

Presque Isle Township Planning Commission
Regular Monthly Meeting
Held February 4, 2019

Call to Order: The meeting was called to order at 7:00 pm by Chairman; H. Welsh.

The pledge of allegiance was recited.

Roll Call: In attendance were; H. Welsh, T. Ludwig, C. Paavola, T. Guyer and E. Szymanski.

Audience Present: 12 guests.

Agenda Approval: E. Szymanski requested the addition of “**Fees & Notices**” and “**Section 21D**” to **New Business**. T. Guyer requested the addition of “**Masterplan**” to **New Business**. T. Ludwig moved to approve the agenda with the additions. Seconded by; C. Paavola. All ayes; motion passed.

Approval of Minutes (September 4, 2018): C. Paavola moved to approve the minutes as written. Seconded by; T. Ludwig. All ayes; motion passed.

Election of Officers: E. Szymanski moved to approve T. Guyer as the chair. Seconded by; T. Ludwig. All ayes; motion passed. C. Paavola moved to approve E. Szymanski as vice chair. Seconded by; T. Ludwig. All ayes; motion passed. T. Guyer moved to approve T. Ludwig as secretary. Seconded by; C. Paavola. All ayes; motion passed.

Comments from the Audience (3 min. per audience member): Comments were made regarding the planning commission board members as appointed members.

Correspondence: E. Szymanski read several email correspondences regarding the LePage site plan review request.

Reports

- **Township Board of Trustees (C. Paavola):** C. Paavola provided a written report and gave a brief synopsis of the report. *(Please see attached)*.
- **Zoning Administrator (S. Lang):** A written report was not provided. S. Lang advised that he had not issued any permits for January 2019.
- **Zoning Board of Appeals (E. Szymanski):** E. Szymanski advised that they had gone over the bylaws for revision and had discussed MCL125.3601 13 – regarding voting by members when belonging to one or more boards.

New Business

- **Site Plan Review – LePage:** The board members went over the site plan request with L. Taylor and S. Lang. L. Taylor was speaking on behalf of the applicant – P. LePage. *(Please see report attached)*. The board members discussed the zoning of RM for the property across the street from his home that is zoned R-2. N. Courtright and K. Barkel made comments regarding the size and the use. Commission members also discussed the site plan’s conformity to Ordinance sections 4.6, 8.2 and 17.5, including subsections A through K. E. Szymanski asked Ms. Taylor if all deed restrictions will be met. Ms. Taylor agreed that they will. T. Guyer moved to approve the application contingent upon the applicant submitting a revised site plan that conforms to the requirements of Ordinance section 17.3 C.1., and that the structure be used for personal use only

and contain no living quarters. Seconded by; C. Paavola. A roll call vote was taken. 4 ayes; 1 nay; motion passed.

- **Sign Ordinance (Lighted Signs):** Members discussed section 23.2(B) of the sign ordinance and will return to the March 2019 meeting with suggestions for revision and a public hearing will be scheduled for a later date at that time.
- **Fees & Notices:** E. Szymanski suggested that no proceedings shall be done unless all fees and notices have been completed. He was given an update that the Board of Trustees had already discussed and suggested that this action is to take place for any hearings or meetings. Commission members agreed that no further proceedings shall be done if the fee is not paid. Discussion was made regarding the time frame of notices.
- **Section 21 D:** L. Fields advised that the TWP has the option of hiring someone from NEMCOG to go over our ordinance and suggest changes.
- **Masterplan:** T. Guyer withdrew the topic and will wait to see if the person the TWP will hire from NEMCOG to go over the ordinances will look at the masterplan as well.

Unfinished Business

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Adjournment: With no further business to discuss the meeting was adjourned at 8:28 pm.

Meeting Reminder: The Planning Commission will meet again on Monday, March 4, 2019 at 7:00 pm.

Respectfully submitted; Kimberly S. Bedard, Administrative Assistant

Report to the Planning Commission to the Township Board

January 14, 2019

- > A grant from PIE&G \$1569.00 has been approved for the Veterans Memorial at the Cemetery and additional donation in the amount of \$625.00.

- > The new TV will post the reports for all to see, This will be our first time doing it, be patient we are all learning.

> Cynthia Paavola Liaison to PC

