAG closed the meeting with the challenge what can LaFarge do better? What else can they do for community? LaFarge pumps hundreds of millions of gallons of water into Lake Esau. The Lake Esau Association should start a program now as to what they should be doing when LaFarge is mined out. At that time, the quarry will leave and the water pumping into Lake Esau stops. The residents of Lake Esau need to figure out what to do now; perhaps start a Special Assessment District to address LaFarge's reclamation. LaFarge is also gearing up for another run for rezoning ten acres near Lake Esau. When LaFarge leaves, they will tear down their buildings, regrade and revegetate the area, but what happens to the rest of the property is uncertain.

ZBA (Jennifer Bidwell)
J. Bidwell indicated the Hart vs ZBA trial hearing will be Monday, November 29, 2021. The Hart's neighbor filed a petition to revoke the land use permit issued by S. Lang. The ZBA agreed to do that. Hart's lawyer appealed that decision to circuit court. An argument by the attorneys will be on Monday, November, 29, 2021 at 1:30 p.m. Harts were granted a new land use permit. At this point, no other issues remain.

Zoning Administrator (Steve Lang) No Report

Assessor (Laurie Spencer) No Report

Historian/LH Gift Shops (Jeni Matuszak) No Report

Museum Society Report (Mark Rutenbar) No Report

Library Report (Judy Kimball) No Report

Administrative Assistant (Bev Huard) No Report

Cemetery Sexton (B. Torsch) No Report

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Facilities & Project Manager (Matt Bedard)
M. Bedard and crew took advantage of the warm weather and continued painting the Fog Horn Pavilion. Finished priming, two coats are on and working on other areas. The Fog Horn decking may be finished before the snow flies. M. Bedard refurbished the cedar benches by the lighthouses and 1905 house. He sanded them and now they look beautiful. M. O'Neill mentioned some of the trails look awful. The trail discussed was the DNR trail. M. O'Neill to write a letter to the DNR regarding maintenance of their trails. Correspondence from the Township Board may help get the DNR to maintain their trails. B. Bolyard will assist M. O'Neill in this endeavor. (Please see attached report).

Fire Chief (Bill Forbush) Chief Forbush reported there were four medical runs, one fire assist and jaws training. He also had a meeting about issues on payroll for the fire department. If there are questions or concerns regarding payroll from the department, the questions should be directed to Chief Forbush.

EGLFD (Beth Koel) (Please see attached report.

***AUDIENCE COMMENTS:**

***ADJOURNMENT:**

***MEETING REMINDER:** The Board of Trustees will meet again on Monday, December, 13, 2021, at 6:00 p.m.

RESOLUTION NO. 1

November 8, 2021

Township of Presque Isle

County of Presque Isle, State of Michigan

WHEREAS, at a regular meeting of the Township Board of the Township of Presque Isle, County of Presque Isle, State of Michigan held on the 8th day of November, 2021 the Board was presented with a Petition signed by property owner's in Hoffman Subdivision totaling over 50% of the front footage of said district; this is a renewal of the existing special road assessment

WHEREAS, the Township Board of the Township pf Presque Isle, County of Presque Isle, State of Michigan (the "Township"), pursuant to Act 188, Public Acts of Michigan, 1954, as amended, still tentatively intends to undertake certain general maintenance and snowplowing in the special assessment district; and

WHEREAS, the Township Board desired to proceed with the proposed public improvements;

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Supervisor is hereby ordered to cause to be prepared plans showing the improvement general maintenance and snowplowing.
2. The Township Assessor is hereby ordered to certify that the Petitioners are the actual owners of record by examining the record of the Presque Isle County Register of Deeds.
3. All resolutions and parts of the resolution insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

Moved by C. Paavola to accept the resolution, seconded by Mary O'Neill
Roll call vote: AYES:

NAYS: None
RESOLUTION DECLARED ADOPTED.

Cynthia Paavola

Cynthia Paavola, Township Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Township of Presque Isle, County of Presque Isle, State of Michigan at a special meeting held on November 8, 2021 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, and will be or have been made available as required by said Act.

Cynthia Paavola, Township Clerk

EXHIBIT A

ROAD MAINTENCE/ REPAIR AND SNOWPOWING

EXHIBIT B

PREOPOSED SPECIAL ASSESSMENT DISTRICT

PARCEL CODE NUMBERS

122-180-000-012-01
122-180-000-010-01
122-180-000-008-01
122-180-000-007-00
122-180-000-006-00
122-180-000-005-00
122-180-000-004-00
122-180-000-003-00
122-180-000-002-00
122-180-000-001-00
122-181-000-020-01
122-181-000-022-01
122-181-000-023-00
122-181-000-024-00
122-180-000-013-00

1st year	**$2250.00**
2nd year	**$2250.00**
3rd year	**$2250.00**
4th year	**$2250.00**

ALSO, BE IT HEREBY RESOLVED, pursuant to MCL 211.7u(8), that Presque Isle Township, of Presque Isle County, continues the poverty exemption through tax year 2021 for all principal residences within the township that were exempt in tax year 2019 or 2020, or both. The township board requires owners of a principal residence exempt from the collection of taxes pursuant to this provision to affirm ownership, poverty, and occupancy status in writing by filing Treasury Form 5739-Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty with the township.

The foregoing resolution offered by Board Member J. Wisniewski and supported by Board Member Mary O'Neill

Upon roll call vote, the following voted:

"Aye:" 5

"Nay:" 0

The Supervisor declared the resolution adopted.

Clerk

I, Cynthia Paavola, the duly elected and acting Clerk of Presque Isle Township, hereby certify that the foregoing resolution was adopted by the township board of said township at the regular meeting of said board held on November 8, 2021, at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

Clerk: Cynthia Paavola

RAVITZ LAWN CARE
17692 BIRCH ST
ALPENA, MI. 49707
(989) 595-6716
(989) 255-8198

Members of the Presque Isle Township Board,

In efforts to arrange things this year Ravitz Lawn Care is contacting all of its customers now to arrange for the 2021-2022 snow plowing season. Understanding that this has been an unusual year we are locking our prices in at last years prices. It would be our pleasure to serve the Presque Isle township once again this year. Any questions you can contact me at (989) 255-8198. This bid contract will continue year to year until either party cancels that in writing.

