

**Meeting of the
Presque Isle Township Parks and Recreation Committee**

Held November 28, 2016

Call to Order: The meeting was called to order at 7:00 pm by the Committee Chair; D. Spencer.

The pledge of allegiance was recited.

Roll Call: In attendance were; D. Spencer, N. Crouch, B. Moran, N. Kinney, M. Nefske & J. Wiczorkowski.

Audience Present: 0 guests.

Comments from the Audience: No comments.

Agenda Approval: J. Wiczorkowski moved to approve the agenda as written. Supported by; N. Crouch. All ayes; so moved.

Approval of Minutes (August 29, 2016): N. Crouch moved to approve the minutes as written. Supported by; M. Nefske. All ayes; so moved.

Correspondence: D. Spencer advised that he had received a thank you letter from the Grand Lake Chapel for the donated food pantry items that were collected from the summer programs and were given to the chapel.

Member Reports

- **TWP Board/Picnics (J. Wiczorkowski):** J. Wiczorkowski advised that the new Board of Trustees has been elected and they are as follows: Larry Fields, Supervisor, Cynthia Paavola, Clerk, Jennifer Wiczorkowski, Treasurer, Lynn Morrison, Trustee and Barton Hellmuth, Trustee. She also advised that PITWP had received 100% for the election process by the Election Board of Canvassers. She also advised that the audit results were given and the audit went very well with only a couple of areas of improvements. She advised that C. Khorrey from McKenna has provided the township with the approved 5 year plan. She stated that the Autumn Lights festival that was held on October 8th went very well and they are planning to host this event every year.
- **Maintenance (M. Bedard):** A written report was provided. M. Bedard advised that all of the buildings at the Lighthouse Parks have been completely winterized and advised that there is no water usage for any of the winter events. He advised that he is planning on several summer projects for the 2017 summer season to include, renovation of the back porch at the 1905 house, replacement of the support beams for the bell at the Old Lighthouse Park and restoration of the Crapo boat at the New Lighthouse Park. He advised that the gift shops did very well, and has revenue of a little more than \$25,000.00. He stated that the Gift Shop board is in the process of purchasing additional inventory for the 2017 season. He also advised that the Gift Shops will be paying the Contingency fund back \$5,000.00 a year until the fund is completely paid back.
- **PITMS (N. Crouch):** No written report was provided. N. Crouch advised that she did not have much information to share and advised that the PITMS does not have funds to help with the purchase of the original Range Light lens. J. Wiczorkowski stated that it is something the township should wait to purchase and they may get a better deal on it.
- **Committee Chair:** No written report was provided. D. Spencer advised that he will be resigning from the Parks and Rec. Committee.

- **Fireworks (M. Nefske):** No written report was provided. M. Nefske advised that she will be resigning from the Parks and Rec. Committee. She commended D. Spencer for all his effort that he had put into to the fireworks. She advised that there will need to be a few changes made to the postcard for the 2017 season. D. Spencer advised that there is \$12,158.00 in the fireworks fund that will go into the 2017 season.
- **Summer Programs (B. Moran):** B. Moran asked M. Bedard if he had any luck finding a tent for the summer programs. M. Bedard advised that he had not been successful as of yet. He stated that he would check with Joe at Hall's Serve-All. B. Moran asked D. Spencer if he would help her compose a letter to request sponsors for the summer program concerts. D. Spencer stated that he would help her with a letter.
- **Advertising/Trails (N. Kinney):** N. Kinney reminded the committee members that we will need to update the PITWP brochure. J. Wiczorkowski stated that she would ask the board of trustees for their input to the changes. N. Kinney advised that she had received some information from Top of Michigan Trails. She advised that they have trails mapped out for hiking, cross country skiing, etc... She asked if this maybe something that the Parks and Rec would want to look into; to add the trails in this area and to look at websites that mention Presque Isle Parks. The committee members all agreed that without knowing exactly what type of trails they are that N. Kinney should get additional information.

Unfinished Business

- **None**

New Business

- **Christmas at the Lighthouse:** J. Wiczorkowski advised that this will be the 3rd annual Christmas at the Lighthouse event sponsored by the Parks and Rec. Committee. She advised that it will be held on Saturday, December 3, 2016 from 11:00 am to 2:00 pm. and she has flyers made that will be distributed throughout the community.
- **Member Terms Expiring: D. Spencer – 12/31/2016 & M. Nefske – 12/31/2016:** The committee members agreed to meet in January 2017 and at that time they are hoping to have 2 new members to replace D. Spencer and M. Nefske and they will elect new officers.

Adjournment: With no further business to discuss the meeting was adjourned at 8:05 pm.

Meeting Reminder: The Parks and Rec. Committee will meet again on Monday, January 30, 2017 at 7:00 pm.

Respectfully submitted; Kimberly S. Bedard, Administrative Assistant