

**Presque Isle Township Planning Commission**  
Regular Monthly Meeting  
Held March 5, 2018

**Call to Order:** The meeting was called to order at 7:00 pm by Chairman; H. Welsh.

The pledge of allegiance was recited.

**Roll Call:** In attendance were; H. Welsh, T. Guyer, T. Ludwig, E. Szymanski and C. Paavola.

**Audience Present:** 5 guests.

**Agenda Approval:** E. Szymanski moved to approve the agenda with the addition of “**Cemetery Lighting**” under **Unfinished Business**. Seconded by; C. Paavola. All ayes; motion passed.

**Approval of Minutes (December 4, 2017):** C. Paavola moved to approve the minutes as written. Seconded by; E. Szymanski. All ayes; motion passed.

**Comments from Audience (3 minutes):** No Comments.

**Correspondence:** None

#### **Reports**

- **Township Board of Trustees:** C. Paavola provided a written report and gave a brief synopsis of the report. *(Please see attached)*.
- **Zoning Administrator:** P. Budnik provided a written report and gave a brief synopsis of the report. *(See report attached)*.
- **Zoning Board of Appeals:** H. Welsh advised that F. Walker has resigned and has moved. He advised that the ZBA will need a new liaison. E. Szymanski volunteered to take over as the liaison to the ZBA.

#### **New Business**

- **Site Plan Review (Kaercher):** The applicant has requested to build a 40’x60’x16’ accessory building on their property. The members discussed the request, as well as questions regarding flooding and culverts on the property. T. Guyer moved to approve the site plan with the modification of appropriate drainage and working with the road commission. Seconded by; T. Ludwig. A roll call vote was taken. All ayes; motion passed.
- **Dog/Pet Ordinance:** A lengthy discussion was made by board members regarding various complaints associated with dogs that are not on a leash within the township. The members agreed to schedule a public hearing for April 2, 2018 at 6:45 pm; before the regular scheduled meeting.

#### **Unfinished Business**

- **Solar Lighting – Cemetery Ordinance:** Discussion was made by board members regarding a public hearing to be scheduled. The members agreed to meet on April 2, 2018 after the pet ordinance hearing.

**Adjournment:** With no further business to discuss the meeting was adjourned at 7:45 pm.

**Meeting Reminder:** The Planning Commission will meet again on Monday, April 2, 2018 at 6:45 pm for public hearings and at 7:00 pm for regular meeting.

Respectfully submitted; Kimberly S. Bedard, Administrative Assistant

Report to Planning Commission from Township Board

Cynthia Paavola Liaison to Planning Commission

February 12, 2018

Fireworks will be displayed July 7, 2018

Summer Programs to be announced July 11<sup>th</sup>, July 18<sup>th</sup>, July 25<sup>th</sup> and August 1<sup>st</sup>.

PITWP Fire Department is working getting all the old/new equipment up to running status.

This concludes my report.

 Cynthia Paavola Liaison to PC

# Planning Commission Report

March 5, 2018

## From Zoning Administrator

Land Use Permits in 2017- 56

Land Use Permits in 2016- 37

Land Use Permits in 2015- 53

Land Use Permits in 2014- 46

### **Permits by Month 2017**

Jan-0, Feb- 1, Mar- 2, Apr-2, May-7, Jun- 11, Jul-6, Aug-7, Sep-14, Oct-4, Nov-1,  
Dec-1

### **Breakdown of issued Permits in 2017**

Accessory Buildings (garage) – 15

Deck/Patio - 6

New House Construction – 11

Roof Modification - 4

Addition to existing home – 9

Excavate/Fill - 4

Accessory Building (Shed) – 7

**Permits issued in 2018:** (7) Jan -1, Feb -3, Mar -3

Respectively Submitted by,

Philip R. Budnik /s/

Zoning Administrator