Thank you for your time
Terry Ravitz

2021 Presque Isle Township Board Resolution #6
to
Allow Extension of Poverty Exemption

WHEREAS, the General Property Tax Act, MCL 211.7u, states that the homestead of persons who, in the judgment of the supervisor and board of review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under the General Property Tax Act; and

WHEREAS, a township board has the option under MCL 211.7u(6) to permit by resolution a principal residence granted poverty exemption from the collection of taxes in tax year 2019 or 2020, or both, to remain exempt in tax years 2021, 2022, and 2023 without subsequent reapplication for the exemption, provided there has not been a change in ownership or occupancy status of the person eligible for exemption, and may permit a principal residence granted poverty exemption for the first time from the collection of taxes in tax year 2021, 2022, or 2023 to remain exempt for up to 3 additional years after its initial year of exempt status without subsequent reapplication for the exemption, provided there has not been a change in ownership or occupancy status of the person eligible for exemption, if the person who establishes initial eligibility receives a fixed income solely from public assistance that is not subject to significant annual increases beyond the rate of inflation, such as federal Supplemental Security Income or Social Security disability or retirement benefits; and

WHEREAS, a township board also has the option under MCL 211.7u(8) to continue poverty exemptions granted for 2019 or 2020, or both, through 2021, if the assessor determines that a principal residence of a person by reason of poverty is still eligible for this exemption if, on or before February 15, 2021, the township board adopts a resolution that continues the exemption through tax year 2021 for all principal residences within the local assessing unit that were exempt in tax year 2019 or 2020, or both; and

WHEREAS, a township board may require the owner of a principal residence exempt from the collection of taxes to affirm ownership, poverty, and occupancy status in writing by filing Treasury Form 5739-Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty with the township..

NOW, THEREFORE, BE IT HEREBY RESOLVED, pursuant to MCL 211.7u(6), that Presque Isle Township, of Presque Isle County, permits a principal residence granted poverty exemption from the collection of taxes in tax year 2019 or 2020, or both, to remain exempt in tax years 2021, 2022, and 2023 without subsequent reapplication for the exemption, provided there has not been a change in ownership or occupancy status of the person eligible for exemption, and permit a principal residence granted a poverty exemption for the first time from the collection of taxes in tax year 2021, 2022, or 2023 to remain exempt for up to 3 additional years after its initial year of exempt status without subsequent reapplication for the exemption, provided there has not been a change in ownership or occupancy status of the person eligible for exemption, if the person who establishes initial eligibility receives a fixed income solely from public assistance that is not subject to significant annual increases beyond the rate of inflation, such as federal Supplemental Security Income or Social Security disability or retirement benefits.

Clerk, Cynthia Paavola

I, Cynthia Paavola, the duly elected and acting Clerk of Presque Isle Township, hereby certify that the foregoing resolution was adopted by the township board of said township at the regular meeting of said board held on November, 8, 2021 at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

Clerk

PRESQUE ISLE TOWNSHIP

2021POVERTY EXEMPTION POLICY & GUIDELINES

The following *policy and guidelines,* adopted by the Township Board of Trustees, at a regular meeting on November 8, 2021 shall be followed by the Presque Isle Township Board of Review when considering ***poverty exemptions*** according to P.A. 390 of 1994, section 211.7u of the *Michigan Compiled Laws (MCL).*

Application Guidelines - To be eligible for a **POVERTY EXEMPTION** in Presque Isle Township:

1. The primary applicant must own and occupy the property as their principal residence and shall satisfy all requirements of PA 390 of 1994 (Principle Residence Exemptions) and State Tax Commission bulletin No. 5 of 1995. Property placed in a trust does not qualify as owned for poverty exemption purposes. All owners and occupants are required to sign an Authorization To Inspect The Property and provide permission to the Board of Review Committee Members interview the applicants and verify the application.

2. All owners must include signed Federal and State Income Tax Returns for the most recent filing period, including supporting schedules, if the applicant is required to file an income tax return. If the applicant did not file Federal or State Tax Returns, the Michigan Department of Treasury Form 4988 must be filed.

3. Income and asset information is required for all owners and occupants of the property. Potential income and asset sources are (non-inclusive).

- Income from all sources
- Salaries & wages before deductions
- Net receipts from self-employment
- Veteran payments
- Royalties
- Unemployment Compensation
- Workers Compensation Alimony
- General assistance
- Social Security
- Cash
- Checking & savings accounts
- Money Market Accounts Assets in trust accounts
- Interest and dividends
- Pensions/401K Investments
- Supplemental Security Income
- Net rental income
- Scholarships & grants
- Income from Insurance payments
- Retirement Accounts
- Child support
- IRA/401K
- Annuities
- New or Reverse Mortgages
- Stocks & Bonds
- Investment Gifts
- Deferred Compensation

4. Applicants must meet both the Income Test and Asset Test to be eligible to apply to the Board of Review for an exemption of property tax on their principle residence. Applications will be reviewed by the Board of Review in making a determination to grant or deny an exemption and if an exemption is granted, what percentage of the taxable value will be exempted.

INCOME TEST:

Eligible applicants will not exceed the income levels listed on the Federal Poverty Guidelines for 2021 Income Levels listed below.

1. Total Annual Income shall not *exceed* the following amount applicable to the number of persons living in the household:

Number of Persons	2021 Income limits		
	100%	**50%**	**25%**
1	$12,880	$17,903	$25,889
2	$17,420	$24,214	$35,014
3	$21,960	$30,524	$44,140
4	$26,500	$36,835	$53,265
5	$31,040	$43,146	$62,390
6	$35,580	$49,456	$71,516
7	$40,120	$55,767	$80,641
8	$44,660	$62,077	$89,767
Each additional person, add	$ 4,540	$6,310	$9,126

2. Total Annual Household Income shall be based on Federal Poverty Income Guidelines and will be adjusted annually to agree with the federally established amount.

ASSET TEST:

Eligible applicants will have total assets at or below the asset limit listed below for the claimant and household.

1. The footprint of principle residence with up to an additional 5 acres and personal property located within the residence are excluded. In addition, resident may have up to 2 primary vehicles.

