

Presque Isle Township Planning Commission
Regular Monthly Meeting
Held July 2, 2018

Call to Order: The meeting was called to order at 7:00 pm by Chairman; H. Welsh.

The pledge of allegiance was recited.

Roll Call: In attendance were; H. Welsh, E. Szymanski, T. Ludwig, C. Paavola and T. Guyer.

Audience Present: 6 guests.

Agenda Approval: T. Guyer requested the addition of “**Lafarge**” to **New Business**. T. Guyer moved to approve the agenda with the addition. Seconded by; T. Ludwig. All ayes; motion passed.

Approval of Minutes (June 4, 2018): C. Paavola moved to approve the minutes as written. Seconded by; T. Ludwig. All ayes; motion passed.

Comments from the Audience (3 minutes per audience member): L. Fields advised that P. Budnik will no longer be the Zoning Administrator. He advised that he has accepted another job.

Correspondence:

Reports

- **Township Board of Trustees:** C. Paavola provided a written report and gave a brief synopsis of the report. *(Please see attached).*
- **Zoning Administrator:** P. Budnik provided a written report and gave a brief synopsis of the report. *(See report attached).*
- **Zoning Board of Appeals:** E. Szymanski advised that they will be meeting on July 3, 2018 at 7:00 pm.

New Business

- **Lafarge:** T. Guyer requested to invite A. Idalski to the August 6, 2018 meeting to give an annual report regarding Lafarge. The board members agreed.

Unfinished Business

- **Cemetery Ordinance (Schedule Public Hearing):** Members gave their input and suggestions for changes to the existing ordinance. Sections 7 and 13 will be reworded throughout. It was also suggested to remove Section 13.2 I through O that includes Chapter 87 of the revised Judicature Act and replace with a single section that would read: “Following issuance of a citation, the legal procedures for enforcement of the citation shall be those specified in Chapter 87 of the Act. Enforcement shall be administered by the zoning administrator with advice from the TWP Attorney.” Discussion was also made regarding the forfeiture of a plot or selling a plot. T. Ludwig moved to approve the suggested changes to the ordinance. Seconded by; T. Guyer. All ayes; motion passed. Discussion was also made regarding the solar lighting. T. Ludwig moved to recommend approval of the solar lighting to the Board of Trustees to allow 1 light per grave site at 1 watt (20 lumens) next to the headstone and no more than 36 inches high. Seconded by; E. Szymanski. A roll call vote was taken. 3 ayes; 2 nays; motion passed. The members then

discussed a flag pole with a solar light at the top for the veteran's memorial. T. Guyer moved to approve the flag pole with the solar light at the top. Seconded by; E. Szymanski. All ayes; motion passed. The board members agreed to set a public hearing for the cemetery ordinance for the next Planning Commission meeting on August 6, 2018 at 6:30 pm.

Adjournment: With no further business to discuss the meeting was adjourned at 8:05 pm.

Meeting Reminder: The Planning Commission will meet again on Monday, August 6, 2018 at 7:00 pm.

Respectfully submitted; Kimberly S. Bedard, Administrative Assistant

Report to the Planning Commission
From the Township Board June 11, 2018

The 2018/2019 Budget was approved.

We will have signage within our township stating that we are a Zoned Community. The Road Commission will be putting them up at no cost to the Township.

This concludes my report:

Cynthia Paavola - Liaison

Planning Commission and ZBA Report

May 7, 2018

From Zoning Administrator

Permits issued in May 2018 - 5 **Permits issued YTD – 27**

June 5, 2018

- 1) Performed Liquor Inspection at Portage Restaurant.
- 2) Received call regarding Appeal to the ZBA.
- 3) Reviewed Section 28.8 Appeals
- 4) Emailed ZBA Chair regarding Appeal
- 5) Conferred with Supervisor on Appeal Prepped report for ZBA
- 6) Reviewed Appeal letters

June 7, 2018

- 1) Assisted several walk in residents with zoning inquiries.
- 2) Performed Liquor Inspection on Portage Store

June 12, 2018

- 1) Issued Land Use Permit (LUP) for a new foundation for a cottage raisin and placement.
- 2) Drafted letter to owner's within 300 feet of resident for which the appeal has been filed.
- 3) Sent letter to Appellants via certified mail of appeal.
- 4) Sent letter & stay order via certified mail to owner of proposed pole barn appeal.
- 5) Issued LUP for construction of a 50' x 28' house on Lake Huron-N. Bay Shores Subdivision.

June 14, 2018

- 1) Assisted architect with setbacks on Parallel Ave for new construction plans.
- 2) Performed Liquor Inspection on Birch Hill Store.

June 19, 2018

- 1) Issued LUP for 24' x 30' detached accessory building on Blue Horizon Sub
- 2) Issued LUP for 68' x 30' house and 24' x 31' attached garage in Limberlost Subdivision on Grand Lake.
- 3) Assisted caller on process for a Special Use permit on south side of Warren Creek Road (zoned – Environmental Conservation)

June 26 & 29, 2018

- 1) Assisted callers with zoning questions
- 2) Drafted PC report

Report by: Philip R. Budnik /s/