

**PRESQUE ISLE TOWNSHIP  
ZONING BOARD OF APPEALS  
REGULAR MEETING  
Held January 2, 2019**

**Call to order:** The meeting was called to order at 7:00 pm. by the Chairman: J. Bidwell.

The Pledge of Allegiance was recited.

**Roll Call:** Members present: J. Bidwell, B. Fay, E. Szymanski, and B. Hellmuth. C. Winters was absent.

**Approval of Agenda:** B. Hellmuth requested the addition of “**2019 Meeting Schedule**”. B. Hellmuth moved to approve the agenda with the addition. Seconded by; B. Fay. All ayes; motion passed.

**Approval of Minutes (September 5, 2018):** B. Hellmuth moved to approve the minutes as written. Seconded by; B. Fay. All ayes; motion passed.

**Approval of Minutes (September 27, 2018):** B. Hellmuth moved to approve the minutes as written. Seconded by; B. Fay. All ayes; motion passed.

**Election of Officers:** B. Hellmuth nominated J. Bidwell to remain as the chairperson. B. Hellmuth moved to close nominations and to cast a unanimous ballot for J. Bidwell. Seconded by; B. Fay. All ayes; motion passed. E. Szymanski nominated B. Fay to remain as vice chairperson. B. Hellmuth moved to close nominations and to cast a unanimous ballot for B. Fay. Seconded by; E. Szymanski. All ayes; motion passed. E. Szymanski nominated C. Winters to remain as secretary. B. Hellmuth nominated E. Szymanski as secretary. B. Hellmuth moved to close nominations for a vote of secretary. Seconded by; B. Fay. A roll call vote was taken for C. Winters. 1 aye; 3 nays; motion failed. A roll call vote was taken for E. Szymanski. 3 ayes; 1 nay; motion passed.

**Comments from Audience:** F. Szymanski asked if there were any updates regarding the appeal hearing.

**2019 Meeting Schedule:** Suggested meeting days: Wednesday, January 2, 2019, Tuesday, May 7, 2019, Tuesday, July 2, 2019, Wednesday, September 4, 2019 and Tuesday, January 7, 2020. B. Hellmuth moved to approve the suggested meeting days. Seconded by; B. Fay. All ayes; motion passed.

**Correspondence:** Discussion regarding voting and the Zoning and Enabling Act.

### Reports

- **TWP Board (B. Hellmuth):** A written report was provided. B. Hellmuth gave a brief synopsis of his report. *(Please see report attached).*
- **Zoning Administrator (S. Lang):** A written report was not provided at this time.
- **Planning Commission (E. Szymanski):** A written report was not provided at this time. E. Szymanski advised that they will meet on Monday, January 7, 2019 and advised that they will have a site plan review at that time.

### Unfinished Business

- **Bylaws Follow-up (Revision):** ZBA members thoroughly went over the current bylaws and revised various areas. A rough draft of the current revisions will be provided at the May 2019 meeting.
- **Review Section 28.10 of Zoning Ordinance:** Discussion was made regarding criteria for granting variances and practical difficulties.

**New Business**

- **Litigation Update:** J. Bidwell advised that she has not received any new information since the hearing. The judge that heard the hearing has since retired and the information has been given to the replacement judge.

**Adjournment:** With no further business to discuss; the meeting was adjourned at 9:30 pm.

**Meeting Reminder:** The ZBA will meet again on Tuesday, May 7, 2019 at 7:00 pm for their regular scheduled meeting.

Respectfully submitted; Kimberly S. Bedard, Administrative Assistant

Board of Trustees Liaison Report for ZBA

Reg. Mtg. 1/2/19 – B. Hellmuth

- Sept. -Audit report; follow up at later meeting.
- Bidwell reappointed to ZBA.
  - Twp. Boundary sign to be completed soon.
  - Purchased more equip. for PIFD.
  - Plan for gym roof leaks.
  - Complete applications required before Boards review.
  - Non-functioning fire hydrants in PIHA discussion.
  - Purchased office chairs.
  - estimates on AC for Twp. Hall.
- Oct. -purchase equip. for PIFD & look into new rescue vehicle under state bid.
- Parks & rec. 10/13 lighthouse festival planned.
  - Agreement signed with Museum Society.
  - Cemetery ordinance discussion, remain tabled.
  - Gym roof leak options being explored.
  - Renewed snow removal agreement.
  - Museum Society to inventory lighthouse artifacts.
  - Election workers approved; election costs \$3500-4800.
  - Discuss options on ceiling lights in mtg. room.
  - Donation rec'd to purchase large screen tv & computer for mtg. room & seed money for  
Electronic sign.
  - Policy on 3 new message boards agreed upon.
  - Gym use for pickleball approved as for volleyball.
- Nov. -Seeking bids on ceiling lights.

- Message board policy adopted.
- Gym roof leaks fixed.
- Cemetery ordinance adopted.
- Jenni Matuzak appointed to park/rec. committee.
- LaFarge PI Twp. report on Lake Esau pumping.
- Cemetery veterans memorial still seeking funds.
- Holiday lighting to be put off until 2019.
- Computers approved for PIFD (1300) & facilities manager (750).
- Adopted 2 resolutions assessor needed.
- Election costs much higher (70% turn out).
- Budget needs adjusting due to legal expenses.
- Adopted road commission resolution opposing increasing logging truck wt. limit.

- Dec.
- Road commission presentation on road millage.
  - Appointment of rep. to PI library board (Margaret Hersched).
  - Budget adjustments made.
  - LED conversion on hall lighting (8500); pay back 6-7 years.
  - Adopted second right of refusal.
  - Audit review to be 1/4/19 at auditor's.
  - Court hearing 12/14 on Pl.Comm/ZBA decisions.