Number of Persons	2021 Asset Limits		
	100%	**50%**	**25%**
1	$17,774	$25,760	$51,520
2	$24,040	$34,840	$69,680
3	$30,305	$43,920	$87,840
4	$36,570	$53,000	$106,000
5	$42,835	$62,080	$124,160
6	$49,100	$71,160	$142,320
7	$55,366	$80,240	$160,480
8	$61,631	$89,320	$178,640
Each additional person, add	$6,265	$9,080	$18,160

ASSET TEST (continued):

Below are some examples of assets the local governing bodymay choose to ask an applicant to list. This is not an exhaustive list:

- A second home
- Land
- Vehicles
- Recreational vehicles such as campers, motor-homes, boats and ATV's
- Buildings other than the residence
- Equity in the residence
- Jewelry – Antiques – Artworks
- Equipment
- Other personal property of value
- Bank accounts or stocks
- Borrowed money

EVALUATION PROCEDURES:

1. The Board *of* Review shall follow the above policy and guidelines when making poverty exemption decisions. The same standard shall apply to each claimant for the assessment year.
2. The applicant should be prepared to answer questions regarding their financial affairs, status of people living in the household, and any other question relevant to the exemption request.
3. All information is subject to verification. The verification process can be used to determine future eligibility.
4. The Board *of* Review must agree as to the deposition of the poverty claim to be granted.

2021 Presque Isle Township Board Resolution #5 to Adopt Poverty Exemption Income Guidelines and Asset Test

WHEREAS, the General Property Tax Act, MCL 211.7u, states that the homestead of persons who, in the judgment of the supervisor and board of review, by reason of poverty, are unable to contribute to the public charges are eligible for exemption in whole or part from taxation under the General Property Tax Act; and

WHEREAS, a township board is required by MCL 211.7u to adopt guidelines for the poverty exemption; NOW, THEREFORE, BE IT HEREBY RESOLVED, pursuant to MCL 211.7u, that Presque Isle Township, of Presque Isle County, adopts the following guidelines for the supervisor and board of review to implement.

The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household.

To be eligible for exemption under this section, a person must do all of the following on an annual basis *(Option, if township board has adopted sample resolution(s): per extension(s) as allowed under MCL 211.7u(6) and (8).)*

1) Own and occupy as a principal residence the property for which an exemption is requested. The person shall affirm this ownership and occupancy status in writing by filing a form prescribed by the state tax commission with the local assessing unit.
2) File a claim with the board of review on a form prescribed by the state tax commission and provided by the local assessing unit, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns, filed in the immediately preceding year or in the current year. Federal and state income tax returns are not required for a person residing in the principal residence if that person was not required to file a federal or state income tax return in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year, and an affidavit in a form prescribed by the state tax commission may be accepted in place of the federal or state income tax return.
3) Produce a valid driver license or other form of identification if requested by the supervisor or board of review.
4) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if required by the supervisor or board of review.
5) Meet the current poverty income guidelines adopted by the township board (see attached).
6) Meet additional eligibility requirements as determined by the township board, including Asset Test (see attached).

BE IT ALSO RESOLVED that the board of review shall follow the above stated policy and guidelines in granting or denying an exemption.

The foregoing resolution offered by Board Member J. Wieczorkowski and supported by Board Member [illegible]

Upon roll call vote, the following voted:

"Aye:" 5

"Nay:" 0

The Supervisor declared the resolution adopted.

Bank Receipt Item Receipt #	Reference Number	Count	Amount
Bank Curre CURRENT TAX			
STAX	SUMMER TAX	73	25,206.93
TAXCC	TAX CREDIT CARD FEE	4	20.48
Totals: Bank Curre CURRENT TAX		77	25,227.41
Bank Enter ENTERPRISE FUND			
GIFTSHOP	GIFT SHOP REVENUE	63	17,323.86
MISC	MISCELLANEOUS	1	546.80
SOM TAX	SALES TAX DUE TO THE SOM	32	638.11
Totals: Bank Enter ENTERPRISE FUND		96	18,508.77
Bank GEN GENERAL CHECKING			
BURIAL	BURIAL FEE	2	300.00
CEMPLOT	CEMETERY PLOT	4	1,200.00
HALLRENT	RENTAL OF TWP HALL	1	25.00
LHRFUND	LIGHTHOUSE RESTORATION FUND DONATION	2	297.81
MISC	MISCELLANEOUS	1	113.04
NSF FEE	NSF FEE REVENUE	1	25.00
PRDONATE	MISC	1	328.20
TAXADMIN	ADMIN FEE	2	669.87
ZBAFEES	ZONING BOARD OF APPEALS FEES	1	150.00
ZONEFEE	ZONING FEE	6	180.00
Totals: Bank GEN GENERAL CHECKING		21	3,288.92
Grand Totals		194	47,025.10

PIE&G Dividend

Donations from Autumn Lights

EXPENDITURES FOR OCTOBER 1 -31-2021

GENERAL FUND

	101-101-806.000	CONTRACTED SERVICES		3,166.04	
	101-101-900.000	PRINTING AND PUBLISHING		1,488.50	
	101-101-915.000	MEMBERSHIPS/ASSOCIATION FEES		200.00	
	101-253-860.000	MILEAGE/MEALS		364.62	
	101-253-915.000	MEMBERSHIPS/ASSOCIATION FEES		75.00	
	101-257-702.000	ASSESSOR SALARIES AND WAGES		12,710.01	
	101-262-900.000	PRINTING AND PUBLISHING		43.73	
	101-265-806.000	CONTRACTED SERVICES		28.80	
	101-265-850.000	PHONE/INTERNET		460.02	
	101-265-920.000	ELECTRICITY		843.19	
	101-276-917.000	BURIAL REINBURSEMENT		300.00	
	101-276-918.000	WATER		66.75	
	101-441-860.000	MILEAGE/MEALS		1,558.39	
	101-441-923.000	FUEL		84.77	
	101-441-930.005	WORK ORDER PROJECTS		142.40	
	101-441-934.000	MAINTENANCE & SUPPLIES & REPAIRS		46.38	
	101-448-920.000	ELECTRICITY		105.24	
	101-721-910.001	MASTER PLAN/PLANNING		758.00	
	101-725-804.000	LEGAL FEES		540.00	
	101-725-860.000	MILEAGE/MEALS		35.28	
	101-750-881.000	COMMUNITY PROMOTION/SPECIAL ACTIVITIES		594.66	
	101-851-840.000	INSURANCE AND BONDS		602.25	
		TOTAL		33,644.03	

ENTERPRISE FUND (GIFT SHOP)

501-000-754.000	MERCHANT SUPPLIES	7,919.78	
501-754-860.000	MILEAGE	192.08	
	TOTAL	8,111.86	

PRESQUE ISLE TOWNSHIP FIRE DEPARMENT

	206-336-730.000	EQUIPMENT		690.51
	206-336-920.001	UTILITIES		560.51
	206-336-930.000	BLDG & EQUIPMENT & SUPPLIES		610.00
	206-336-977.001	CAPITAL OUTLAY-EQUIPMENT		21,000.00
		TOTAL		22,861.02

PAYROLL – GOVERNING BODY

Totals: Number of Checks: 025 15,278.90

Total Physical Checks:

Total Check Stubs: 25

PAYROLL- GIFT SHOP (2)

Totals: Number of Checks: 005 1,442.45

10/10 Total Physical Checks: 1

Total Check Stubs: 4

Totals: Number of Checks: 005 1,214.89

10/24 Total Physical Checks: 1

Total Check Stubs: 4

TOTAL EXPENDITURES $82,553.15

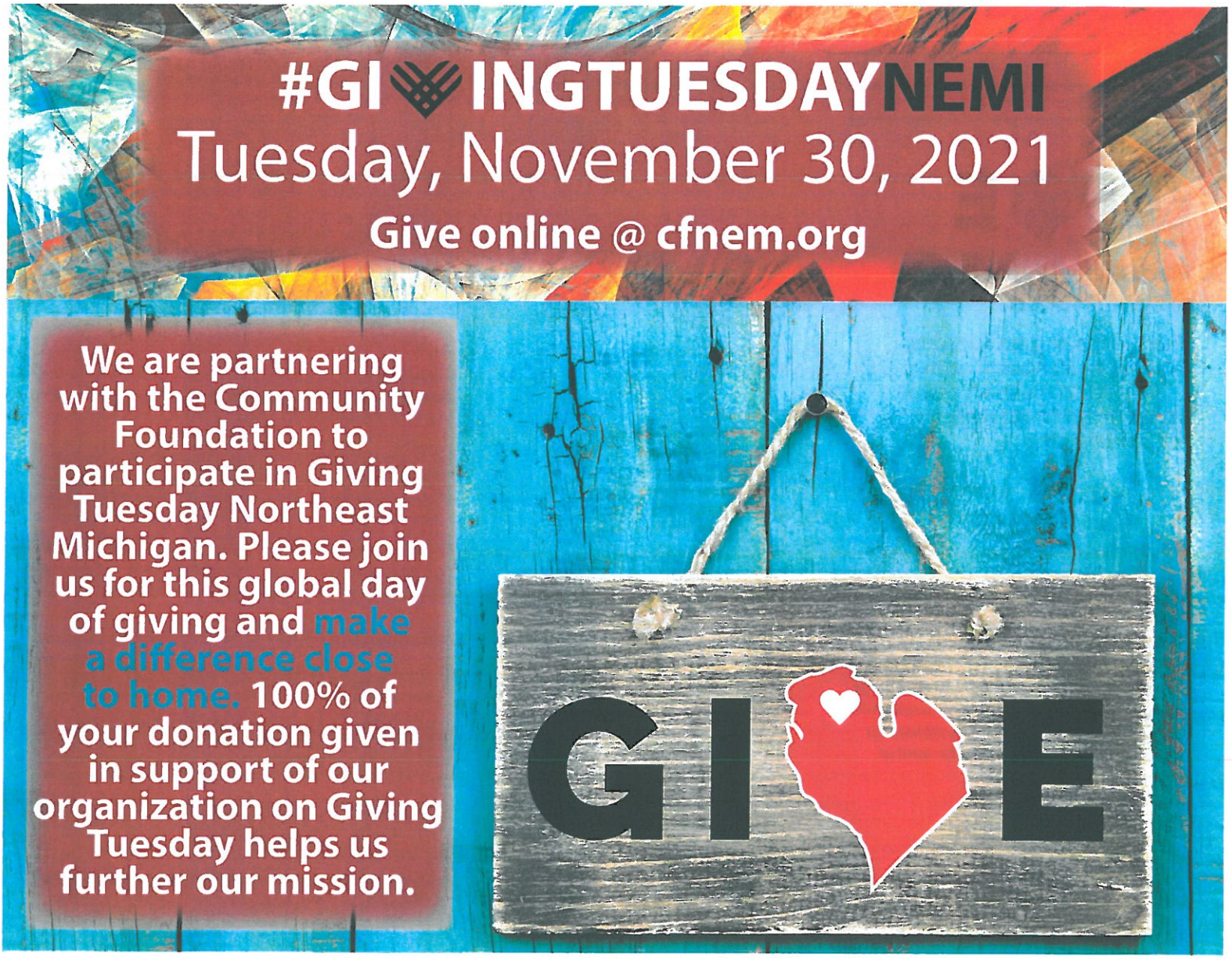
TO: Board of Trustees
FROM: Jennifer Wieczorkowski
DATE: November 8, 2021
RE: P&R Report

Board of Trustees,

- Autumn Lights Festival was a wonderful success! The event was very well attended and enjoyed by visitors and residents alike. Thank you to all the volunteers who helped make this possible.

- Christmas event – normally we host a Christmas at the Lighthouse event for families on the first Saturday in December. Jeni Matuszak made a recommendation to the committee to try something different and unique for our Christmas Event. This event will provide visitors to the New Lighthouse Park a visual experience and a photo opportunity for the entire month of December. Christmas window displays will be set up inside Garrity Hall – think Christmas storefront window displays – and will stay up for the entire month of December. There will also be a photo screen at the location of the garage door of Garrity Hall.

- The Museum Society will be hosting a Caroling Event on Friday, December 17th at 6:00 pm. They are also continuing to work on the Giving Tuesday Fundraiser which takes place on Tuesday, November 30th. They are working to create packets for 3rd grade students regarding lighthouses. Their hope is to offer school tours during the months of April or May.


#GIVINGTUESDAYNEMI
Tuesday, November 30, 2021
Give online @ cfnem.org
We are partnering with the Community Foundation to participate in Giving Tuesday Northeast Michigan. Please join us for this global day of giving and make a difference close to home. 100% of your donation given in support of our organization on Giving Tuesday helps us further our mission.
GIVE

Minutes - Presque Isle Quarry Community Advisory Group Meeting (CAG)
October 13, 2021 – 7:00 p.m.
Presque Isle Township Hall

Members Present:	Nancy Boerger Ken Kadrich Dick Beuter Rusty Kauffman John Laycock (via Zoom) Mike Bugenske Lynn Morrison Linda Taylor Eric Friend, Lafarge
Members Absent:	Paul Markun Tom Guyer Mike Fitzgerald Rick Sitar Bob Stroupe
Others Present:	Rob Hayes, Lafarge Mallory Miller, Lafarge

Key Points/Discussions

1. Welcome and Introductions:
    a. See sign-in sheet at Attachment 1.
2. Discussion and Approval of Agenda: The meeting agenda was approved without any additions or deletions.
3. Old Business:
    a. The 4/21/2021 CAG meeting minutes were summarized and accepted with no changes.
    b. Rob Hayes followed-up on a request from the last CAG meeting for more information pertaining to the former railroad grade that cuts through Quile's property and its potential use as a snowmobile trail.
        i. Rob shared a map (see Attachment 2) that shows the alignment of the former rail right-of-way and Quile's parcels and said that he had no knowledge as to whether it was ever formally abandoned/vacated.
        ii. Lynn Morrison mentioned that his main question is whether the railroad is still platted through State of Michigan land to the south; and if so, could it become a trail for the public to use. It was suggested that Lynn reach out to the MDNR's Rockport State Recreation Area unit manager with those questions.
4. New Business:
    a. Summary of Lafarge's 2021 quarry operations:

i. Eric Friend, Lafarge Presque Isle Plant Manager, highlighted the 2021 season to date. He mentioned that it has been a challenging year but Lafarge should be able to hit all of its targeted metrics for the season despite those challenges.

ii. As a major employer in the region, Eric indicated remaining fully staffed can be difficult at times. He encouraged CAG members to direct anyone interested in working at the quarry to contact him at the office. Most positions that do open up are for equipment operators, millwrights, and mechanics.

b. Lafarge's 2021 P.I. Community Engagement Highlights:

i. Eric gave two PowerPoint presentations on Lafarge's initiatives relating to its contributions to the community at large.

ii. Attachment 3 contains the PowerPoint slides relative to Lafarge's environmental sustainability outreach activities conducted so far this year.

1. There was a good deal of discussion about the wildlife at the quarry and surrounding area, especially beaver, deer, and salmon that spawn near False Presque Isle (aka, the Island).

2. Lynn Morrison noted that there's a "gravel bar" that's developed at the mouth of the river leading from the Island and mentioned that Lafarge's Travis Weide was going to inquire with the U.S. Army Corps of Engineers about getting a permit to clear the obstructing material out. Mallory Miller will follow-up with Travis.

iii. Attachment 4 is the PowerPoint presentation on the Lafarge Presque Isle Quarry 7th Annual 5k Run/Walk Event. Eric reported that this year's event resulted in $39,000 being donated to Mid-Michigan Health Systems.

c. Lafarge's P.I. Plant Improvements in 2021:

i. Eric stated that Phase I of the dock improvement project has been completed. This phase consisted of the placement of various sizes of rip-rap rocks to

"armor" the portion of the dock that's most susceptible to damage both above and below the waterline in order to protect it from any damage that may occur due to heavy storms.

ii. Phase II of the project, which will address areas of the dock less prone to storm damage, will be completed in 2022.

5. Questions and Answers:
    a. Eric asked for feedback on what Lafarge can do better.
        i. Several commented that Lafarge is already a great community partner that should maintain its level of good community engagement.
        ii. There was mention that many residents aren't aware of all of Lafarge's outreach initiatives, and Eric responded that Lafarge needs to do a better job publicizing those activities.
        iii. Linda mentioned that Lafarge could help to preserve jobs in the community by maintaining or growing its workforce.
6. Next CAG Meeting: Wednesday April 20, 2022 at 7 P.M. at Presque Isle Township Hall.
7. Adjournment at 8:30 P.M.

DRAFT

ATTACHMENT 1

MEETING SIGN-IN SHEET

Presque Isle Quarry CAG Meeting	**Date: October 13, 2021, 7 PM**
Facilitator: Rob Hayes, LafargeHolcim	**Place: Presque Isle Township Hall**

Name	Address	Phone	E-Mail
Rob Hayes; Lafarge	6211 Ann Arbor Rd Dundee MI 48131	734-731-2537	robert.hayes@lafargeholcim.com
Lynn MORRISON	11570 BELLBAY RD PRESQUE Isle Mich	989-595-2989	
Linda Taylor	6152 E Grand Lake Presque Isle MI 49777	989 595-5591	
DICK REUTER	827 E. GRAND LAKE Pit	989-464 1485	
Mallory Miller	315 S 9th Ave, Apt A Alpena, MI 49707	2245176896	mallory.miller@lafargeholcim.com
Nancy Boerger	10410 White Birch	989-657-3600	Nancy.Boerger@gmail.com
MIKE BUGENSKE	8172 E GRAND LAKE	989 928 9579	MKBUPNORTH@CHARTER.NET
Ken Kodrich	10430 E. Grand Lk Rd.	989 255 3305	K.Kodrich@Hotmail.com
RUSS KAUFFMAN	8090 E. GRAND LK RD	989 595-6056	RUSTYTOOL@YAHOO.COM
Eric Friend	11351 East Grand lake Rd Presque Isle, MI	989-657-0795	eric.friend@lafargeholcim.com
John Laycock	(via Zoom)		

ATTACHMENT 2

Presque Isle (S)

Township 33N - Ranges 8E & 9E

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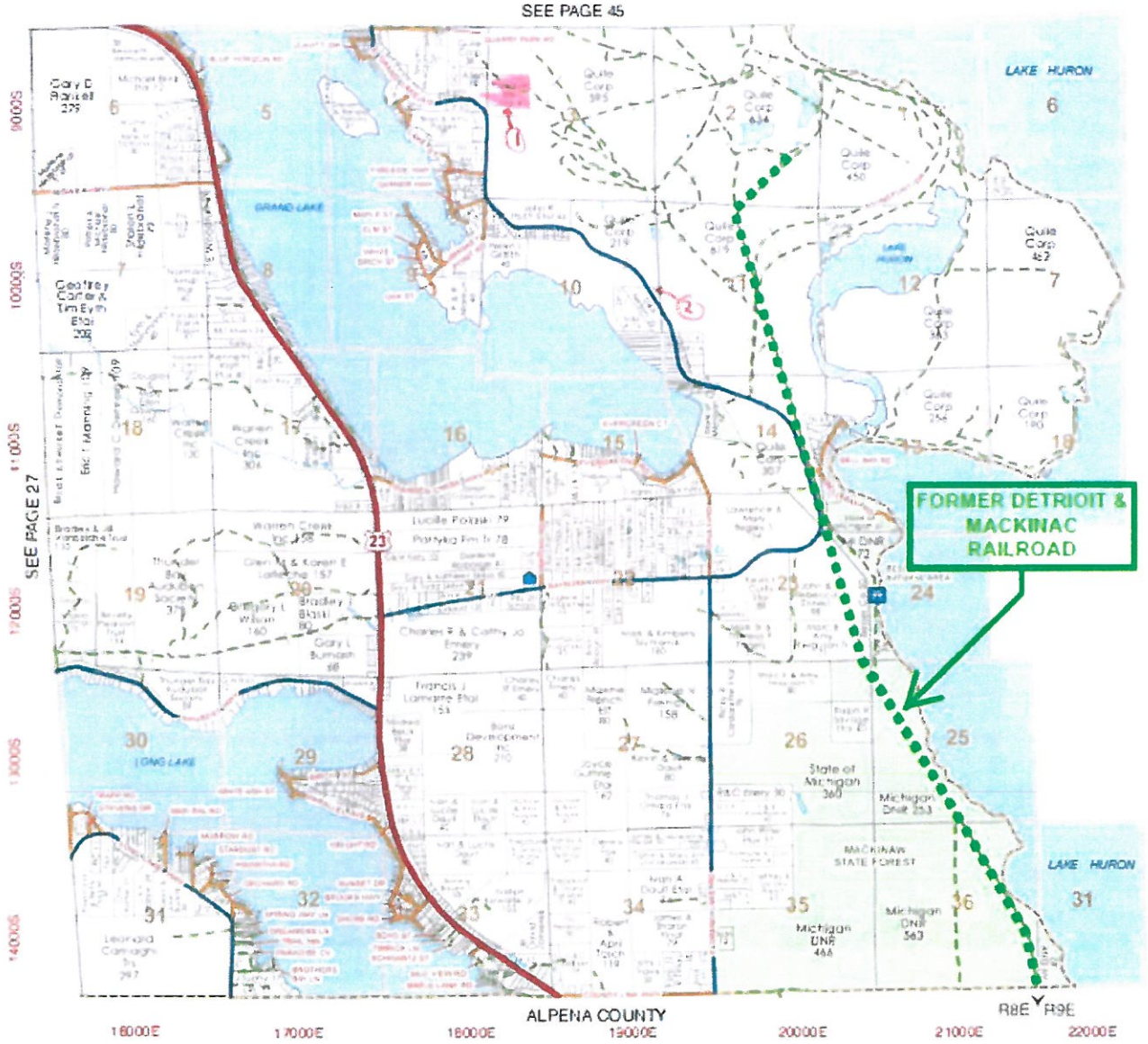


Location: Rockport, MI

Rockport limestone quarry was located on Lake Huron, about 12 miles north of Alpena, and served by a two sided deep lake port dock which still exists. The port is now a Michigan state park.

Rockport had rail service from Alpena via a Detroit & Mackinac Ry. branch line, which was a continuation of the cement company branch off the east end of the yard at Alpena Junction. The branch went through the cement plant, and then on to Rockport. The branch may also have continued north to Stoneport in Presque Isle.

There were apparently two branches from the cement plant to Rockport The first apparently went due north, and may have been replaced by a curving line which more closely followed the shape of Lake Huron north. The second branch may have been built to allow the quarry itself to expand east.

There is also a blueprint in the State of Michigan Archives indicating that the Boyne City, Gaylord & Alpena wished to build its own branch from Alpena to Rockport but it is likely it was never built.

ATTACHMENT 3

LAFARGE

Presque Isle Quarry

Community Engagement
and
Environmental Conservation
2021

LAFARGE

Programs Important to Presque Isle

Community Engagement
Educational Stewardship
Habitat conservation, protection and creation
Community Partnerships

LAFARGE

Invasive Species Eradication

Control invasive species on site for environmental benefits and good neighbor community outreach.

- Purple Loose Strife pulling
- Work with Huron Pines for phragmities treatment
- Work with US Fish And Wildlife for sea lamprey control
- Work with USDA on mute swan management

LAFARGE

Fighting Invasive Species in the Community

- Invasive Cattail and Frog Bit Harvest at Alpena Wildlife Sanctuary
  - Conducted several times throughout the summer
  - Cooperative effort with Loyola University, University of Michigan, Huron Pines AmeriCorps, Alpena Wildlife Sanctuary and community volunteers.

LAFARGE

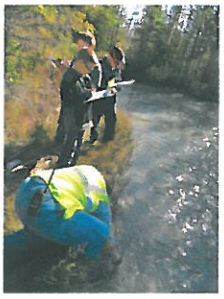
Educational Stewardship

Programs Include:
- River Rats
- Science Olympiad
- Science in the Sanctuary
- Salmon in the Classroom
- Plant Tours: 4H, Scouts and School groups (pre-school to college)

LAFARGE

Salmon in the Classroom

Salmon in the Classroom is a year-long program partnered with RC Middle School. This program gives the students hands-on learning in the life-cycle of Chinook Salmon and aims at increasing this native salmon population in Lake Huron.
Over 3500 salmon have been released since the inception of this program 17 years ago



LAFARGE

Summer Programs

River Rats and Science In the Sanctuary are free summer educational programs for 6-11 year old children. These programs provides hands-on learning experiences in environmental science and ecology.

LAFARGE

School Outreach

Presque Ilse Quarry's goal is to help educate students to become environmental stewards. Outreach opportunities include:

- Plant Tours and Fossil Digs
- Participation with Science Olympiad
- Knowledge Bowl judging
- Participation with the BeWet Program (suspended in 2021)

University Studies

Bird Nest Boxes- Cornell University Nest Watch Program

366 Fledglings in past 3 years with a total of 1029 since 2011

Breeding Species to date:
Eastern Bluebird
Black-capped Chickadee
Tree Swallow
House Wren

University Studies

Summer Intern Program

A 3 month internship provides hands on learning in Conservation and Environmental studies to one college student each summer.

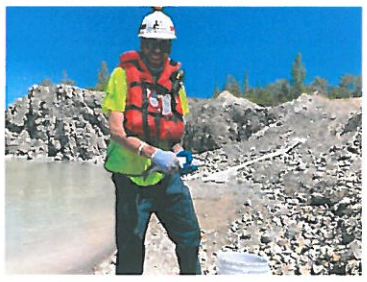
University Studies

University of Michigan Archeology
Alpena Community College Concrete Tech Program
Lake Superior State University Geology Club

•Tours of the quarry provide many schools with a unique learning opportunity.

Community Involvement for Conservation

Brown and Rainbow Trout Planting
Pollinator Garden Planting
Food Plot Preservation



LAFARGE

Food Plots

The 18 Food Plots perpetually maintained on various quarry lands offer protection and nutritional support to wildlife throughout the year.

ATTACHMENT 4

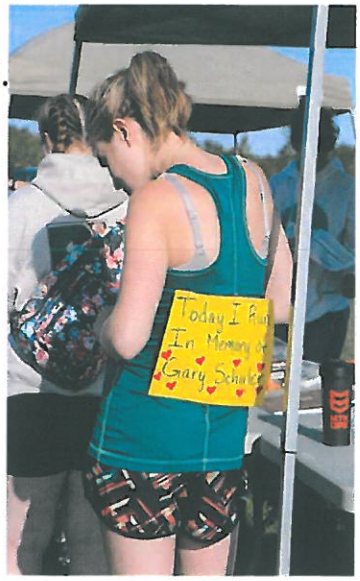
Presque Isle Quarry
7th Annual 5k Run/Walk Event

LAFARGE

STONEPORT 5K QUARRY RUN/WALK
7TH ANNUAL
SATURDAY AUGUST 14, 2021

LafargeHolcim

This year's event was in memory of our employee, GARY SCHULER, who passed away in December 2020.



LafargeHolcim

Registration was a huge success with the help of our plant employees and spouses.

LafargeHolcim

ROCKY, our plant mascot, welcomed participants with a giant wave and huge smile!

LafargeHolcim

SAFETY FIRST!

EMT were on site to assist with any potential health issues or injuries.

LafargeHolcim

Many come together, near & far, every year to support and donate to MidMichigan Health System – Cancer Center. This year we also offered a virtual option as a way to participate.

LafargeHolcim

Courage is crossing a starting line.

~ Ambrose Joel "Amby" Burfoot, American marathoner ~

LafargeHolcim

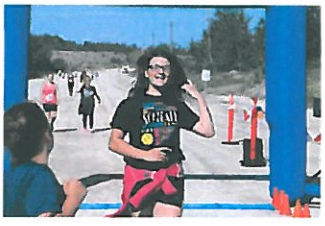
A unique and very special start to our race….THANK YOU to those that serve our country.

LafargeHolcim

Off they go!

LafargeHolcim

FINISH LINE TRIUMPHS!

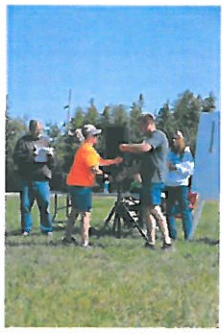


LafargeHolcim

MEDALS

LOOK at these medals! Cut from our core hole samples, each one is very unique. Our racers are very proud to add these to their collection.

AWARDS Ceremony



LafargeHolcim

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- Epiroc USA
- Haver & Boecker
- Mellott
- Meridian Industrial & Welding
- Pepsi
- Perch's IGA
- Rand ASC Holdings
- Rick's Taxidermy
- State Representative Sue Allor
- Sand Bay Trading Company
- Team Elmer's
- Wolverine State Credit Union
- Woody's Grand Lake

LafargeHolcim

Thank you to the staff at MidMichigan Health Systems for taking care of so many communities!

LafargeHolcim

DONATION TOTAL

LafargeHolcim

$39,000.00

LafargeHolcim

November 8, 2021

Memorandum For:
Presque Isle Township
Board of Trustees
From: Matthew G. Bedard
Facilities & Projects Manager

Subject: Project Status Report, October, 2021

We are finishing our seasonal construction and repair/maintenance projects throughout the parks and township facilities. The cemetery grounds, railings, and plots, particularly in the old section have been trimmed and prepared for the winter closure. The Foghorn painting renovation and repair project is currently in-progress; however, conducive weather has largely halted our completion efforts for the fall season. We will plan to resume work on the pavilion in spring, 2022. Our re-occurring maintenance for the fall season is also nearing completion. The service to the furnaces, boilers, ventilation/chimneys, roofing systems, and utility systems in preparation for our winter facility closures and dormancies is 80% complete.

1. Facility Maintenance:

Job Order – MB 543022, is an assessment and analysis project to investigate the propagation of vertical cracking and outer writhe of the external wall of the New Lighthouse tower. We have contracted with Sanders & Czapski Associates to conduct an initial assessment and structural analysis to determine the pervasiveness of damage, structural integrity, and mitigation recommendations. Status: Mr. Czapski has provided an analysis jointly conducted by himself and Ms. Cheryl Early, from Wiss-Janney-Elstner Assoc (WJE). WJE is a national structural consulting firm located in the Detroit area. The joint analysis and hypothesis are limited as the information and data from the 1988 USCG project to re-brick the entire outer wythe with a brick veneer does not provide details of the metal ties used to provide anchorage. The advancement of the vertical cracking could be due to water intrusion and the freeze/thaw expansion. Causal determination may only be accomplished through investigation inside the outer wythe, by hiring a masonry contractor to remove the brick in selected areas adjacent to the cracks to see the inner cavity. Sealant may also be installed to keep water out as an interim approach to mitigate further expansion of the cracking. Mr. Czapski and I are planning an electronic meeting to bring Ms. Early in to further discuss repair solutions.

Job Order – MB 5220119, is a repair project to replace the rotted areas of the service garage fascia and door panels. Additional work requires repair and painting of the garage door. Status: Repairs are complete. Note: On hold.

Job Order MB 5411018 is a repair project to repair the rear steps at the 1905 House. We will repair/replace the rotted wood steps and risers. Status: Complete.

Job Order: MB 5430821 is for the repair/replace the broken window glass and frames of two tower windows in the NLH tower. Status, windows repaired, awaiting installation.

2. Project Management:

Work Order 5410221, is a repair project to repair/replace rotted areas, seal, and re-paint the rear steps, and arctic entry/enclosed porch of the 1905 House Museum. The steps and railing have been replaced and painted. We have received the new door for the porch entry and are in progress to prime/paint the door, and cut-in the hinge pockets and door latch assembly. Once the door is installed, we will place new flooring coverings and install finishing trim-work. Status: 90% complete.

Work Order 5710218, is a repair project to repair rotted areas, seal, and re-paint the Range Light Tower display and the Oil House in Range Light Park. The Twp has taken over security control of the Oil House (used for electrical distribution to the active Coast Guard range lights). Status: Complete. Note: Fascia trim is pulling away from the structure, resulting from tension on the electrical power line. Status: The Tower Display is complete, awaiting scheduling from PIE&G and U.S. Coast Guard, awaiting start.

Work Order 5450321, is a restoration project to repair, and paint with a two-part protective coating, the floor and railings of the Foghorn Pavilion. It has been seven years since the flooring and railing have been painted. Weather and foot-traffic have deteriorated the surface areas of the pavilion and warrant scraping, prepping and re-painting, Status: On hold for weather.

Work Order 1210921 is an office renovation project to construct permanent office walls, dividing the administrative area from the current Twp Supervisor's, Facility Manager's, and Assessor's office area. This project has been planned for execution in two phases. First, to construct a dividing wall from the wall facing the foyer, to the edge of the Clerk's office and a room partitioning wall to separate the Administrative Assistant area, from the Supervisor's area. The second phase with include a dividing wall from the existing Treasurer's office, extending to the edge of the existing Clerk's office. There will also be two partitioning walls to create three individual offices along this divisional wall. Phase 1 has an anticipated material and contracted cost estimate of $6500, and may begin upon BoT approval.

If you have any questions please contact me at 989-595-2752. You may also reach me via email: facilitiesmgr@presqueisletwp.org.

Sincerely,

Matthew G. Bedard
Facilities & Projects Manager

TREASURER'S REPORT FOR THE MONTH OF OCTOBER, 2021

TOTAL CASH ASSETS AS OF OCTOBER 1, 2021 $ 252,233.69

Total Receipts ..... $ 1,642.96
Total Disbursements ..... $ 8,823.22

TOTAL CASH ASSETS AS OF OCTOBER 31, 2021 $ 245,053.43

EQUIPMENT REPLACEMENT FUND $ 246,293.84
38,857.85

BUDGET SUMMARY REPORT

	MONTH	YTD	TARGET	BALANCE
Electric	$ -0-	$ 1,460.00	$ 1,900.00	$ 440.00
Telephone	207.42	1,962.17	2,250.00	287.83
Fuelgas	134.90	2,148.75	3,000.00	851.25
Ambulance Runs	1,350.00	8,437.00	1,700.00	(6,737.00)
Fire Runs	-0-	132.00	700.00	568.00
Compensation	-0-	-0-	4,300.00	4,300.00
Vehicle Main.	-0-	1,917.59	5,000.00	3,082.41
Ambulance Equip.	254.23	1,281.39	3,300.00	2,018.61
Fire Equipment	-0-	14,628.71	6,300.00	(8,328.71)
Training	335.77	2,353.89	2,600.00	246.11
Personnel	-0-	922.46	3,300.00	2,377.54
Cap. Imp. & Loan	-0-	-0-	21,500.00	21,500.00
Bldg. Maintenance	12.88	1,691.77	5,500.00	3,808.23
Fees & Insurance	20.40	18,737.05	19,500.00	762.95
Meetings	994.28	1,239.33	2,250.00	1,010.67
Miscellaneous	23.20	218.85	1,500.00	1,281.15
Wages	5,490.14	51,033.35	56,700.00	5,666.65
Prof. Services	-0-	2,944.00	3,500.00	556.00
Contingency	-0-	-0-	1,100.00	1,100.00
TOTAL	$ 8,823.22	$ 111,108.31	$ 145,900.00	$ 34,791.69

TOTAL RECEIVED FROM PRESQUE ISLE TOWNSHIP YEAR TO DATE $ 167,196.69

Payments and receipts re: Ambulance Intercepts

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Pmts	390.00	470.00	430.00	760.00	-0-	760.00	100.00	350.00	120.00	940.00			4320.00
Rec	3643.35	2627.82	1375.45	1055.65	2990.06	984.89	1624.32	1491.87	2996.92	1640.87			20,431.20

East Grand Lake Fire Department

Monthly meeting was held November 3, 2021

There were 10 medical runs, ø fire runs

- 1 **Lift assist**
- 6 **Basic**
- 1 ~~Intercept~~ 1 Cancel in route
- 2 **Mutual Aid**
  - (1 – **Posen**) (1 – **Rogers City**

Treasurer's report is attached.